



SOL PLAATJE LOCAL MUNICIPALITY

INVITATION FOR QUOTATIONS

LATE SUBMISSION OF BIDS WILL NOT BE ACCEPTED.

QUOTATION NUMBER:	Q029/2025/2026	
DESCRIPTION:	SUPPLY, DELIVERY, AND INSTALLATION OF TOURISM SIGNAGE BOARDS AND REPAIRS OF THE INFORMATION TOWER STRUCTURE	
THE OFFER CONTAINS	MQD1, MQD 2, MQD 3.1, MQD 4, listing criteria, MQD6, MQD 6.1, MQD 6.2 (if applicable) MQD 8, MQD 9 and General Conditions of Contract	
NAME OF BIDDER		
Email address and telephone number		
PHYSICAL TRADING OFFICE ADDRESS		
SCOA BUDGET VOTE NO		27 22 23 23 63 5 RA TOU ZZ WM
PREPARED FOR: S. Mathebula SOL PLAATJE MUNICIPALITY PRIVATE BAG X5030 KIMBERLEY 8300		PREPARED BY: B. Nkoe DATE: 21 NOVEMBER 2025
CLOSING DATE: 08 December 2025		TIME: 10:00

SOL PLAATJE LOCAL MUNICIPALITY

**INVITATION OF QUOTATION FOR GOODS AND SERVICES
ABOVE R30 000 BUT NOT EXCEEDING R300 000**

**Q029/2025/2026 – SUPPLY, DELIVERY, AND INSTALLATION OF TOURISM SIGNAGE
BOARDS AND REPAIRS OF THE INFORMATION TOWER STRUCTURE**

Directorate	SEDP
Section	LED
Contact person	Sobuza Mathebula
Telephone	053 830 6474
Date	21/11/2025
Reference No	Q029/2025/2026

*Documents are obtainable from:
SCM Contract Department, Abattoir Road, Stores Complex (Opposite Security), Kimberley
Telephone: 053 830 6180 or*

One complete set of documents is available to download from <http://www.solplaatje.org.za> at no cost.

**ANY QUOTE WILL NOT NECESSARILY BE ACCEPTED AND THE COUNCIL RESERVES
THE RIGHT TO ACCEPT THE WHOLE OR ANY PART OF ANY QUOTE**

**QUOTATIONS SUBMITTED WILL ONLY BE CONSIDERED IF THE BIDDER HAS BEEN APPROVED ON
THE CENTRAL SUPPLIER DATABASE (CSD) NATIONAL TREASURY'S WEBSITE (www.csd.gov.za).
COMPLETE AND SUBMIT ALL DOCUMENTS AS PER THIS QUOTATION DOCUMENT INCLUDING
LISTING CRITERIA, MQD DOCUMENT IN THE ATTACHED DOCUMENT AND THE BIDDER MUST
COMPLY WITH THE REQUIREMENTS OF THE SPECIFICATIONS.**

GENERAL CONDITIONS

Quotations must be submitted using this official quotation form.

SOL PLAATJE LOCAL MUNICIPALITY

THE FOLLOWING PARTICULARS MUST BE FURNISHED
YOU ARE HEREBY INVITED TO BID FOR THE REQUIREMENTS OF THE SOL PLAATJE MUNICIPALITY

BID NUMBER:	Q029/2025/2026	CLOSING DATE:	08 December 2025	CLOSING TIME:	10H00
DESCRIPTION	SUPPLY, DELIVERY, AND INSTALLATION OF TOURISM SIGNAGE BOARDS AND REPAIRS OF THE INFORMATION TOWER STRUCTURE				
	One complete set of document is available at http://www.etenders.gov.za or http://www.solplaatje.org.za at no cost. The services shall commence on the date of signing the contract, and for once-off henceforth, with an option to extend as may be agreed upon by both parties upon expiry. Payment must be made at the cashiers on a "NO 10 deposit slip" using the following mSCOA vote no 28562323643WWCMSZZWM				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT - FORM (MBD7).					

**BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT
SOL PLAATJE MUNICIPALITY**

SCM UNIT – CONTRACTS DEPARTMENT, MUNICIPAL STORES COMPLEX

ABATTOIR ROAD, ASHBURNHAM

KIMBERLEY

8301

SUPPLIER INFORMATION

NAME OF BIDDER					
POSTAL ADDRESS					
PHYSICAL TRADING ADDRESS					
TELEPHONE NUMBER			NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					

TAX COMPLIANCE STATUS	TCS PIN:		AND	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	☐ Yes ☐ No		B-BBEE STATUS LEVEL ORIGINAL SWORN AFFIDAVIT	☐ Yes ☐ No	

B-BBEE CERTIFICATE / SWORN AFFIDAVIT (FOR EMES & QSEs) / MEDICAL CERTIFICATE/ MUNICIPAL ACCOUNT OR LEASE AGREEMENT / CSD MUST BE SUBMITTED IN ORDER QUALIFY FOR SPECIFIC GOALS POINTS]

In line with the Preferential Procurement Regulation of 2022 and SPM Preferential Procurement Policy, the following Specific Goals is applicable:

Ownership – as a specific goal

80/20 equal to or below R50 million 90/10 above R50 million		
Ownership - Black		
% Ownership	80/20	90/10
<51%	2	1
>51% <100%	4	3
100%	20	10
Total Points	20	10

Objective Criteria (**Section 2(1)(f) of the PPPFA**) - In terms of **section 2(1)(f) of the Preferential Procurement Policy Framework Act**, the Municipality reserves the right not to award the bid to the highest scoring bidder if objective criteria justify such decision.

These criteria may include, but are not limited to:

- Proven poor performance on previous municipal contracts
- Failure to deliver on similar projects
- Unresolved disputes or litigation with the Municipality
- Performance concerns confirmed by project managers or end-user departments

Companies or bidders bidding as **Joint venture must** include **the following**:

- Joint Venture Agreement** (must clearly stipulate the name of the lead partner)
- Tax compliance status pin for Joint Venture**
- VAT number for Joint Venture**
- CSD report for Joint Venture**
- Bank Account for Joint Venture**
- Separate Municipal accounts for both Companies/Valid lease agreement**
- MBD 4,8 & 9 must** be completed respectively by both parties and submitted as part of the bid document

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS	☐ Yes ☐ No [IF YES, ANSWER PART B:3]
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		OFFERED?	
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE	R
SIGNATURE OF BIDDER		DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED			
SIGNATURE OF WITNESS NO 1	NAME PRINT		
SIGNATURE OF WITNESS NO 2	NAME PRINT		
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		TECHNICAL INFORMATION MAY BE DIRECTED TO:	
DEPARTMENT	Supply Chain	LED	
CONTACT PERSON	Mrs B Nkoe	Mr. Sobuza Mathebula	
TELEPHONE NUMBER	6172/6180	053 830 6474	
E-MAIL ADDRESS	bnkoe@solplaatje.org.za	smathebula@solplaatje.org.za	

