

# SOL PLAATJE LOCAL MUNICIPALITY

# **INVITATION FOR QUOTATIONS**

# LATE SUBMISSION OF BIDS WILL NOT BE ACCEPTED.

| QUOTATION NUMBER:                                                                         | Q071/2024/2025                                                                                                                        |                                   |  |
|-------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|--|
| DESCRIPTION:                                                                              | SUPPLY AND DELIVERY OF BULK REFUSE CONTAINERS                                                                                         |                                   |  |
| THE OFFER CONTAINS                                                                        | MQD1, MQD 2, MQD 3.1, MQD 4, listing criteria, MQD6, MQD 6.1, MQD 6.2 (if applicable) MQD 8, MQD 9 and General Conditions of Contract |                                   |  |
| NAME OF BIDDER                                                                            |                                                                                                                                       |                                   |  |
| Email address and telephor                                                                | ne number                                                                                                                             |                                   |  |
| PHYSICAL TRADING OFF                                                                      | ICE ADDRESS                                                                                                                           |                                   |  |
| SCOA BUDGET VOTE NO                                                                       |                                                                                                                                       | 2112 554 8220 ZZ ZZ ZZZ WM        |  |
| PREPARED FOR: <b>R. Brooker</b> SOL PLAATJE MUNICIPALITY PRIVATE BAG X5030 KIMBERLEY 8300 |                                                                                                                                       | PREPARED BY: B. Nkoe  12 May 2025 |  |
| CLOSING DATE: 21 May                                                                      | 2025                                                                                                                                  | TIME: 10:00                       |  |

MQD<sub>1</sub>

### **SOL PLAATJE LOCAL MUNICIPALITY**

# INVITATION OF QUOTATION FOR GOODS AND SERVICES ABOVE R30 000 BUT NOT EXCEEDING R300 000

### Q071/2024/2025 - SUPPLY AND DELIVERY OF BULK REFUSE CONTAINERS

| Directorate    | Finance                |
|----------------|------------------------|
| Section        | Logistics and Disposal |
| Contact person | Mr. R Brooker          |
| Telephone      | 053 830 6825           |
| Date           | 12/05/2025             |
| Reference No   | Q071/2024/2025         |

# Documents are obtainable from:

SCM Contract Department, Abattoir Road, Stores Complex (Opposite Security), Kimberley Telephone: 053 830 6180 or

One complete set of documents is available to download from <a href="http://www.solplaatje.org.za">http://www.solplaatje.org.za</a> at no cost.

# ANY QUOTE WILL NOT NECESSARILY BE ACCEPTED AND THE COUNCIL RESERVES THE RIGHT TO ACCEPT THE WHOLE OR ANY PART OF ANY QUOTE

QUOTATIONS SUBMITTED WILL ONLY BE CONSIDERED IF THE BIDDER HAS BEEN APPROVED ON THE CENTRAL SUPPLIER DATABASE (CSD) NATIONAL TREASURY'S WEBSITE (<a href="www.csd.gov.za">www.csd.gov.za</a>). COMPLETE AND SUBMIT ALL DOCUMENTS AS PER THIS QUOTATION DOCUMENT INCLUDING LISTING CRITERIA, MQD DOCUMENT IN THE ATTACHED DOCUMENT AND THE BIDDER MUST COMPLY WITH THE REQUIREMENTS OF THE SPECIFICATIONS.

### **GENERAL CONDITIONS**

Quotations must be submitted using this official quotation form.

