

NOTICE: VACANCY

Kimberley Prioritized Network Leak Detection & Repairs (Phase 1)



Applications are hereby invited from suitably, qualified and committed individuals for appointment to the following position:

Position:

Community Liaison Officer (CLO)

Number of Posts: One (1)

Areas of Responsibility:

The appointed CLO will be responsible for the following wards:

Roodepan: Ward 1, Ward 2, and Ward 30

Plaatfontein: Ward 1 and Ward 32

Closing Date:	Wednesday 16 April 2025 : 16:00.
Applicants are required to state the ward they come from.	Ward Number: <input type="text"/>
Submission:	CV and Qualifications to be emailed to: alister@dejagersbw.co.za
Project Reference No:	BFI01/23/MKRP1a
Expectations & Requirements:	<p>To assist the Sol Plaatje Municipality BFI project and De Jagers Loodgieter Kontrakteurs (Project Management Team) in the day-to-day liaison with the Wards affected by the project.</p> <p>The CLO is required to remain impartial to political and other external influences as his/her role is critical to the mitigation of site disruptions.</p> <p>The CLO's role further provides community residents an opportunity to benefit from the project through fair procurement processes developed through a systemic framework.</p>
	<ul style="list-style-type: none">• Minimum Grade 12 certificate or equivalent NQF level qualification

Experience, Knowledge & Qualifications:	<ul style="list-style-type: none"> • Good communication skills and report writing skills. • Experience working in a similar role. • Proven involvement and exposure to community development work. • Extensive knowledge of the ward (proof of residence is mandatory)
Short Job Description:	<ul style="list-style-type: none"> • Liaison between the community and the Contractor. • Foster a good relationship with community, municipality, business forums and ward Councillors. • Refer and utilised compiled labour database of local resources. • Keep the contractor/development management team aware of community affairs and possible dynamics and strikes. • Support the contractor with conflict resolution during the implementation of the project. • Compile and submit monthly ED and SED reports to the contractor and development management team. • Assist the contractor's supervisory staff in the management of workers. • Report monthly to the contractor, development management team with respect to local involvement, training, and the equity status of employees in line with EPWP guidelines. • Complete the necessary administrative tasks related to implementation of project. • Represent the organisations at local structures to collect data on any changes in community dynamics or needs. • Keep a daily project diary. • Report and minute writing. • Perform any other duties that may be delegated by the contractor to ensure the successful implementation of the project.
Duration:	<i>To be confirmed</i>
Contact Person:	Mr Alister Louw – Construction Manager
Contact number:	074 609 1889
E-mail address:	alister@dejagersbw.co.za