INVITATION TO QUOTATION BID

PART A

INVITATION TO QUOTATION BID

PART B

TERMS AND PRE-CONDITIONS FOR BIDDING

- (1) NO BIDS WILL BE CONSIDERED FROM BIDDERS WHO ARE NOT REGISTERED ON THE CENTRAL SUPPLIERS DATABASE (CSD) ON THE NATIONAL TREASURY WEBSITE www.csd.gov.za
- (2) THE LISTING CRITERIA MUST BE COMPLETED IN THE DOCUMENT
- (3) NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE

1. BID SUBMISSION:

- 1.1. Bids must be delivered by the stipulated time to the correct address. **Late bids will not be accepted.**
- 1.2 All bids must be submitted on the official forms provided. Bidders who have purchased the bid documents from the Municipality MUST include the proof of such purchase by including a copy of the receipt with the original bid document.
- 1.3 This bid is subject to the Preferential Procurement Regulations 2022, SPM Preferential Procurement Policy, SCM Policy General Conditions of Contract (GCC) and, if applicable, any other special conditions of contract.
- 1.4 **No correction tape or fluid** may to be used on the tender document. Any errors made should be neatly crossed out and initialled by the bidder
- 1.5 All prices **must** include value added tax, bid prices excluding value added tax may not be considered. **Please attach all annexures on the pages as indicated in the bid document**

1.4

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 **Bidders must ensure compliance with their tax obligations.**
- 2.2 Bidders are required to submit their unique personal identification number (pin) issued by SARS to enable Municipality to view the taxpayer's profile and tax status.
- 2.3 Application for the tax compliance status (TCS) pin may be made via e-filing through the SARS website www.sars.gov.za.
- 2.4 Foreign suppliers must complete the pre-award questionnaire in Part B Paragraph 5.
- 2.5 In bids where consortia / joint ventures / sub-contractors are involved each party must submit a separate TCS certificate / pin / CSD number.
- 2.6 All Bidders must be **SARS COMPLIANT** on Central Suppliers Database (CSD) and **A CURRENT PROOF** of compliancy and a **TAX COMPLIANCE STATUS CERTIFICATE** must be submitted with the Tender document on closing date.

Bidders are required to submit their detailed the current Central Suppliers Database (CSD) registration report (NOT the summary report) together with the bid document.

3. MUNICIPAL ACCOUNTS/ PHYSICAL TRADING ADDRESS:	
- Copies of all municipal accounts, not older than 3 months or 90 days to be submitted with the bid. - If the entity or any of its directors/shareholders /partners/members, etc. rents/leases premises a copy of the rental/lease agreement must be submitted with this bid. - In cases where bidders use a lease premise for conducting their business, a valid lease agreement signed by both parties, which clearly stipulated who is responsible for municipal services, rates and taxes must be attached to the bid document. - If the lessee (Bidder) is responsible for municipal services, municipal account or tax invoice of the leased premises that is not in arrears must be submitted. NB: It is the responsibility of bidders to visit the municipal website in order to obtain details of successful/ unsuccessful information within 120 days after closure of bid. The municipal website is www.solplaatje.org.za.	
4. COMPULSORY CLARIFICATION MEETINGS/ CIDB GRADINGS (IF APPLICABLE) N/A	
4.1 LOCAL CONTENT: N/A	
4.2 A BRIEFING SESSION: N/A	
4.3 CIDB: N/A	
5. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
5.1 IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
5.2 DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
5.3 DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
5.4 DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
5.5 IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO
IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.	
In terms of section 13 of the Municipal Supply Chain Management Regulations No. 27636 of 30 May 2005, the Municipal Manager shall reject all bids that do not comply with the following preconditions: - Bidders that have not furnished the Municipality with his/her full names, identification number or company or other registration number and tax reference number and vat registration number, if any. - Bidders that have not submitted a valid tax clearance certificate from SARS or provided their tax compliance status pin number - Bidders that have not indicated: - - Whether he/she is in the service of the state or has been in the service of the state in the previous twelve months; - If the bidder is not a natural person, whether any of its directors, managers, principal shareholders, or stakeholder is in the service of the state or has been in the service of the state in the previous twelve months, or - Whether a spouse, child, or parent of the bidder or of a director, manager, shareholders, or stakeholder in the previous twelve months. - Any special conditions as contained in the bid documents. Bidders scoring the highest points or any bid will not necessarily be accepted, and the Municipality reserves the right to Sub-divide the contract and accept any portion of any bid, or determine a multiple award.	

Bids will be evaluated in terms of the approved point system (80/20) 80 points for price and 20 for specific goals or (90/10) 90 points and 10 for specific goals. Tender validity period should be for 120 days.

NO BIDS by FAX or by E-MAIL WILL BE ACCEPTED.

Sealed bids must be clearly marked with the following bid number and description:

CONTRACT NUMBER: **Q029/2025/2026**

DESCRIPTION: **SUPPLY, DELIVERY, AND INSTALLATION OF TOURISM SIGNAGE BOARDS AND REPAIRS OF THE INFORMATION TOWER STRUCTURE**

DROP AT THE TENDER BOX (OPPOSITE SECURITY)

ADDRESSED TO: THE MUNICIPAL MANAGER

MUNICIPAL STORES COMPLEX

ABATTOIR ROAD

ASHBURNHAM

Kimberley

Closing date 08 December 2025 Time 10H00

IT IS THE PROSPECTIVE BIDDERS RESPONSIBILITY TO OBTAIN BID DOCUMENTS IN TIME TO ENSURE THAT RESPONSES REACH SPM, TIMEOUSLY. THE MUNICIPALITY SHALL NOT BE HELD RESPONSIBLE FOR DELAYS IN THE POSTAL/ COURIER SERVICES.

Bids will be opened in public in the SCM OFFICES, STORES COMPLEX, ABATTOIR ROAD, Kimberley, immediately after closing time and date.

INVITATION FROM: MUNICIPAL MANAGER
CIVIC OFFICES, SOL PLAATJE DRIVE
PRIVATE BAG X5030
KIMBERLEY, 8300

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER: _____

CAPACITY UNDER WHICH THIS BID IS SIGNED: _____

DATE: _____

Certificate of Attendance of Clarification Meeting on Site (if applicable)

NOTE: If the attendance register was signed at the clarification meeting held at the SCM Boardroom, the name of the signatory shall be inserted on this page and the authorized signatory shall sign this page.

If attendance register has been signed at the clarification meeting:

Name of person appearing on attendance register:

Representative organization name on attendance register:

If the attendance register has not been signed at the clarification meeting.

