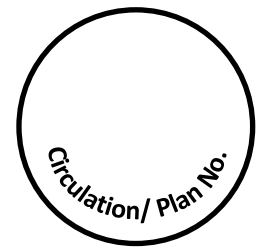




## SECTION: BUILDING CONTROL APPLICATION FOR APPROVAL OF BUILDING PLAN



DATE OF SUBMISSION

Private Bag X5030, Kimberley, 8300 – Tel: 053 830 6326 – Email: buildin@solplaatje.org.za

I, the registered owner of the undermentioned property hereby apply in terms of Section 4(2) of the National Building Regulations and Building Standards Act No. 103 of 1977, for approval to undertake building work, as described on the attached plans.

### SECTION A: PROPERTY DETAILS

ADDRESS

ERF NUMBER

SUBURB

DESCRIPTION OF WORKS

AREA OF EXISTING

SQM

USAGE

AREA OF NEW WORK

SQM

ESTIMATED BUILDING COST

AREA OF SITE

SQM

AGE OF ORIGINAL STRUCTURE

No. OF TOILETS

### SECTION B: OWNERS DETAILS

OWNERS NAME

POSTAL ADDRESS

POSTAL CODE

CELL NUMBER

TELEPHONE NUMBER

EMAIL ADDRESS

I, the undersigned applicant of this building plan application hereby declare that this application has been completed correctly, truthfully and understand that the local authority may refuse to process this application should any of the abovementioned required information not be specified or specified untruthfully.

I hereby certify that the preparation and submission of plans proposed does not conflict in anyway with any development of condition in the title deed for the property and indemnify the Municipality of all liability as a result of incomplete or incorrect information being provided.

I also understand that a Certificate of Occupancy and/or Completion of Works must be obtained from the Municipality prior to the building being occupied. A formal application will be submitted to Building Control on completion of the works.

Registered Owner/ Applicant

Date

### SECTION C: ARCHITECTURAL PROFESSIONALS DETAILS

PROFESSIONALS NAME

REGISTRATION CATEGORY

REGISTRATION NUMBER

RENEWAL DATE

POSTAL ADDRESS

POSTAL CODE

CELL NUMBER

TELEPHONE NUMBER

EMAIL ADDRESS

Registered Architectural Professional

Date

Please note that all drawings must be signed in black ink by the owner/ applicant and the professional person. The municipality reserves the right to request any additional information to support your application in terms of the Act 103 of 1977.

### SECTION D: FEES PAID (For office use only)

DESCRIPTION	AMOUNT	RECEIPT NO.	DATE
BUILDING INSPECTION FEE			
FIRE INSPECTION FEE			
DEPARTURE FEES			
COPIES			
OTHER.....			

