Directorate: Financial Services

Budget & Treasury Office

Municipal Finance Management Intern

(2-year contract position)

Salary: R100 000 - R130 000 per annum (no additional benefits)

(Ref. 2011/057)

Responsibilities: Assist in the implementation of the MFMA, the preparation of budgets and statements, and general financial functions.

Requirements: • Graduates with a 3-year degree/diploma in Financial Management or Economics • Computer literacy (MS Excel) • Knowledge of the Municipal Finance Management Act, 2003 • Ability to meet deadlines and work under pressure.

Closing date: 31 October 2011 @ 16:00.

To apply, please forward the Sol Plaatje application form (not Z83) accompanied by a covering letter, your CV and applicable certified copies of your ID and certificates to fax: 086 650 0314/086 644 1899 or e-mail: cjanse@solplaatje.org.za for attention: Miss Christine Janse. Applications can also be hand-delivered on the 3rd Floor, New Civic Building, cnr Bultfontein and Lyndhurst Avenues. Please remember to state the reference number and correct job title (vacancy). Applications will not be considered if received after the closing date or if incomplete (without application form and certificates).

Application forms can be obtained from the Sol Plaatje Municipality, Civil Building, www.solplaatje.org.za/work or ask for these per e-mail - cjanse@solplaatje.org.za

Telephonic enquiries: Miss Christine Janse, tel. (053) 830-6705.

We Serve

Sol Plaatje Municipality