This is to certify that I, _____

representative of (Tenderer) _____

of (address) _____

telephone number _____

e-mail _____

attended the bid clarification meeting (date) _____

in the company of (Employer's Line Manager / Engineer's representative) _____

EMPLOYER'S LINE MANAGER / ENGINEER'S REPRESENTATIVE: _____

THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)

NAME OF BIDDER _____

POSTAL ADDRESS _____

STREET ADDRESS _____

TELEPHONE NUMBER CODE _____ NUMBER _____

CELLPHONE NUMBER _____

EMAIL ADDRESS _____

FACSIMILE NUMBER CODE _____ NUMBER _____

VAT REGISTRATION NUMBER _____

HAS A VALID TAX COMPLIANCE STATUS PIN CERTIFICATE BEEN ATTACHED OR PROVIDED THEIR TAX COMPLIANCE STATUS PIN NUMBER?

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (MBD 6.1)

YES	NO
-----	----

IF YES, WHO WAS THE CERTIFICATE ISSUED BY?

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)

☐

A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN NATIONAL ACCREDITATION SYSTEM (SANAS)

☐

A REGISTERED AUDITOR

(Tick applicable box)

(A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE) ARE YOU THE ACCREDITED REPRESENTATIVE?

IN SOUTH AFRICA FOR THE GOODS/SERVICES/WORKS OFFERED?
(IF YES ENCLOSE PROOF)

YES	NO
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SIGNATURE OF BIDDER _____

DATE _____

CAPACITY UNDER WHICH THIS BID IS SIGNED _____

TOTAL NUMBER OF ITEMS OFFERED _____

ATTACH VALID JOINT VENTURE AGREEMENT HERE (if applicable)

MQD 2

ATTACH TAX COMPLIANCE STATUS PIN CERTIFICATE

ATTACH MUNICIPALITY ACCOUNT 90 DAYS AND OR VALID LEASE
AGREEMENT HERE

Sol Plaatje Municipality 		SOL PLAATJE MUNICIPALITY, KIMBERLEY **MANDATORY** LISTING CRITERIA		
CENTRAL SUPPLIER DATABASE REGISTRATION NUMBER (CSD): _____				
1	Company name _____			
2	Contact details	Telephone Number: _____	Fax Number: _____	Cell phone number: _____
	Email address _____ Contact person: _____	_____		
3	Postal Address: _____			
4	VAT registered	Yes ☐	No ☐	If registered, VAT Registration No: _____
5	Settlement discount allowed	_____ %	For payment within	_____ days
6	Bank account details	Account No.: _____		Branch No.: _____
	Bank Name	_____		
	Branch Name	_____		
	Bank account type	_____		
7	Business Municipal Rates and Service Account Number: _____ ** A current (30 days) account, or Lease Agreement in the case of a Landlord responsible for account, must be attached to this document **		_____	
8	Located in Sol Plaatje Municipal Area		Yes ☐	No ☐
9	% owned by black male: _____ %		% owned by black female: _____ %	
	% owned by black youth: _____ %		% owned by white female: _____ %	
	% owned by disabled persons: _____ %			
10	B-BBEE status level of contribution:			
11	Indicate main sector. Please select one (1) only: Catering and Accommodation ☐ Cleaning material ☐ Commercial agents (Doctors, Lawyers, Audit firm, booking keeping, Pharmacy, Post,) ☐ Communication and media, Construction- Building material and road works ☐ Electrical services- gas/ Aircon, transformers, cables, poles ☐ Funeral Parlour ☐ Gardening services- Lawnmower ☐ Florist ☐ Information technology (IT services, system, telecommunication ☐ Office equipment ☐ Plant hire ☐ PPE- mask, sanitizer, safety equipment ☐ Repairs, motor parts and retail (accredited agency) ☐ Stationery ☐ Supplier of pumps, pipes, steel and maintenance or installation, and irrigation system ☐ Training services e.g. workshops ☐ Transportation (car rental, flight, and buses and driving school ☐ Uniform ☐ Security services ☐			
12	Amount full time employed staff: _____	Annual Turnover: R _____	Asset Value (Excluding fixed property) R _____	
13	It is the responsibility of the Supplier/Bidder to inform Sol Plaatje Municipality of any changes during the contract period			
	NAME (PRINT) _____ SIGNATURE: _____			
	CAPACITY: _____			

	WITNESS (NAME): _____ SIGNATURE: _____			
	DATE: _____			

ATTACH **CSD** REPORT REGISTRATION HERE

SOL PLAATJE LOCAL MUNICIPALITY

Q029/2025/2026 – SUPPLY, DELIVERY, AND INSTALLATION OF TOURISM SIGNAGE BOARDS AND REPAIRS OF THE INFORMATION TOWER STRUCTURE

NB. PRICES MUST HOLD GOOD FOR AT LEAST 1 MONTH (30 days) as from CLOSING DATE.

- THIS BID WILL NOT BE CONSIDERED IF THIS PAGE IS NOT FULLY COMPLETED.
- PRICES ALTERED BY MEANS OF CORRECTION FLUID WILL NOT BE CONSIDERED
- THE QUOTE WILL BE EVALUATED ON THE TOTAL PRICE AND NOT PER LINE ITEM
- ANY QUOTE WILL NOT NECESSARILY BE ACCEPTED AND THE COUNCIL RESERVES THE RIGHT TO ACCEPT THE WHOLE OR ANY PART OF THE QUOTE.

SUPPLY, DELIVERY AND INSTALLATION OF TOURISM SIGNAGE BOARDS POLES (CIDB GRADING: 1CE)

#	IDENTIFIED AREAS	DISTANCE (KM)	PHYSICAL LOCATION	x- co-ordinates	y- co-ordinates
1.	N8 (N), INBOUND		Oliver Road before fly-over CAPTION (WELCOME TO KIMBERLEY)	24°46'19.4"E	28°47'01.4"S
2.	N8 (W), INBOUND		Schmidtsdrift Road, Approach to Silson Road CAPTION (WELCOME TO KIMBERLEY)	24°42'16.3"E	28°44'34.5"S
3.	N12 (N), INBOUND		North (before) of Shell Ultra City, parallel to the reed / marsh area (KAMFERS DAM) CAPTION (WELCOME TO KIMBERLEY)	24°46'42.4"E	28°41'04.5"S
4.	N12 (S), INBOUND		After Engen Truck-Stop, approaching traffic circle at Kalahari Lodge CAPTION (WELCOME TO KIMBERLEY)	24°43'48.6"E	28°47'02.2"S
5.	R64 (W), INBOUND		Boshof Road – Parallel to Eskom Blankenberg Vlei CAPTION (WELCOME TO KIMBERLEY)	24°48'35.1"E	28°44'25.1"S
6.	R31 (S), INBOUND		After the Barkly West T-Junction CAPTION (WELCOME TO KIMBERLEY)	24°39'51.1"E	28°40'46.8"S
7.	R31 (NW), OUTBOUND (leaving Kimberley from Frans Farm direction)		Platfontein (500m from Platfontein Turnoff) CAPTION (PLATFONTEIN)	24°40'49.4"E	28°42'36.3"S
	R31 (SW), INBOUND (from Barkly West, coming into Kimberley, approaching Frans Farm)		Platfontein (500m from Platfontein Turnoff) CAPTION (PLATFONTEIN)	24°40'19.4"E	28°42'10.0"S
	ROAD LEADING INTO PLATFONTEIN		From the R31 Road CAPTION (WELCOME TO PLATFONTEIN)	24°39'57.5"E	28°42'30.9"S