# **SOL PLAATJE LOCAL MUNICIPALITY**

| THE FOLLOWING PARTICULARS MUST BE FURNISHED                                                  |                            |                      |                             |                      |                 |  |
|----------------------------------------------------------------------------------------------|----------------------------|----------------------|-----------------------------|----------------------|-----------------|--|
|                                                                                              | Y INVITED TO BID FO        |                      |                             |                      | AATJE           |  |
|                                                                                              | M                          | UNICIPALIT           | Υ                           | _                    |                 |  |
|                                                                                              |                            |                      |                             |                      |                 |  |
|                                                                                              |                            | CLOSING              |                             | CLOSING              |                 |  |
| BID NUMBER:                                                                                  | Q071/2024/2025             | DATE:                | 21/05/2025                  | TIME:                | 10H00           |  |
|                                                                                              |                            |                      |                             | =                    | 1 101100        |  |
| DESCRIPTION                                                                                  | SUPPLY AND DE              | I IVERY OF           | BIII K REELISE              | CONTAINE             | 25              |  |
| DESCRIPTION                                                                                  | OUT ET AND DE              |                      | DOLK KLI OOL                | CONTAINE             | 10              |  |
|                                                                                              |                            |                      |                             |                      |                 |  |
|                                                                                              | One complete set of        |                      |                             | <u>ww.etenders.g</u> | ov.za or        |  |
|                                                                                              | http://www.solplaatje      | <u>.org.za</u> at no | cost.                       |                      |                 |  |
|                                                                                              | The services shall commen  | ce on the date o     | f signing the contract, and | d for once-off hence | eforth, with an |  |
|                                                                                              | option to extend as may be | agreed upon by       | both parties upon expiry    |                      |                 |  |
|                                                                                              | Payment must be made at    | the cashiers on a    | a "NO 10 deposit slip" usi  | ng the following Ms  | coa vote no     |  |
|                                                                                              | 28562323643WWC             |                      |                             |                      |                 |  |
| THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT - FORM (MBD7). |                            |                      |                             |                      |                 |  |
|                                                                                              |                            |                      |                             |                      |                 |  |
| BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT                           |                            |                      |                             |                      |                 |  |
| SOL PLAATJE MUNICIPALITY                                                                     |                            |                      |                             |                      |                 |  |
| SCM UNIT – CONTRACTS DEPARTMENT, MUNICIPAL STORES COMPLEX                                    |                            |                      |                             |                      |                 |  |
| ABATTOIR ROAD, ASHBURNHAM                                                                    |                            |                      |                             |                      |                 |  |

KIMBERLEY

ADDRESS TELEPHONE NUMBER

8301

NAME OF BIDDER

POSTAL ADDRESS

CELLPHONE NUMBER FACSIMILE NUMBER

E-MAIL ADDRESS
VAT REGISTRATION

NUMBER

PHYSICAL TRADING

CODE

CODE

NUMBER

NUMBER

| TAX COMPLIANCE<br>STATUS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | TCS PIN:                | AND                                                         | CSD No:                  |           |  |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-------------------------------------------------------------|--------------------------|-----------|--|--|
| B-BBEE STATUS<br>LEVEL VERIFICATION<br>CERTIFICATE<br>[TICK APPLICABLE<br>BOX]                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | ☐ Yes                   | B-BBEE<br>STATUS<br>LEVEL<br>ORIGINAL<br>SWORN<br>AFFIDAVIT | ☐ Yes                    |           |  |  |
| B-BBEE CERTIFICATE / SWORN AFFIDAVIT (FOR EMES & QSEs) / MEDICAL CERTIFICATE/ MUNICIPAL ACCOUNT OR LEASE AGREEMENT / CSD MUST BE SUBMITTED IN ORDER QUALIFY FOR SPECIFIC GOALS POINTS]                                                                                                                                                                                                                                                                                                                                                              |                         |                                                             |                          |           |  |  |
| In line with the Preferential Procure is applicable:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | ownership – as a spec   | ific goal                                                   | icy, the following Speci | fic Goals |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 80/20 equal to or below |                                                             |                          |           |  |  |
| <b>7</b> 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Ownership – Blac        | :k<br>                                                      |                          |           |  |  |
| % Ownership                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 80/20                   |                                                             |                          |           |  |  |
| <51%                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 4                       |                                                             |                          |           |  |  |
| >51% <100%                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 6                       |                                                             |                          |           |  |  |
| 100%                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 10                      |                                                             |                          |           |  |  |
| Locality                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 10                      |                                                             |                          |           |  |  |
| Total Points                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 20                      |                                                             |                          |           |  |  |
| In line with PPPFA 2000, section 2 (1) (f) the tender is subjected to the following objective criteria:                                                                                                                                                                                                                                                                                                                                                                                                                                             |                         |                                                             |                          |           |  |  |
| The past performance of the bidd                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | ler.                    |                                                             |                          |           |  |  |
| <ul> <li>Companies and bidders bidding as <u>Joint venture</u> must include <u>their consolidated</u>.</li> <li><u>Joint Venture Agreement</u> (must clearly stipulate the name of the lead partner)</li> <li><u>Separate Tax compliance status pin</u> for both companies</li> <li><u>Separate CSD report for both companies</u></li> <li>Separate Municipal accounts for both Companies/Valid lease agreement</li> <li><u>MBD 4,8 &amp; 9 must</u> be completed respectively by both parties and submitted as part of the bid document</li> </ul> |                         |                                                             |                          |           |  |  |
| ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?  ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?  [IF YES ENCLOSE PROOF]  OFFERED?                                                                                                                                                                                                                                                                                                                                           |                         |                                                             |                          | :R        |  |  |
| TOTAL NUMBER OF                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                         | TOTAL BID<br>PRICE                                          | R                        |           |  |  |

