



SOL PLAATJE MUNICIPALITY KIMBERLEY

Sol Plaatje Local Municipality - We Serve

Directorate: Municipal Manager

Manager: IDP

(AA appointment)

Salary: 5-year contract (R1 267 354 – R1 539 289) - T17

(Ref: 2019/029)

Requirements: • Degree relevant to Planning and / or Development • 5 years' IDP / PMS experience in a local government environment • Code EB Drivers Licence • Knowledge of legislative / statutory powers, e.g. Municipal Systems Act and related regulations, IDP Guide Park and PMS Guide • Knowledge of Council Policy, e.g. Adopted Integrated Development Plan and Performance Management Policy • Knowledge of System manuals, e.g. IDP Blueprint Management and Ignite Assist systems

Skills: • Excellent managerial • Negotiation • Excellent interpersonal and communication • Excellent writing and reporting • Be able to work independently • Computer literate • Multilingualism • Be able to manage several programmes / projects at the same time

Functions: • To manage the Integrated Development Planning (IDP) and Municipal Performance Management System (PMS) as prescribed by the Municipal Systems Act (32 of 2000), Municipal Planning and Performance Regulations (2001) and the Municipal Finance Management Act (56 of 2003) on behalf of the Municipal Manager to give priority to the basic needs of the community and to promote social and economic development • Establish the necessary institutional structures to institutionalise the IDP and performance management processes and the delivery of the required IDP and PMS products • Ensure that the legal requirements and National Government policies, with regard to the IDP / PMS processes are adhered to • Establish and manage the IDP / PMS public participation process • Participate in the relevant inter-governmental liaison structures between national, provincial and local government with regard to the IDP / PMS process • To establish and manage an internal IDP / PMS information management system.

Closing date: 4 September 2019 at 16:00

An official Sol Plaatje application form must accompany your Curriculum Vitae, as well as diplomas/certificates applicable to the post being advertised.

Forward the application form, CV and diplomas/certificates to fax: 086 650 0314 or e-mail: work@solplaatje.org.za or drop off in the application box on the 3rd Floor, New Civic Building, for attention: Mrs Christine Gouws.

Application forms can be obtained from:

- Sol Plaatje Municipality, New Civic Building, cnr Bultfontein and Lyndhurst Avenues
- www.solplaatje.org.za
- via e-mail to work@solplaatje.org.za

The vacancy particulars and reference number must be correctly specified on the application form. Applications received after the closing date will not be considered.

Telephonic enquiries: Mrs Christine Gouws at (053) 830-6705.