



# SOL PLAATJE LOCAL MUNICIPALITY

## DIRECTORATE: STRATEGY, ECONOMIC DEVELOPMENT AND PLANNING

### VACANCY: CHIEF TOWN PLANNER

1 VACANCY

REF NO: 2025/008

**SALARY SCALE: R609 228 – R790 836 [T14]**

#### **REQUIREMENTS:**

- Relevant tertiary qualification preferably a master's degree in urban design or equivalent Planning degree.
- Registered as a Professional planner / architect / urban designer.
- An appropriate management qualification will be to the advantage of the candidate.
- The applicant should have sufficient and appropriate relevant experience in spatial planning, land use management, policy formulation, project planning, human resource management and integrated development planning.
- Candidates must have excellent written and oral communication skills and insight into socio ~, economic ~ and environmental issues in South African cities and towns, as well as working knowledge of all relevant legislation and policies.
- Comprehension and application of Spatial Planning and Land Use Management Act (SPLUMA) (16 of 2013).
- 8 years or more relevant experience in a management position or similar within an Urban Planning office in a similar-sized municipality.
- Knowledge and understanding of Supply Chain Management (SCM) processes and MFMA requirements.
- Understanding of the roles, interactions and complexities of the three spheres of government in development.
- Proven record of project management within the Urban Planning Field.
- Valid Code EB driving license.
- Computer literacy: MS Office

#### **COMPETENCIES:**

- Management skills
- Negotiation skills
- Analytical skills
- Excellent interpersonal skills
- Bilingualism
- Communication skills
- Knowledge of relevant legislation

#### **KEY PERFORMANCE AREAS:**

- Reports to the Executive Director: Strategy, Economic Development and Planning (ED: SEDP); Responsible for the following units: Urban Planning, Building Services as well as Maintenance of municipal properties.
- Advise ED: SEDP on strategic spatial trends and patterns, risk and general governance matters
- Responsible for implementation and review of Spatial Development Framework (SDF), Land Use Management System (LUMS), By-Laws and related built environment policies for the municipality.
- Provision of guidance in relation to development needs and infrastructure services needs in accordance with the SDF, Land Use Management System (LUMS).
- Effective and efficient management of the statutory and non – statutory processes, relating to applicable strategic priorities and objectives of the municipality's Integrated Development Plan, Growth and Development Strategy (GDS) and other developmental strategies.
- Management of human resource, budget and operational activities of the Unit.
- Play a coordination role with internal and external stakeholders in relation to development of the city.
- Effectively interact with other disciplines and interested parties, internal or external to the city, Developers, with a view of proper co-operation and integrated planning.
- Participate in planning and lead complex projects.
- Work independently; Supervise and coordinate junior Town Planners and direct reports.
- Decide on best option within the risk profile.
- Create an understanding with clients / stakeholders/groups as to best option; and executes option and accepts consequences and accountability.

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**ENQUIRIES: MS C MASHOBAO, (053) 830 6793 / [work@solplaatje.org.za](mailto:work@solplaatje.org.za)**

Your application must be completed on an official Sol Plaatje Local Municipality application form and will not be considered if not submitted. Application forms are available on the municipal website ([www.solplaatje.org.za](http://www.solplaatje.org.za)).

If you meet the requirements, forward the official application form, detailed CV and certified copies of highest educational qualifications or relevant qualifications as per job requirement to Miss C Mashobao, Sol Plaatje Local Municipality, c/o Bultfontein & Lyndhurst Avenues, New Civic Building, HR, 3<sup>rd</sup> Floor or send it electronically to [work@solplaatje.org.za](mailto:work@solplaatje.org.za). These requirements must be met and failure to do so will result in the applicant's immediate disqualification.

Include a clear reference number and the post you are applying for in your application.

No CV's and certified copies of qualifications will be returned on the applicant's request. **Late applications will not be accepted.**

**Preference will be given to local candidates, i.e. applicants residing within the municipal, district or provincial boundaries.**

***Notwithstanding any representations to the contrary, no employment contract will come into effect until a written offer has been made by the municipality to, and accepted by, the applicant.***

**THE SOL PLAATJE LOCAL MUNICIPALITY RESERVES THE RIGHT NOT TO MAKE AN APPOINTMENT.**

**CLOSING DATE: 09 September 2025 @ 16:00**