| SIGNATURE OF BIDDER                             |                         | DATE              |                        |
|-------------------------------------------------|-------------------------|-------------------|------------------------|
| CAPACITY UNDER WHICH THIS BID IS SIGNED         |                         |                   |                        |
| SIGNATURE OF WITNESS<br>NO 1                    | NAME PRI                | NT                |                        |
| SIGNATURE OF<br>WITNESS NO 2                    | NAME PRINT              |                   |                        |
| BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO: |                         | TECHNICAL INFOR   | MATION MAY BE DIRECTED |
| DEDARTMENT                                      | Complex Charin          | Louistics and Dia |                        |
| DEPARTMENT                                      | Supply Chain            | Logistics and Dis | posai                  |
| CONTACT PERSON                                  | Mrs B Nkoe              | Mr. R Brooker     |                        |
| TELEPHONE NUMBER                                | 6172/6180               | 053 830 6825      |                        |
| E-MAIL ADDRESS                                  | bnkoe@solplaatje.org.za | rbrooker@solplaa  | tje.org.za             |

# INVITATION TO QUOTATION BID

# PART A INVITATION TO QUOTATION BID PART B TERMS AND PRE-CONDITIONS FOR BIDDING

- (1) NO BIDS WILL BE CONSIDERED FROM BIDDERS WHO ARE NOT REGISTERED ON THE CENTRAL SUPPLIERS DATABASE (CSD) ON THE NATIONAL TREASURY WEBSITE www.csd.gov.za
- (2) THE LISTING CRITERIA MUST BE COMPLETED IN THE DOCUMENT
- (3) NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE
- 1. BID SUBMISSION:
- 1.1. Bids must be delivered by the stipulated time to the correct address. Late bids will not be accepted.
- 1.2 All bids must be submitted on the official forms provided. Bidders who have purchased the bid documents from the Municipality MUST include the proof of such purchase by including a copy of the receipt with the original bid document
- 1.3 This bid is subject to the Preferential Procurement Regulations 2022, SPM Preferential Procurement Policy, SCM Policy General Conditions of Contract (GCC) and, if applicable, any other special conditions of contract.
- 1.4 <u>No correction tape or fluid</u> may to be used on the tender document. Any errors made should be neatly crossed out and initialled by the bidder
- 1.5 All prices <u>must</u> include value added tax, bid prices excluding value added tax may not be considered. **Please** attach all annexures on the pages as indicated in the bid document

1.4

### 2. TAX COMPLIANCE REQUIREMENTS

- 2.1 Bidders must ensure compliance with their tax obligations.
- 2.2 Bidders are required to submit their unique personal identification number (pin) issued by SARS to enable Municipality to view the taxpayer's profile and tax status.
- 2.3 Application for the tax compliance status (TCS) pin may be made via e-filing through the SARS website <a href="https://www.sars.gov.za">www.sars.gov.za</a>.
- 2.4 Foreign suppliers must complete the pre-award questionnaire in Part B Paragraph 5.
- 2.5 In bids where consortia / joint ventures / sub-contractors are involved each party must submit a separate TCS certificate / pin / CSD number.
- 2.6 All Bidders must be <u>SARS COMPLIANT</u> on Central Suppliers Database (CSD) and <u>A CURRENT PROOF</u> of compliancy and a <u>TAX COMPLIANCE STATUS CERTIFICATE</u> must be submitted with the Tender document on closing date.

