



SOL PLAATJE LOCAL MUNICIPALITY

DIRECTORATE: STRATEGY, ECONOMIC DEVELOPMENT AND PLANNING

VACANCY: CHIEF TOWN PLANNER

1 VACANCY

REF NO: 2025/008

SALARY SCALE: R609 228 – R790 836 [T14] (plus benefits)

REQUIREMENTS:

- Relevant tertiary qualification in Town Planning degree preferably a master's degree.
- Registered as a Professional planner.
- An appropriate management qualification will be to the advantage of the candidate.
- The applicant should have sufficient and appropriate relevant experience in spatial planning, land use management, policy formulation, project planning, human resource management and integrated development planning.
- Candidates must have excellent written and oral communication skills and insight into socio ~, economic ~ and environmental issues in South African cities and towns, as well as working knowledge of all relevant legislation and policies.
- Comprehension and application of Spatial Planning and Land Use Management Act (SPLUMA) (16 of 2013).
- 8 years or more relevant experience in a management position or similar within an Urban Planning office in a similar-sized municipality.
- Knowledge and understanding of Supply Chain Management (SCM) processes and MFMA requirements.
- Understanding of the roles, interactions and complexities of the three spheres of government in development.
- Proven record of project management within the Urban Planning Field.
- Valid Code EB driving license.
- Computer literacy: MS Office

COMPETENCIES:

- Management skills
- Negotiation skills
- Analytical skills
- Excellent interpersonal skills
- Bilingualism
- Communication skills
- Knowledge of relevant legislation

KEY PERFORMANCE AREAS:

- Reports to the Executive Director: Strategy, Economic Development and Planning (ED: SEDP); Responsible for the following units: Urban Planning, Building Services as well as Maintenance of municipal properties.
- Advise ED: SEDP on strategic spatial trends and patterns, risk and general governance matters
- Responsible for implementation and review of Spatial Development Framework (SDF), Land Use Management System (LUMS), By-Laws and related built environment policies for the municipality.
- Provision of guidance in relation to development needs and infrastructure services needs in accordance with the SDF, Land Use Management System (LUMS).
- Effective and efficient management of the statutory and non – statutory processes, relating to applicable strategic priorities and objectives of the municipality's Integrated Development Plan, Growth and Development Strategy (GDS) and other developmental strategies.
- Management of human resource, budget and operational activities of the Unit.
- Play a coordination role with internal and external stakeholders in relation to development of the city.
- Effectively interact with other disciplines and interested parties, internal or external to the city, Developers, with a view of proper co-operation and integrated planning.
- Participate in planning and lead complex projects.
- Work independently; Supervise and coordinate junior Town Planners and direct reports.
- Decide on best option within the risk profile.
- Create an understanding with clients / stakeholders/groups as to best option; and executes option and accepts consequences and accountability.

ENQUIRIES: MS C MASHOBAO, (053) 830 6793 / work@solplaatje.org.za

Your application must be completed on an official Sol Plaatje Local Municipality application form and will not be considered if not submitted. Application forms are available on the municipal website (www.solplaatje.org.za).

If you meet the requirements, forward the official application form, detailed CV and certified copies of highest educational qualifications or relevant qualifications as per job requirement to Miss C Mashobao, Sol Plaatje Local Municipality, c/o Bultfontein & Lyndhurst Avenues, New Civic Building, HR, 3rd Floor or send it electronically to work@solplaatje.org.za. These requirements must be met and failure to do so will result in the applicant's immediate disqualification.

Include a clear reference number and the post you are applying for in your application.

No CV's and certified copies of qualifications will be returned on the applicant's request. **Late applications will not be accepted.**

Preference will be given to local candidates, i.e. applicants residing within the municipal, district or provincial boundaries.

Notwithstanding any representations to the contrary, no employment contract will come into effect until a written offer has been made by the municipality to, and accepted by, the applicant.

THE SOL PLAATJE LOCAL MUNICIPALITY RESERVES THE RIGHT NOT TO MAKE AN APPOINTMENT.

CLOSING DATE: 09 September 2025 @ 16:00