



**SOL PLAATJE
MUNICIPALITY
KIMBERLEY**

Directorate: Financial Services

Accountant: Water and lights (Revenue)

Salary: R377 052 – R489 480 [T12]

AA Appointment

Reference Number: 2021/017

Requirements: • Degree in Financial Management / Accounting / Mathematics
• National Diploma in Financial Management / Accounting • Completed MFMP (Municipal Finance Management Programme) • Completed articles with accounting / auditing firm will serve as an added advantage • Good interpersonal and communication skills • Report writing skills • Computer literacy (MS Word, MS Excel, MS PowerPoint) • Bilingualism • Code B drivers licence • Knowledge of SOLAR, Pastel or similar financial system • 5 years' experience within similar environment.

Functions: • Ensure accurate and timely monthly meter reading and billing • Implement and adhere to policies and bylaws • Supervise, plan, compile reports, train staff, responsible for accounting and systems control and customer care • Ensure effective communication with all relevant stakeholders to support service delivery.

Closing Date: 9 September 2021 @ 16:00

Your application must be completed on an official application form of Sol Plaatje Municipality and will not be considered if not submitted. Clearly indicate the reference number of the post you are applying for on the application form, together with the vacancy. Your fully completed application form must be accompanied by your CV and relevant certified copies of diplomas / certificates.

No CV's will be returned on the applicant's request, therefore please do not send us original certificates. Applications will not be considered after the closing date and time.

Interested persons can forward the fully completed application form, CV and relevant certified supporting documents to work@solplaatje.org.za or drop off in the application box at Sol Plaatje Municipality, c/o Bultfontein & Lyndhurst Avenue, Civic Building, HR, 3rd Floor, New Civic Building for Attention: Mrs C Gouws.

Application forms can only be obtained from:

- www.solplaatje.org.za
- via e-mail: work@solplaatje.org.za
- Sol Plaatje Municipality, Security Guards

Telephonic enquiries: Mrs Gouws at (053) 830 6705.