ITEM	DESCRIPTION	Unit	Quantity	Rate	Amount
1.	Erection of Signboards				
	Supply of signboard face (3 stacks per site): purchase clamps and unistruts	mm^2			
	Excavation of holes (0,3m x 0,3m x 0,500m) (8 holes for supports)	m^3			
2.	Erect and paint Supports				
	<u>Paint:</u> Treat with Red Oxide Paint and apply <u>Battleship Grey</u> colour paint	l			
	<u>Steel Supports:</u> [5 x 6 metre lengths - round tube 76mm x 2.0mm]	m			
3.	Erect and paint Supports				
	<u>Paint:</u> Treat with Red oxide paint and apply Battleship Grey colour paint	l			
	<u>Steel Supports:</u> [2 x 6 metre lengths - round tube 110mm x 2.0mm]	m			
4.	Concrete/Soilcrete Backfilling and Rounding off foot of sign	m^3			
5.	Erect the signboard face: purchase clamps and unistruts	m^2			

STACKS

- Signs are to be manufactured as straight-on stacks, such like that of the Confirmation Sign GF7 – as indicated in Chapter 4: Tourism Signing (South African Road Traffic Signs Manual – Volume 2, 2012).
- Over the top pole clamps to be used.
- Stack boards to be flanged for extra strength.
- 210/150mm letter size to be used – according to specifications d=30mm on illustration, or to be adjusted according to the wording that is to be provided.
- SIGNFACE MATERIAL: Stack boards to be manufactured of Chromadek Class 1 Reflective.
- RULE F2: The background colours of tourism signs shall be BROWN, and the text and symbols shall follow normal DIRECTION sign conventions. Colours to be used:
 - Border - White
 - Symbol - White
 - Background - Brown

SUPPORTS (POLES)

- Permanent signs to use the following pole structure:
 - Galvanised Steel Pole
- Speed limit: 0 – 60km/h – signs should not be 600mm in width.

SCOPE OF WORKS – REFURBISHMENT OF FIVE (5) LIGHTBOXES / INFORMATION TOWER STRUCTURES AT THE KIMBERLEY TOURISM INFORMATION CENTRE (CIDB GRADING: 1CE)

EACH TOURISM TOWER STRUCTURE CONTAINS THREE (3) SIGNFACES ON THREE (3) FRONTS

1. Preliminary Works

- Conduct a site inspection to verify measurements, structural integrity, and electrical supply for the light box.
- Erect temporary safety barricades and signage to ensure public safety during works.
- Disconnect and safely remove all existing electrical connections to the current light box.

2. Removal Works

- Carefully dismantle and remove the existing light box frame, fittings, and lighting components without damaging the supporting structure.
- Dispose of all removed materials in accordance with municipal waste management regulations.

3. Structural Preparation

- Clean the supporting steel frame using mechanical tools to remove rust, flaking paint, and dirt.
- Inspect for any corrosion or damage to the steel structure and perform minor repairs (e.g., welding, reinforcing) if required.

4. Painting of Steel Structure

- Apply one coat of anti-corrosive primer suitable for outdoor steel structures.
- Apply two coats of high-quality, UV-resistant polyurethane enamel paint in municipal-approved colours.
- Ensure all painted surfaces are smooth, with no drips, visible brush marks, or missed areas.

5. Fabrication of New Light Box

- Design and manufacture a new double-sided light box with the following specifications:
 - Frame: Powder-coated aluminium frame with weather-resistant properties.
 - Panel Material: High-quality UV-protected acrylic or polycarbonate sheet, 5mm thick, printed with fade-resistant graphics.
 - Graphics: Professionally designed signage that meets tourism and municipal branding standards for information centres (including logo, clear typography, and relevant symbols).
 - Dimensions: Match existing size and mounting requirements.

6. Lighting Installation

- Install energy-efficient, weatherproof LED lighting strips with a minimum lifespan of 50,000 hours.
- Lighting to provide uniform illumination without hot spots or dark areas.
- All electrical components to be IP65-rated for outdoor use.
- Connect to the existing power supply with proper circuit protection (breaker / fuse).

7. Assembly and Installation

- Securely mount the new light box to the existing steel frame using stainless steel fasteners.
- Ensure all joints are sealed with silicone sealant to prevent water ingress.
- Connect and test the lighting system for full functionality.

8. Quality and Compliance

- All works to be in accordance with SANS (South African National Standards) for outdoor signage and electrical safety.
- Final design to be approved by the Sol Plaatje Municipality before fabrication.
- Contractor to provide a 12-month warranty on materials and workmanship.

9. Completion and Handover

- Remove all waste and debris from site.
- Provide the municipality with maintenance instructions and electrical diagrams.
- Conduct a final inspection with the client to ensure satisfaction before sign-off.

Item	Specification
Structure Paint	Anti-corrosive primer + UV-resistant polyurethane enamel
Frame Material	Powder-coated aluminium
Panel Material	5mm UV-protected acrylic/polycarbonate
Graphics	UV and weather-resistant digital print
Lighting	IP65-rated LED strips, min. 50,000-hour lifespan
Fasteners	Stainless steel, corrosion-resistant
Electrical	Compliant with SANS standards



AMEND CAPTION TO BE WRITTEN ON THE LIGHTBOX (TOURISM INFORMATION CENTRE)

INFORMATION TOWER STRUCTURE



No	Structure Frame	Sign Faces on Structure	Light Fixtures	Action
14	The INFORMATION TOWER Structures frame is faded and dull.	The sign faces on the structures are damaged and worn out.	The light fixtures of the sign faces are not operating.	INFORMATION TOWER Structure Frame must be painted with pre-coat and final coat. Sign Faces should be refurbished and updated pictures or graphic images should be used. The electrical connection, wiring and bulbs of the light boxes must be refurbished.

