



# SOL PLAATJE MUNICIPALITY KIMBERLEY

## DIRECTORATE: COMMUNITY AND SOCIAL SERVICES VACANCY: VOLUNTEER CONTROL CENTRE OPERATOR: EMERGENCY SERVICES

Reference Number: 2018/031

4 VACANCIES

**SALARY:** R129 504 – R168 096 (T6)

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**REQUIREMENTS:**

- Grade 12
- Computer literate – will be evaluated
- Bilingualism / Multilingualism
- Communication skills
- Interpersonal skills

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**FUNCTIONS:**

- Call taking and dispatching according to standard operational procedure
- Liaise with public and persons in stress due to emergency
- Logging of incidents on computer-aided dispatch system
- Work shifts, overtime, during public holidays and weekends

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**CLOSING DATE:** 19 September 2018 @ 16:00

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*An official Sol Plaatje application form must accompany your Curriculum Vitae, as well as diplomas / certificates applicable to the post being advertised. The vacancy particulars and reference number must be correctly specified on the application form. Applications will not be considered after the closing date.*

*Forward the application form, CV, diplomas / certificates to fax 086 650 0314 or e-mail [work@solplaatje.org.za](mailto:work@solplaatje.org.za) or drop off in the application box on the 3<sup>rd</sup> floor, New Civic Building for attention: Mrs Christine Gouws. Telephonic enquiries: Mrs Christine Gouws at 053 830 6705 or alternatively Dr Everd Jacobs 053 830 6728.*

*Application forms can be obtained from:*

*Sol Plaatje Municipality, New Civic Building or [www.solplaatje.org.za](http://www.solplaatje.org.za).*