Bidders are required to submit their detailed the current Central Suppliers Database (CSD) registration report (NOT the summary report) together with the bid document.

| 3.  | MUNICIPAL ACCOUNTS/ PHYSICAL TRADING ADDRESS:                                                                                                                                                                                                                                |  |  |  |  |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|
| •   | Copies of all municipal accounts, not older than 3 months or 90 days to be submitted with the bid.                                                                                                                                                                           |  |  |  |  |
| •   | If the entity or any of its directors/shareholders /partners/members, etc. rents/leases premises a copy of the rental/lease agreement must be submitted with this bid.                                                                                                       |  |  |  |  |
| •   | In cases where bidders use a lease premise for conducting their business, a valid lease agreement signed by both parties, which clearly stipulated who is responsible for municipal services, rates and taxes must be attached to the bid document.                          |  |  |  |  |
| •   | If the lessee (Bidder) is responsible for municipal services, municipal account or tax invoice of the leased premises that is not in arrears must be submitted.                                                                                                              |  |  |  |  |
|     | <b>NB</b> : It is the responsibility of bidders to visit the municipal website in order to obtain details of successful/ unsuccessful information within 120 days after closure of bid. The municipal website is <a href="www.solplaatje.org.za">www.solplaatje.org.za</a> . |  |  |  |  |
| 4.  | COMPULSORY CLARIFICATION MEETINGS/ CIDB GRADINGS (IF APPLICABLE) N/A                                                                                                                                                                                                         |  |  |  |  |
| 4.1 | LOCAL CONTENT: Steel Value-added Products 100%                                                                                                                                                                                                                               |  |  |  |  |
| 4.2 | A BRIEFING SESSION: N/A                                                                                                                                                                                                                                                      |  |  |  |  |
| 4.3 | CIDB: N/A                                                                                                                                                                                                                                                                    |  |  |  |  |
| 5.  | QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS                                                                                                                                                                                                                                   |  |  |  |  |
| 5.1 | IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?                                                                                                                                                                                                              |  |  |  |  |
| 5.2 | DOES THE ENTITY HAVE A BRANCH IN THE RSA?                                                                                                                                                                                                                                    |  |  |  |  |
| 5.3 | DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?                                                                                                                                                                                                                   |  |  |  |  |
| 5.4 | DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?                                                                                                                                                                                                                        |  |  |  |  |
| 5.5 | IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?                                                                                                                                                                                                                    |  |  |  |  |
|     | IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.                                                          |  |  |  |  |
|     | In terms of section 13 of the Municipal Supply Chain Management Regulations No. 27636 of 30 May 2005, the Municipal Manager shall reject all bids that do not comply with the following preconditions:                                                                       |  |  |  |  |
| 1.  | Bidders that have not furnished the Municipality with his/her full names, identification number or company or other                                                                                                                                                          |  |  |  |  |
| 2.  | registration number and tax reference number and vat registration number, if any.  Bidders that have not submitted a valid tax clearance certificate from SARS or provided their tax compliance status pin number                                                            |  |  |  |  |
| 3.  | Bidders that have not indicated: -                                                                                                                                                                                                                                           |  |  |  |  |
| a.  | Whether he/she is in the service of the state or has been in the service of the state in the previous twelve months;                                                                                                                                                         |  |  |  |  |
| b.  | If the bidder is not a natural person, whether any of its directors, managers, principal shareholders, or stakeholder is in the service of the state or has been in the service of the state in the previous twelve months, or                                               |  |  |  |  |
| C.  | Whether a spouse, child, or parent of the bidder or of a director, manager, shareholders, or stakeholder in the previous twelve months.                                                                                                                                      |  |  |  |  |

4. Any special conditions as contained in the bid documents.

Bidders scoring the highest points or any bid will not necessarily be accepted, and the Municipality reserves the right to Sub-divide the contract and accept any portion of any bid, or determine a multiple award.

Bids will be evaluated in terms of the approved point system (80/20) 80 points for price and 20 for specific goals or (90/10) 90 points and 10 for specific goals. Tender validity period should be for 120 days.

## NO BIDS by FAX or by E-MAIL WILL BE ACCEPTED.

Sealed bids must be clearly marked with the following bid number and description:

CONTRACT NUMBER: Q071/2024/2025

DESCRIPTION: SUPPLY AND DELIVERY OF BULK REFUSE CONTAINERS

DROP AT THE TENDER BOX (OPPOSITE SECURITY)

ADDRESSED TO: THE MUNICIPAL MANAGER

MUNICIPAL STORES COMPLEX

ABATTOIR ROAD

**ASHBURNHAM** 

Kimberley

Closing date 21 May 2025 Time 10H00

IT IS THE PROSPECTIVE BIDDERS RESPONSIBILITY TO OBTAIN BID DOCUMENTS IN TIME TO ENSURE THAT RESPONSES REACH SPM, TIMEOUSLY. THE MUNICIPALITY SHALL NOT BE HELD RESPONSIBLE FOR DELAYS IN THE POSTAL/ COURIER SERVICES.