SCOPE OF WORKS – REFURBISHMENT OF LIGHT BOX/INFORMATION TOWER STRUCTURE AT THE INFORMATION CENTRE

1. Preliminary Works

- Conduct a site inspection to verify measurements, structural integrity, and electrical supply for the light box.
- Erect temporary safety barricades and signage to ensure public safety during works.
- Disconnect and safely remove all existing electrical connections to the current light box.

2. Removal Works

- Carefully dismantle and remove the existing light box frame, fittings, and lighting components without damaging the supporting structure.
- Dispose of all removed materials in accordance with municipal waste management regulations.

3. Structural Preparation

- Clean the supporting steel frame using mechanical tools to remove rust, flaking paint, and dirt.
- Inspect for any corrosion or damage to the steel structure and perform minor repairs (e.g., welding, reinforcing) if required.

4. Painting of Steel Structure

- Apply one coat of anti-corrosive primer suitable for outdoor steel structures.
- Apply two coats of high-quality, UV-resistant polyurethane enamel paint in municipal-approved colours.
- Ensure all painted surfaces are smooth, with no drips, visible brush marks, or missed areas.\

5. Fabrication of New Light Box

- Design and manufacture a new double-sided light box with the following specifications:
 - Frame: Powder-coated aluminium frame with weather-resistant properties.
 - Panel Material: High-quality UV-protected acrylic or polycarbonate sheet, 5mm thick, printed with fade-resistant graphics.
 - Graphics: Professionally designed signage that meets tourism and municipal branding standards for information centres (including logo, clear typography, and relevant symbols).
 - Dimensions: Match existing size and mounting requirements.

6. Lighting Installation

- Install energy-efficient, weatherproof LED lighting strips with a minimum lifespan of 50,000 hours.
- Lighting to provide uniform illumination without hot spots or dark areas.
- All electrical components to be IP65-rated for outdoor use.
- Connect to the existing power supply with proper circuit protection (breaker/fuse).

7. Assembly & Installation

- Securely mount the new light box to the existing steel frame using stainless steel fasteners.
- Ensure all joints are sealed with silicone sealant to prevent water ingress.
- Connect and test the lighting system for full functionality.

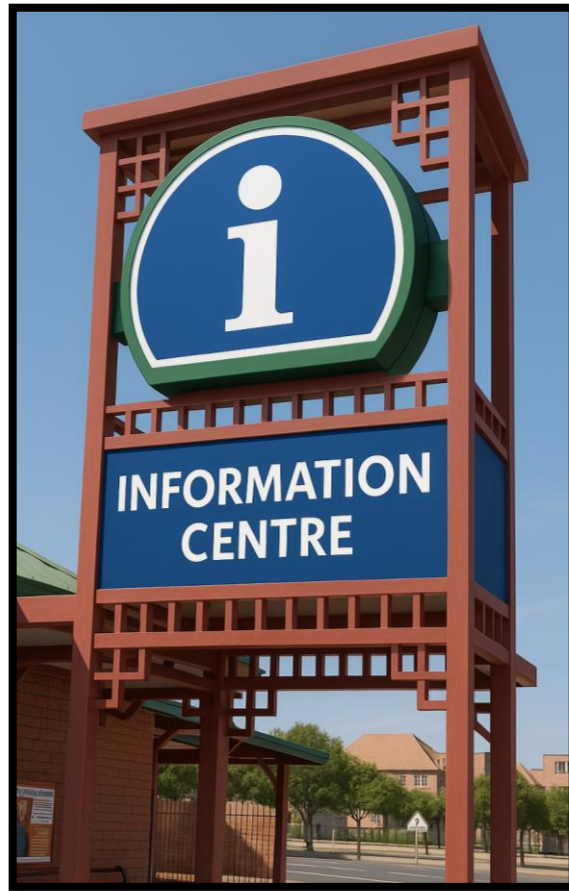
8. Quality & Compliance

- All works to be in accordance with SANS (South African National Standards) for outdoor signage and electrical safety.
- Final design to be approved by the Sol Plaatje Municipality before fabrication.
- Contractor to provide a 12-month warranty on materials and workmanship.

9. Completion & Handover

- Remove all waste and debris from site.
- Provide the municipality with maintenance instructions and electrical diagrams.
- Conduct a final inspection with the client to ensure satisfaction before sign-off.

Item	Specification
Structure Paint	Anti-corrosive primer + UV-resistant polyurethane enamel
Frame Material	Powder-coated aluminium
Panel Material	5mm UV-protected acrylic/polycarbonate
Graphics	UV and weather-resistant digital print
Lighting	IP65-rated LED strips, min. 50,000-hour lifespan
Fasteners	Stainless steel, corrosion-resistant
Electrical	Compliant with SANS standards



No	Structure Frame	Sign Faces on Structure	Light Fixtures	Action
14	The Structures frame is faded and dull.	The sign faces on the structures are worn out.	The light fixtures are not operating.	Structure Frame must be painted with pre-coat and final coat. Sign Faces should be refurbished and updated pictures or graphic images should be used. The electrical connection, wiring and bulbs for the lights must be fixed.

SCOPE OF WORKS – REFURBISHMENT OF SIGNAGE STRUCTURE AT SOL PLAATJE MUNICIPALITY INFORMATION CENTRE (OFFICIAL BUS STOP)

1. Preliminary Works

- Conduct a detailed site inspection to confirm the dimensions, structural integrity, and electrical layout of the signage structure.
- Implement safety measures, including barricades and caution signage, to protect the public during the refurbishment.
- Disconnect the electrical supply to the light fixtures before work begins.

2. Structure Frame Refurbishment

- Surface Preparation:
 - Mechanically clean the steel structure to remove rust, flaking paint, and surface contaminants.
 - Sand smooth to ensure proper paint adhesion.
- Painting:
 - Apply one coat of anti-corrosive pre-coat primer suitable for outdoor steel.
 - Apply two coats of UV-resistant polyurethane enamel paint in the approved municipal colour.
 - Ensure even coverage and no visible streaks, drips, or missed areas.

3. Sign Face Refurbishment

- Remove existing worn-out sign faces from the structure.
- Fabricate new double-sided sign faces with the following specifications:
 - Material: 5mm UV-protected polycarbonate or acrylic panels.
 - Graphics: High-resolution, fade-resistant digital prints that comply with municipal branding guidelines for Information Centres, incorporating updated pictures or graphic images.
 - Finish: Weatherproof lamination for added durability.
 - Mounting: Stainless steel or aluminium fastening hardware, corrosion-resistant.

4. Lighting System Repair & Upgrade

- Remove damaged or non-operational light fixtures.
- Install energy-efficient, weatherproof LED lighting with a minimum lifespan of 50,000 hours.
- All lighting components to be IP65-rated for outdoor conditions.
- Replace all necessary wiring, connectors, and control gear to ensure safety and compliance with SANS 10142 electrical standards.
- Test the lighting system to ensure uniform illumination and proper function.

