



SOL PLAATJE MUNICIPALITY KIMBERLEY

DIRECTORATE: MUNICIPAL MANAGER

Junior Systems Administrator: ICT Systems Administration

**Stipend: R120 000 per annum
FMG Internship [2 years]**

2 Vacancies
Reference Number: 2021/026

Requirements:

- BSc Degree in ICT
- Graduate
- Negotiation, communication and problem solving skills
- Analytical abilities
- Computer literate
- Planning and organising
- Interpersonal relations.

Functions:

- Creating users, updating and deleting as operations require.
- Checking integration failures daily and escalating action as necessary.
- Accountable for all DC HDD's and ensure adequate maintenance, safekeeping and upkeep.
- Checking system parameters, e.g. RAM space availability.
- Attend to all operational system queries, errors and support using transaction and process history.

CLOSING DATE: 18 NOVEMBER 2021 @ 16:00

Your application must be completed on an official application form of Sol Plaatje Municipality and will not be considered if not submitted. Clearly indicate the reference number of the post you are applying for on the application form, together with the vacancy. Your fully completed application form must be accompanied by your CV and relevant certified copies of diplomas / certificates.

No CV's will be returned on the applicant's request, therefore please do not send us original certificates. Applications will not be considered after the closing date and time.

Interested persons can forward the fully completed application form, CV and relevant certified supporting documents to work@solplaatje.org.za or drop off in the application box at Sol Plaatje Municipality, c/o Bultfontein & Lyndhurst Avenue, Civic Building, HR, 3rd Floor, New Civic Building for Attention: Mrs C Gouws.

Application forms can only be obtained from:

- www.solplaatje.org.za
- via e-mail: work@solplaatje.org.za
- Sol Plaatje Municipality, Security Guards

TELEPHONIC ENQUIRIES: MRS GOUWS AT (053) 830 6705