Bids will be opened in public in the SCM OFFICES, STORES COMPLEX, ABATTOIR ROAD, Kimberley, immediately after closing time and date.

INVITATION FROM: MUNICIPAL MANAGER

CIVIC OFFICES, SOL PLAATJE DRIVE

PRIVATE BAG X5030 KIMBERLEY, 8300

### NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

| SIGNATURE OF BIDDER:                     |  |
|------------------------------------------|--|
| CAPACITY UNDER WHICH THIS BID IS SIGNED: |  |
| DATE:                                    |  |

# **Certificate of Attendance of Clarification Meeting on Site (if applicable)**

NOTE: If the attendance register was signed at the clarification meeting held at the SCM Boardroom, the name of the signatory shall be inserted on this page and the authorized signatory shall sign this page.

| If attendance register has been signed at the clarification meeting:         |  |  |  |  |
|------------------------------------------------------------------------------|--|--|--|--|
| Name of person appearing on attendance register:                             |  |  |  |  |
| Representative organization name on attendance register:                     |  |  |  |  |
| If the attendance register has not been signed at the clarification meeting. |  |  |  |  |
| This is to certify that I,                                                   |  |  |  |  |
| of (address)                                                                 |  |  |  |  |
| telephone number                                                             |  |  |  |  |
| e-mail                                                                       |  |  |  |  |
| attended the bid clarification meeting (date)                                |  |  |  |  |
| in the company of (Employer's Line Manager / Engineer's representative)      |  |  |  |  |
| EMPLOYER'S LINE MANAGER / ENGINEER'S REPRESENTATIVE:                         |  |  |  |  |

# THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)

| (I AILONE TO DO SO MAT NESSET IN TOOK DID BEING DISQUALITIED)                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| NAME OF BIDDER                                                                                                                                                 |
| POSTAL ADDRESS                                                                                                                                                 |
| STREET ADDRESS                                                                                                                                                 |
| TELEPHONE NUMBER CODENUMBER                                                                                                                                    |
| CELLPHONE NUMBER                                                                                                                                               |
| EMAIL ADDRESS                                                                                                                                                  |
| FACSIMILE NUMBER CODENUMBER                                                                                                                                    |
| VAT REGISTRATION NUMBER                                                                                                                                        |
| HAS A VALID TAX COMPLIANCE STATUS PIN CERTIFICATE BEEN ATTACHED OR PROVIDED THEIR TAX COMPLIANCE STATUS PIN NUMBER?                                            |
| HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (MBD 6.1)                                                                                   |
| IF YES, WHO WAS THE CERTIFICATE ISSUED BY?                                                                                                                     |
| AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)                                                                                       |
| A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN NATIONAL ACCREDITATION SYSTEM (SANAS)                                                                    |
| A REGISTERED AUDITOR                                                                                                                                           |
| (Tick applicable box)                                                                                                                                          |
| (A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE) ARE YOU THE ACCREDITED REPRESENTATIVE? |
| IN SOUTH AFRICA FOR THE GOODS/SERVICES/WORKS OFFERED? (IF YES ENCLOSE PROOF)  YES NO                                                                           |
| SIGNATURE OF BIDDER                                                                                                                                            |
| DATE                                                                                                                                                           |
| CAPACITY UNDER WHICH THIS BID IS SIGNED                                                                                                                        |
| TOTAL NUMBER OF ITEMS OFFERED                                                                                                                                  |

| ATTACH VALID JOINT VENTURE AGREEMENT HERE (if applicable) |  |  |  |  |
|-----------------------------------------------------------|--|--|--|--|
|                                                           |  |  |  |  |
|                                                           |  |  |  |  |
|                                                           |  |  |  |  |
|                                                           |  |  |  |  |
|                                                           |  |  |  |  |
|                                                           |  |  |  |  |
|                                                           |  |  |  |  |
|                                                           |  |  |  |  |
|                                                           |  |  |  |  |
|                                                           |  |  |  |  |
|                                                           |  |  |  |  |