5. Final Assembly & Installation

- Securely reattach refurbished sign faces to the structure.
- Connect and test all electrical systems.
- Inspect for correct alignment, finish quality, and safety compliance.

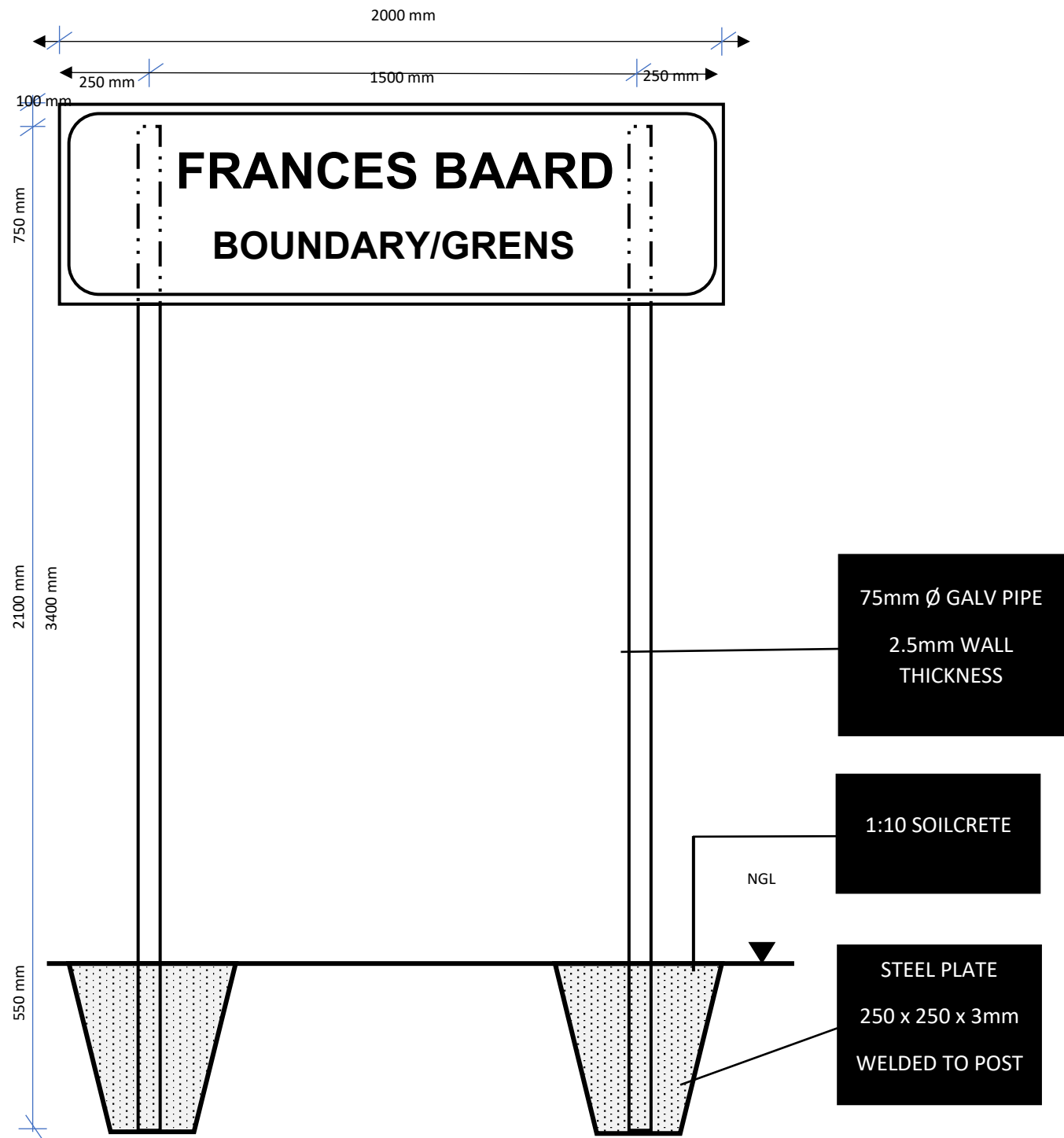
6. Completion & Handover

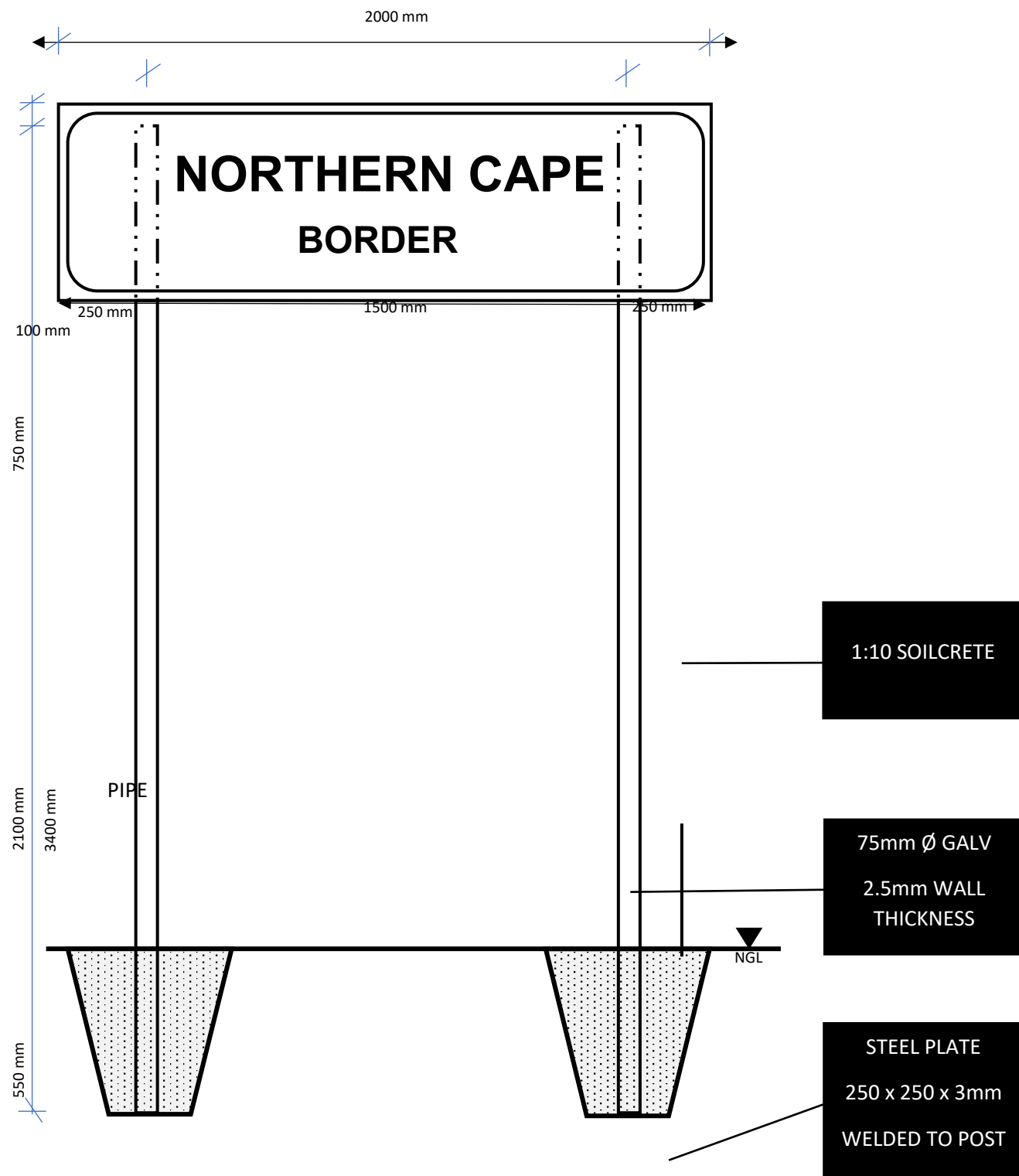
- Conduct a joint final inspection with the municipal representative.
- Provide maintenance instructions for the structure, sign faces, and lighting system.
- Issue a 12-month warranty on all workmanship and materials.

