



SOL PLAATJE MUNICIPALITY

DIRECTORATE: FINANCIAL SERVICES

VACANCY: FINANCIAL INTERNS: FINANCIAL MANAGEMENT GRANT (FMG)

5 VACANCIES / REF NO: 2026/001

SALARY: R100 000 per annum (no benefits)

PERIOD: 2-year Contract

REQUIREMENTS:

- BCom degree in accounting or equivalent.
- Computer literate: MS Excel
- Knowledge of the Municipal Finance Management Act, 56 of 2003 (MFMP) will be an added advantage.
- Ability to meet deadlines and work under pressure.
- The candidate should be unemployed or should not have participated in an internship of a similar nature.

COMPETENCIES:

- Be eager to learn, be self-motivated with a passion for accounting.
- Be receptive to the training support provided by the municipality through any of the delegated officials in this regard,
- Take ownership of their own personal development by initiating self-directed learning and requesting clarifications, if need be, through the nomination mentors and coaches,
- Compile the necessary documentation required to monitor their learning progress.
- Obey all policies and procedures of the municipality in respect of work process, ethics and ethos among others.

KEY PERFORMANCE AREAS:

- Attend meetings as will be guided / directed by the CFO and the other senior staff.
- Assist in the implementation of the MFMA, mSOCA and prepare budgets and financial statements and general financial functions.
- On-the-job training in various areas of financial management, supply chain and assets management.
- Complete portfolio of evidence for submission quarterly to the CFO in line with the guidelines issued by National Treasury on Municipal Financial Management Internship programme.
- Attend to further education and training in line with skills development as agreed upon in terms of the contract.
- Rotate in various sections over the period: Budget Treasury, Supply Chain and Expenditure (Income).

ENQUIRIES: MS C MASHOBAO, (053) 830 6793 / work@solplaatje.org.za

Your application must be completed on an official application form of Sol Plaatje Municipality and will not be considered if not submitted.

Applications in writing on the official application form and accompanied by a comprehensive CV and certified copies of diplomas / certificates, which will be regarded as confidential, must be directed to: Ms C Mashobao and dropped off in the application box at Sol Plaatje Municipality, c/o Bultfontein & Lyndhurst Avenues, New Civic Building, HR, 3rd Floor. Alternatively, electronic applications accompanied by the official application form, a comprehensive CV and certified copies of diplomas / certificates may be emailed to work@solplaatje.org.za. These conditions are compulsory and failing to comply will automatically lead to disqualification of the applicant.

State clearly on your application the reference number and post for which you are applying for.

No CV's and certified copies of qualifications will be returned on the applicant's request, therefore please do not send us original certificates.
Late applications will not be accepted.

Application forms are available on the municipal website (www.solplaatje.org.za) or electronically at work@solplaatje.org.za.

Notwithstanding any representations to the contrary, no employment contract will come into effect until a written offer has been made by the municipality to, and accepted by, the applicant.

THE SOL PLAATJE MUNICIPALITY RESERVES THE RIGHT NOT TO MAKE AN APPOINTMENT.

CLOSING DATE: 5 May 2026 @ 16:00