# MQD 2

# ATTACH TAX COMPLIANCE STATUS PIN CERTIFICATE

# ATTACH MUNICIPALITY ACCOUNT 90 DAYS AND OR VALID LEASE AGREEMENT HERE

### Sol Plaatje Municipality



# SOL PLAATJE MUNICIPALITY, KIMBERLEY \*\*MANDATORY\*\* LISTING CRITERIA

|     | We Serve                                                                                                                   |                                              |              |           |                              |                                              |                  |
|-----|----------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|--------------|-----------|------------------------------|----------------------------------------------|------------------|
| CEN | NTRAL SUPPLIER DATABASE REGIST                                                                                             | RATION NUMBER                                | (CSD):       |           |                              |                                              |                  |
| 1   | Company name                                                                                                               |                                              |              |           |                              |                                              |                  |
| '   | Company name                                                                                                               | <b>T.</b> .                                  |              |           |                              |                                              |                  |
| 2   | Contact details                                                                                                            | I elephone                                   | e Number:    | Fa<br>    | ax Number:                   | Cell pho                                     | one number:      |
|     | Email address                                                                                                              |                                              |              |           |                              |                                              |                  |
|     | Contact person:                                                                                                            |                                              |              |           |                              |                                              |                  |
| 3   | Postal Address:                                                                                                            |                                              |              |           |                              |                                              |                  |
| 4   | VAT registered                                                                                                             | Yes □ 1                                      | No □         |           | istered, VAT<br>stration No: |                                              |                  |
| 5   | Settlement discount allowed                                                                                                |                                              | %            |           | ayment withir                | ı                                            | days             |
| 6   | Bank account details                                                                                                       | Account N                                    | No.:         |           |                              | Branch No.:                                  |                  |
| ŀ   | Bank Name                                                                                                                  |                                              |              |           |                              |                                              |                  |
|     | Branch Name                                                                                                                |                                              |              |           |                              |                                              |                  |
|     | Bank account type                                                                                                          |                                              |              |           |                              |                                              |                  |
| 7   | Business Municipal Rates and Se  ** A current (30 days) account, or case of a Landlord responsible for to this document ** | Lease Agreement<br>r account, <u>must be</u> | in the       | _         |                              |                                              |                  |
| 8   | Located in Sol Plaatje Municipal A                                                                                         | ∖rea                                         | Ye           | es □      |                              | No □                                         |                  |
| 9   | % owned by black male:                                                                                                     | %                                            | %            | owned b   | y black femal                | e:                                           | %                |
|     | % owned by black youth:                                                                                                    | %                                            | %            | owned b   | y white femal                | e:                                           | %                |
|     | % owned by disabled persons:                                                                                               | %                                            |              |           |                              |                                              |                  |
| 10  | B-BBEE status level of contribution                                                                                        | n:                                           |              |           |                              |                                              |                  |
| 11  | Indicate main sector. Please sele<br>Catering and Accommodation                                                            |                                              | erial 🗀 Co   | ommerc    | ial agents ([                | Doctors, Lawyer                              | s, Audit firm,   |
|     | booking keeping, Pharmacy, F                                                                                               | Post,) 🗀 Commu                               | nication a   | nd medi   | a, Construct                 | tion- Building ma                            | aterial and      |
|     | road works 🗀 Electrical servic                                                                                             | es- gas/ Aircon,                             | transforme   | ers, cab  | les, poles 🗀                 | Funeral Parlou                               | r 🗀 Gardening    |
|     | services- Lawnmower Eloris                                                                                                 | st 🗀 Information                             | technolog    | y (IT sei | rvices, syste                | m, telecommun                                | ication 🗀        |
|     | Office equipment 🗀 Plant hire                                                                                              | n PPE- mask, s                               | anitizer, s  | afety ed  | quipment 🗀                   | Repairs, motor                               | parts and        |
|     | retail (accredited agency) 🗀 S                                                                                             | Stationery⊡ Sup                              | plier of pu  | ımps, pi  | pes, steel ar                | nd maintenance                               | or installation, |
|     | and irrigation system⊡ Trainir                                                                                             | ng services e.g. v                           | vorkshops    | Trar      | nsportation (                | car rental, flight                           | and buses        |
|     | and driving school⊡ Uniform                                                                                                |                                              | •            |           |                              | , and an | ,                |
| 12  | Amount full time                                                                                                           | Annual                                       |              |           | Asset \                      | Value (Excluding                             | fixed property)  |
|     | employed staff:                                                                                                            | Turnover: R                                  |              |           | R                            |                                              |                  |
| 13  | It is the responsibility of the Suppl contract period                                                                      | lier/Bidder to inform                        | n Sol Plaatj | e Munici  | pality of any c              | changes during th                            | е                |
|     | NAME (PRINT)                                                                                                               |                                              |              |           | RE:                          |                                              |                  |
|     | O A D A OIT) (                                                                                                             |                                              |              |           |                              |                                              |                  |
|     |                                                                                                                            |                                              |              |           |                              |                                              |                  |
|     | WITNESS (NAME):                                                                                                            |                                              |              |           |                              |                                              |                  |
|     | DATE:                                                                                                                      |                                              |              |           |                              |                                              |                  |
|     |                                                                                                                            |                                              |              |           |                              |                                              |                  |