Specifications Summary

Component	Specification
Frame Paint	1x anti-corrosive primer + 2x UV-resistant polyurethane enamel
Sign Faces	5mm UV-protected acrylic/polycarbonate, weatherproof laminated graphics
Graphics	High-resolution, fade-resistant, municipal branding-compliant
Lighting	IP65-rated LED fixtures, 50,000-hour lifespan
Electrical	SANS 10142 compliant wiring and connections
Fasteners	Stainless steel or aluminium, corrosion-resistant

BOUNDARY OF CITY:





CONDITIONS FOR A DIRECTIONAL SIGNBOARD

The sign must be designed as a directional and must follow the standards outlined in the Road Traffic and Road Transport Legislation Vol II. Pay attention to the following:

- Wings of the arrow should be same size as the length of the letters. The arrow should be on the left-hand side of the sign.
- The font that can be used is DIN 2. (Disclaimer: The font may vary from the sample we have provided.)
- No other symbol or picture can be used, other than those specified in the Road Traffic and Road Transport Legislation Vol II.

Advance local direction sign: (GL1)

- Border: Black retro-reflective (manual specifies Black retro-reflective but use the Black semi-matt)
- Lettering: Black semi-matt
- Background: White retro reflective.
- When erecting the sign, it should be 1.5m from the VERGE (Kerb line) of the road.



Should you have any enquiries, please contact:

Mr. Sobuza Mathebula

053 830 6474

smathebula@solplaatje.org.za

SOL PLAATJE LOCAL MUNICIPALITY**Q029/2025/2026 – SUPPLY, DELIVERY, AND INSTALLATION OF TOURISM SIGNAGE BOARDS AND REPAIRS OF THE INFORMATION TOWER STRUCTURE****Bill of Quantities**

	SOL PLAATJE MUNICIPALITY Contractor Name: Contractor to supply active CIDB Registration of at least Level 1 CE
Bill of quantities and specification	<u>ERECTION OF SIGNBOARDS</u>

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
1	Erection of Signboards				
1.1	Excavation of holes (0,3m x 0,3m x 0,550m) (10 Holes for support)	m ³	1,5		
1.2	Erect and paint Supports: Paint: Treat with Red oxide paint and apply Battleship Grey colour paint. (Steel supports: (10) (75 mm x 3,400m) (6 lengths of 6m poles)	m	34		
1.3	Soil Crete Backfilling and Rounding off	m ³	2		
1.4	Erect the signboard face	m ²	7,5		
1.5	Perplex Unit – measured in square meters	(m ²),	5		
1.6	Electrical Wiring of Information Tower – Unit,	(m ²),	5		
1.7	Information Box – Unit, measured in square meters	(m ²),	5		
Sub-Total					R
Vat 15 %					R
TOTAL					R

Special conditions that should apply:

1. Compliance with Standards

- Work must comply with **SANS 10142-1 (Wiring Code of Practice in South Africa)**.
- All materials and methods must comply with **OHS Act (Occupational Health and Safety Act, 1993)**.
- All equipment must carry a valid **SABS mark** or equivalent certification.

2. Qualifications and Accreditation

- Only a **Registered Installation Electrician (IE)** or **Master Installation Electrician (MIE)** with a valid **DoL wireman's license** is allowed to perform and sign off the work.
- Electrician must be registered with the **Department of Employment and Labour (DoEL)**.
- Must be competent to issue a **Certificate of Compliance (CoC)** for the completed installation.

3. Safety Requirements

- Full compliance with **working at heights regulations** when wiring a tower (fall protection, harnesses, anchor points).
- Safe isolation of circuits before connection.
- Ensure proper **lightning protection system (LPS)** is integrated.
- Correct **earthing and bonding** of tower, equipment, and cable trays.

4. Technical Wiring Conditions

- Use of **UV-resistant and weatherproof cabling** (e.g., SWA or outdoor-rated).
- **Cable management:** cables must be neatly routed using cable trays, trunking, or conduit suitable for outdoor use.
- Separation of **power cables** and **data/communication cables** to avoid interference.
- Proper **glanding and termination** of cables at junction boxes and panels.
- All joints to be **waterproof (IP65 or above enclosures)**.

5. Testing and Commissioning

- Insulation resistance tests, earth continuity, and polarity tests must be conducted.
- All circuits must be labelled clearly for identification.
- Functional test of **power supply to information equipment**.
- Provide as-built drawings after completion.

6. Documentation

- Provide a **CoC (Certificate of Compliance)**.
- Provide test results (earth resistance, insulation resistance, continuity).
- Submit an **operation and maintenance manual** for the wiring system.
- All work is to be completed within 7 days of the official order.
- The Municipality reserves the right to condemn any works deemed structurally or aesthetically sub-standard
- All road closures are to comply with the National Road Traffic Act, Act 93 of 1996, and its regulations.
- Please read The South African Road Traffic Signs Manual, Volume 2, Chapter 13, as related to partial road closures
- All rubble to be removed and taken to the municipal dump

N.B: This form must be signed by the bidder and witnessed. Removal of any of the details from the tender documents may disqualify the tender.

