



SOL PLAATJE MUNICIPALITY KIMBERLEY

Sol Plaatje Local Municipality - We Serve

Infrastructure Skills Development Grant Programme Mentors for the Following Disciplines

Registered Professionals to Mentor Candidates

(Contract Performance Related) (Ref. 2018/064)

Registered Professionalised individuals are hereby invited to apply to be a Mentor for the various disciplines at Sol Plaatje Local Municipality in the Frances Baard District Area.

Sol Plaatje Local Municipality will require the Mentor to support the qualified candidates in their respective disciplines to develop Graduate Interns through experiential training to become registered professionals, in line with the requirements of the relevant professional body. The disciplines are: • Electrical Technicians • Civil Technicians and Civil Technologists • Town Planners • GIS Technicians.

Hourly rates will be negotiated and agreed on once successful and on appointment.

Minimum qualifications for Mentors: • Relevant degree/qualification (Civil Engineering; Electrical Engineering; Town Planning; GIS) • Mentoring exposure • Attended the "Road to Registration" Training • Registered Professional with relevant professional body.

Key skills and knowledge: • We are looking for Mentors with passion for development to guide young people to achieve professionalisation • The Mentor must be professionalised with the relevant professional body and be in good standing with the body • Years of experience in the relevant field • Have mentored candidates • Excellent communication and interpersonal skills.

Tasks: The Mentor will be responsible to: • Draw up and develop the training plans with the candidate and supervisor • Provide guidance and support to both graduates and the supervisors on the activities to be carried out as per the requirements of the relevant professional body • Hold meetings periodically with graduates and supervisors to assess the training progress made and provide recommendations when/where necessary • Provide progress report for each candidate every second month • Provide referee report for each candidate as per professional body requirements • Review initial and final application for professionalisation (for the relevant professional body) for each candidate before submitting to the relevant professional body to ensure compliance with the body's requirements • Assess the candidate's quarterly progress in accordance with the guidelines set out in the policy statements by the relevant professional body • Maximum mentoring rates of 4 hours/candidate per month (Ratio 1:6 per discipline) • Travel is to be claimed according to the Sol Plaatje Local Municipality Subsistence and Travelling policy and procedure (if so required).

Preference will be given to applicants who permanently reside in the Frances Baard District Area. The programme is restricted to South African citizens only. Appointment will also be made in the context of Infrastructure Skills Development Grant (ISDG) Programme guidelines. The programme is strictly for registered professionals.

Closing date for applications will be 20 November 2018 at 16:00.

Short-listed applicants may be subjected to competency assessment or security clearance and will be required to produce an original certificate.

Interested persons are requested to submit a Sol Plaatje application form, together with their CVs and certified copies of qualifications and proof of residence, to: work@solplaatje.org.za or fax to 086 650 0314 or drop off in the application box on the 3rd Floor, New Civic Building, for attention: Mrs M van Zyl.

Application forms can be obtained from:

- Sol Plaatje Municipality, Civic Building
- www.solplaatje.org.za
- via e-mail to work@solplaatje.org.za

If you do not receive a reply within 4 weeks of the closing date, please consider your application unsuccessful.

The vacancy particulars, stating which training programme and reference number, must be correctly specified on the application form. Applications received after closing date and time will not be considered.

Telephonic enquiries: Aadilah Kokatay at (053) 830-6281