# ATTACH CSD REPORT REGISTRATION HERE

## SOL PLAATJE LOCAL MUNICIPALITY

### Q071/2024/2025 - SUPPLY AND DELIVERY OF BULK REFUSE CONTAINERS

- THIS BID WILL NOT BE CONSIDERED IF THIS PAGE IS NOT FULLY COMPLETED.
- PRICES ALTERED BY MEANS OF CORRECTION FLUID WILL NOT BE CONSIDERED
- THE QUOTE WILL BE EVALUATED ON THE TOTAL PRICE AND NOT PER LINE ITEM
- ANY QUOTE WILL NOT NECESSARILY BE ACCEPTED AND THE COUNCIL RESERVES THE RIGHT TO ACCEPT THE
  WHOLE OR ANY PART OF THE QUOTE.

#### **SCOPE OF CONTRACT**

The bid covers the supply and delivery of the following:

Mechanically loaded and emptied bulk refuse containers, suitable for use with the Heil-MacNay Mark III & Poole refuse compactor.

#### **BID INFORMATION**

Full technical particulars and descriptive literature relating the material of construction, method of operation, method and type of colour or pigment application, colour or choice of colours of items, external dimension, internal volume, shape of container, mass as shipped, mass of any ballast to be installed by the Municipality, or any other relevant information. A photograph or a sketch of the items should be included if possible.

### **CONTAINERS**

Containers shall be fabricated from steel or other suitable material and shall be fitted with lids and robust castors, all to be of the swivel type, and shall be suitable for use with a Heil & Poole Collectomatic Mark III refuse compactor.

Capacity of containers must be at least 1,75 m³. Alternative capacities may be offered provided that the capacity of the loading mechanism is not exceeded.

If modifications to the loading system are required, the tender must quote a price for the modifications.

#### **PAST EXPERIENCE**

The bidders are to supply a list of customers to whom they have previously supplied their products.

### **DELIVERY TIME**

Bidders shall state in the appropriate space in the Schedule of Quantities their guaranteed delivery periods of the items. Delivery dates form an integral part of the tender.

### **AVAILABILITY OF SPARES**

The bidder shall state the availability of spares.

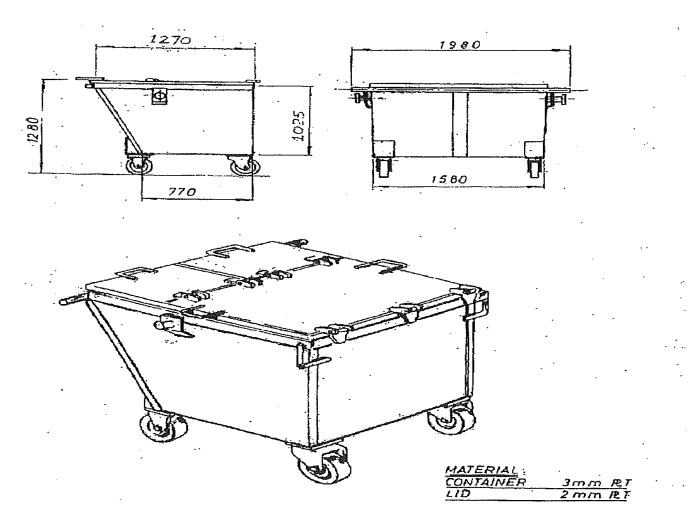
### **DRAWING**

The main body is manufactured from 3mm mild steel plate (MSP). The floor is corrugated for extra strength and has an optional drain provided. All corners are folded round and welded for extra durability

Bins are fitted with 4 castors 2 swivel and 2 fixed, castors are 200 diameter. The wheel have a solid cast centre with a bonded heavy duty neoprene outer coating. The castors are constructed form heavy duty drop forged top plate in which is machined a precision ball track. The balls used are made from hardened and ground nickel chrome steel and are capable of carrying a sub-stantial radial and axial thrust. Each wheel can with stand a load of 1000kg.