Bids MUST comply with the following Special conditions of Contract where applicable:

- **Period required for delivery** _____ **days**

- **Completion of Project** _____ **weeks**

- Does the offer comply with the specification(s)?

YES	NO
-----	----

- Delivery basis

YES	NO
-----	----

- Settlement Discount Allowed
 - _____ % 30 days

 - _____ % 15 days

- Value added Tax as well as Delivery Costs to the Municipal Stores must be included in ALL PRICES

BIDDER SIGNATURE

DATE:

DECLARATION OF INTEREST

BIDDERS WHO FAIL TO DECLARE ACCURATELY AND HONESTLY SHALL BE DISQUALIFIED. SHOULD YOUR INTEREST BE DISCOVERED AFTER THE AWARD OF THE CONTRACT THE MUNICIPALITY SHALL TERMINATE YOUR CONTRACT ON THE BASIS OF THE ABOVE.

1. No bid will be accepted from persons in the service of the State¹. (Employed by the State)
2. Any person, having a kinship with persons in the service of the State (Employed by the State), including a blood relative, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating / adjudicating authority.
3. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of bidder or his or her representative: _____

3.2 Identity Number: _____

3.3 Position occupied in the Company (director, trustee, shareholder²) _____

3.4 Company Registration Number: _____

3.5 Tax Reference Number: _____

3.6 VAT Registration Number: _____

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the State? (**Employee of the State**)?

YES	NO
-----	----

3.8.1 If yes, furnish particulars _____

¹MSCM Regulations: "in the service of the State" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the State (employee of the State) for the past twelve months?

YES	NO
-----	----

3.9.1 If yes, furnish particulars

3.10 Do you have any relationship (family, friend, other) with persons in the service of the State (employed by the State) and who may be involved with the evaluation and or adjudication of this bid?

YES / NO

3.10.1 If yes, furnish particulars.

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the State (employed by the State) who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in the service of the State (employed by the State)?

YES	NO
-----	----

3.12.1 If yes, furnish particulars.

3.13 ARE ANY **SPOUSE, CHILD OR PARENT** OF THE COMPANY'S DIRECTORS, TRUSTEES, MANAGERS, PRINCIPLE SHAREHOLDERS OR STAKEHOLDERS IN THE SERVICE OF THE STATE (EMPLOYED BY THE STATE)

YES	NO
-----	----

3.13.1 If yes, furnish particulars

- 3.14 DO YOU OR ANY OF THE **DIRECTORS, TRUSTEES, MANAGERS, PRINCIPAL SHAREHOLDERS, OR STAKEHOLDERS** OF THIS COMPANY HAVE ANY INTEREST IN ANY OTHER RELATED COMPANIES OR BUSINESS WHETHER OR NOT THEY ARE BIDDING FOR THIS CONTRACT.

YES	NO
-----	----

3.14.1 If yes, provide information of other companies as reflected on CSD report:

DISCLOSE THE INFORMATION OF THE OTHER COMPANIES IN THE BELOW TABLE.

No#	Name of Director	Company name	CSD Number
1.			
2.			
3.			
4.			
5.			
6.			

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

DECLARATION

I, THE UNDERSIGNED (NAME) _____

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF THE CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature

Date

Position

(Print) Name of bidder

THE MBD4 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER

BIDDER MUST UPDATE MBD 4 DOCUMENT ANNUALLY IN LINE WITH SCM POLICY

MQD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the **80/20** preference point system.
- b) The **80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is

adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \\ \mathbf{Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)} & \mathbf{or} & \mathbf{Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)} \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \\ \mathbf{Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)} & \mathbf{or} & \mathbf{Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)} \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
% Ownership	80/20	
<51%	20	
>51% <100%	5	
100%	3	
Total Points	1	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....

ATTACHED CERTIFIED COPY OF THE B-BBEE / SWORN AFFIDAVIT CERTIFICATE, CSD.

MQD 6.1.1

What are the other firms' principal business activities? _____

Describe all property agreements relating to facilities shared:

FACILITY	MONTHLY	RENTAL	AMOUNT	OWNER	AGREEMENT VERBAL/WRITTEN

(F) Did the firm exist under a previous name? (✓ tick one box)

Yes

☐

No

☐

If yes, what was its previous name and who were the owners/ partners/directors?

(G) Identify any owner or shareholder who has membership interest, or is an employee of, or has duties in another business enterprise, which has also tendered for this contract.

OWNER/ SHAREHOLDER	NAME & ADDRESS OF OTHER FIRM	TITLE IN OTHER FIRM	% OWNERSHIP	TYPE OF BUSINESS OF OTHER FIRM

(H) Is this a joint venture contract? (✓ tick one box)

Yes

☐

No

☐

If yes, describe the joint venture (with what firm and value of work)

MQD 6.1.1

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the firm, affirms that:

- (i) the information furnished is true and correct;
- (ii) no part of this contract, other than stated at the time of bid or application, will be subcontracted to other parties.
- (iii) the signatory to the bid document is duly authorised thereto;
- (iv) documentary proof regarding any bidding issues will, when required, be submitted to the satisfaction of the Municipality.
- (v) Upon detecting any false claim or statement will result in the de-registration and the bidder will be prevented from participating in future contracts for a period of three (3) years.

N.B: THE MBD 6.1.1 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER AND WITNESSES

SIGNATURE: _____

NAME: (PRINT) _____

DULY AUTHORISED TO SIGN ON BEHALF OF _____

ADDRESS _____

TELEPHONE NO. _____

DATE _____

WITNESS (1) _____ NAME (PRINT) _____

WITNESS (2) _____ NAME (PRINT) _____

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

Penalty: -

Upon detecting any false claim or statement hereunder will result in the bidder's de-registration and the bidder will be prevented from participation in future contracts for a period of three (3) years.

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? To access this Register enter the National Treasury's website, www.treasury.gov.za, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445.	Yes ☐	No ☐
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
4.4.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME) _____

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

N.B: THE MBD 8 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER AND WITNESSES

Signature

Date

Position

Name of Bidder

I confirm that I am duly authorized to sign this contract.

NAME (PRINT) _____

CAPACITY _____

SIGNATURE _____

NAME OF FIRM _____

DATE _____

WITNESSES

1 _____

Name Print _____

2 _____

Name Print _____

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging). Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

Includes price quotations, advertised competitive bids, limited bids and proposals.

Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Ref Number and Description)

in response to the invitation for the bid made by:

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or

(f) bidding with the intention not to win the bid.

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

11. **N.B: THE MBD 9 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER AND WITNESSES.**

Signature

Date

Position

Name of Bidder (print)

WITNESS (1) _____ NAME (PRINT) _____

WITNESS (2) _____ NAME (PRINT) _____

ATTACH ALL ADDITIONAL ANNEXURES HERE AS PER **SPECIFIC GOALS**