



# SOL PLAATJE LOCAL MUNICIPALITY

## DIRECTORATE: STRATEGY, ECONOMIC DEVELOPMENT AND PLANNING

### VACANCY: MANAGER: BUILDING SERVICES

1 VACANCY

REF NO: 2025/009

**SALARY SCALE:** R609 228 – R790 836 [T14] (plus benefits)

#### **REQUIREMENTS:**

- A relevant tertiary qualification, preferably a Bachelor of Architectural Studies (Honours) or B Arch (Prof) or B Tech / Advanced Diploma and 1 year Work Integrated Learning, or B-Degree or equivalent (NQF Level 7) in Architecture/Building Science or qualification as outlined in National Building Regulations and Building Standards Act (Act 103 of 1977).
- 5-years' experience in a similar sized municipality environment.
- Post-graduate qualifications will be an added advantage.
- Full knowledge of the SACAP Code of Professional Practice (Board notice 154 Of 2009)
- Registered with the South African Council for the Architectural Profession.
- Valid Code EB driving license.
- Computer literacy: MS Office.
- Candidates from designated groups are encouraged to apply.

#### **COMPETENCIES:**

- Management skills
- Negotiation skills
- Analytical skills
- Excellent interpersonal skills
- Bilingualism

#### **KEY PERFORMANCE AREAS:**

- Manage key performance indicators for Building Control Unit.
- Manage human resource to ensure productivity.
- Perform functions outlined in terms of legislation.
- Ensure processing of building plans is within legislated timeframes.
- Advise the Chief Town Planner of any risks, trends and patterns affecting the sector.
- Ensure enforcement of all applicable legislation and By-laws.
- Prepare all statistical reports pertaining to Building Control Unit.
- Monitor, control and execute regular building site inspections.
- Attend meetings after hours.

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**ENQUIRIES: MS C MASHOBAO, (053) 830 6793 / [work@solplaatje.org.za](mailto:work@solplaatje.org.za)**

Your application must be completed on an official Sol Plaatje Local Municipality application form and will not be considered if not submitted. Application forms are available on the municipal website ([www.solplaatje.org.za](http://www.solplaatje.org.za)).

If you meet the requirements, forward the official application form, detailed CV and certified copies of highest educational qualifications or relevant qualifications as per job requirement to Miss C Mashobao, Sol Plaatje Local Municipality, c/o Bultfontein & Lyndhurst Avenues, New Civic Building, HR, 3<sup>rd</sup> Floor or send it electronically to [work@solplaatje.org.za](mailto:work@solplaatje.org.za). These requirements must be met and failure to do so will result in the applicant's immediate disqualification.

Include a clear reference number and the post you are applying for in your application.

No CV's and certified copies of qualifications will be returned on the applicant's request. **Late applications will not be accepted.**

**Preference will be given to local candidates, i.e. applicants residing within the municipal, district or provincial boundaries.**

***Notwithstanding any representations to the contrary, no employment contract will come into effect until a written offer has been made by the municipality to, and accepted by, the applicant.***

**THE SOL PLAATJE LOCAL MUNICIPALITY RESERVES THE RIGHT NOT TO MAKE AN APPOINTMENT.**

**CLOSING DATE: 09 September 2025 @ 16:00**