SUBMISSION RECEIVED BY	SIGNATURE	DATE RECEIVED

CHECKLIST FOR SUBMISSION OF BUILDING PLANS			
A	ADMINISTRATION	Req	✓
1	A minimum of 2 sets of plans (1 paper print & 1 durester print, for domestic dwellings-Res 1) <b>OR</b> a minimum of 3 sets of plans (2 paper print & 1 durester print, for other buildings). All to be coloured-in as per SANS 10400 Part A5(6)	✓	
2	Application Forms to be completed in full	✓	
3	SANS 10400 Form 1	✓	
4	SANS 10400 Form 2 (rational design/s)		
5	SACAP Compliance Certificate/ Form	✓	
6	SACAP Registration Certificate	✓	
7	Proof of Payment (Application Fees)	✓	
8	Copy of paid-up municipal account	✓	
9	Regulation XA Report/ Assessment	✓	
10	SG Diagram ( <a href="http://csg.dla.gov.za/data.htm">http://csg.dla.gov.za/data.htm</a> )	✓	
11	Copy of Title Deed	✓	
12	For all new Buildings: Soil Testing <ul style="list-style-type: none"> <li>• 1x CBR</li> <li>• 1x Maximum Dry Density</li> </ul>		
13	Geotechnical report for new buildings		
14	Neighbours Consent Letter/ note on drawings		
15	Heritage Authority approval, where properties are affected by the Heritage Act		
16	Zoning Certificate for all building other than residential 1 zoned (domestic dwelling)		
17	Home owners/ Body corporate consent letter		
18	Power of attorney (if the application is not submitted by owner)		
B	TO BE FURNISHED ON ALL PLANS	Req	✓
1	The architectural professional must comply with the requirements of SANS 10400	✓	
2	Details of author of plan, address, contact details, category of registration & registration number & signature	✓	
3	Details of owner, address, erf number & signature	✓	
4	Building classification/s, area schedule and parking schedule	✓	
C	SITE PLANS	Req	✓
1	Erf Number and erf numbers of adjoining erven to be indicated	✓	
2	Boundaries of site & dimensions to be indicated	✓	
3	North Point to be indicated	✓	
4	Road/ Street names and property number to be indicated	✓	
5	Position & width of servitudes to be indicated	✓	
6	Building lines to be indicated	✓	
7	Existing building, demolished portions and new work to be indicated	✓	
8	Existing & proposed drainage to be indicated	✓	
9	Existing and proposed access to be indicated	✓	
10	All municipal connections (water, drainage & electrical) to be indicated	✓	
11	Dimensions of new work to all boundaries	✓	
12	Scales as per SANS 10400. Site plan should legible and clearly describe the above	✓	
D	ROOF LAYOUT – AS PER SANS 10400 - K		
1	Full specification to describe construction & material. Provide dimensions	✓	

2	For rational designed roofs, provide SANS 10400 – Form 2		
E	LAYOUT DRAWINGS	Req	✓
1	Indicate all existing and proposed work. Indicate use of all rooms, sizes and levels	✓	
2	Indicate window codes to all windows, to correlate with a window specifications/ schedule	✓	
3	To be fully dimensioned clearly indicating wall thicknesses, room sizes and overall dimensions	✓	
4	Sanitary & plumbing fixtures	✓	
5	Sewer details of existing and new, referring to manholes, ventilation pipes, inspection eyes, gully's, gradients, etc. Symbols in accordance with regulation A8. Comply with SANS10400-P	✓	
6	Indicate section lines on plan	✓	
7	All existing work must be fully indicated	✓	
8	Fire protection plan for all buildings, other than a domestic dwelling (Residential 1)-SANS 10400-T	✓	
9	Indicate storm water control	✓	
F	SECTIONS & ELEVATIONS	Req	✓
1	Provide sections through all new work and where roof types change	✓	
2	Floor to ceiling heights, boundary wall, balustrade and overall heights	✓	
3	Foundation (Part H) & floor slab (Part J), thickness, sizes & description	✓	
4	Full specifications of all materials, its assembly and finishes (walls-Part K, roofs-Part L, ceilings, etc.)	✓	
5	Drainage section, unless fully described in layout drawings	✓	
6	Provide all relevant elevations	✓	
7	Description of external finishes & roofing material (elevations)	✓	
G	GENERAL	Req	✓
1	Provide window types, sizes & glass specifications. SANS 10400-Part N & O	✓	
2	Stairways to comply with SANS 10400 Part M		
3	Facilities for persons with disabilities to be provided, SANS 10400 Part S		
4	Where provided, the location, type & capacity of water heating installations		
5	Where applicable, application to comply with regulation SANS 10400-XA Energy Efficiency		
6	Swimming pool requirements to comply with SANS 10400-D. Specify full construction details of swimming pool		
7	Swimming pool backwash may not inconvenience any other properties		
8	<b>For garages attached to main building/ dwelling</b>		
8a	indicate ½ hour fire rated door between garage and dwelling		
8b	indicate fire wall to underside of roof finish, between garage & dwelling		
8c	garage floor level to be at least 1 step lower than main building/ dwelling		

The Architectural Professional is still required to satisfy all parts of the National Building Regulation as declared in SANS 10400-A, Form1