### Bins must be fitted with lids.

The lids comprise of full lids at the rear and two smaller ones in the front and are made from 2mm mild steel plate (MSP).



### **Material:**

Container 3mm, Lid 2mm, Castors 200 Dia, 2 swivel, 2 fixed, Floor Corrugated

**Colour: Yellow** 

# **SOL PLAATJE LOCAL MUNICIPALITY**

### Q071/2024/2025 - SUPPLY AND DELIVERY OF BULK REFUSE CONTAINERS

# **PRICING SCHEDULE**

| NO | DESCRIPTION                                | PRICE PER UNIT INCLUSIVE OF VAT TRANSPORT, DELIVERY AND OFF-LOADING AT THE STORES |
|----|--------------------------------------------|-----------------------------------------------------------------------------------|
| 1. | Bulk refuse containers 1.75 m <sup>3</sup> | R                                                                                 |

NB: BIDDERS ARE REQUIRED TO PRICE PER UNIT (1), AND THE MUNICIPALITY WILL DETERMINE THE REQUIRED QUANTITIES NOT EXCEEDING THE THRESHOLD.

Local Content is Applicable to Steel Value-added Products 100%

| disquali | fy the tender.                                   | ,                                                            |        |
|----------|--------------------------------------------------|--------------------------------------------------------------|--------|
| Bids MI  | JST comply with the following Spe                | cial conditions of Contract where applicable:                |        |
| 0        | Period required for delivery                     | days                                                         |        |
|          |                                                  |                                                              |        |
| 0        | Completion of Project                            | weeks                                                        |        |
|          | <ul> <li>Does the offer comply with t</li> </ul> | ne specification(s)?                                         | YES NO |
|          |                                                  |                                                              | YES NO |
|          | <ul> <li>Delivery basis</li> </ul>               |                                                              |        |
| 0        | Settlement Discount Allowed                      |                                                              |        |
|          | 0                                                | % 30 days                                                    |        |
|          | C                                                | % 15 days                                                    |        |
| 0        | Value added Tax as well as Deliv                 | ery Costs to the Municipal Stores must be included in ALL PR | ICES   |
|          |                                                  |                                                              |        |
|          |                                                  |                                                              |        |
|          | BIDDER SIGNATURE                                 | DATE:                                                        |        |
|          |                                                  |                                                              |        |

N.B: This form must be signed by the bidder and witnessed. Removal of any of the details from the tender documents may

# **DECLARATION OF INTEREST**

BIDDERS WHO FAIL TO DECLARE ACCURATELY AND HONESTLY SHALL BE DISQUALIFIED. SHOULD YOUR INTEREST BE DISCOVERED AFTER THE AWARD OF THE CONTRACT THE MUNICIPALITY SHALL TERMINATE YOUR CONTRACT ON THE BASIS OF THE ABOVE.

- 1. No bid will be accepted from persons in the service of the State<sup>1</sup>. (Employed by the State)
- 2. Any person, having a kinship with persons in the service of the State (Employed by the State), including a blood relative, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating / adjudicating authority.
- 3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

| 3.1 Full Name of bidder or his or her representative:                                                                                                                  |    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
| 3.2 Identity Number:                                                                                                                                                   |    |
| 3.3 Position occupied in the Company (director, trustee, hareholder²)                                                                                                  |    |
| 3.4 Company Registration Number:                                                                                                                                       |    |
| 3.5 Tax Reference Number:                                                                                                                                              |    |
| 3.6 VAT Registration Number:                                                                                                                                           |    |
| 3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below. |    |
| 3.8 Are you presently in the service of the State? (Employee of the State)?  YES                                                                                       | NO |
| 3.8.1 If yes, furnish particulars                                                                                                                                      |    |

<sup>1</sup>MSCM Regulations: "in the service of the State" means to be –

- (a) a member of -
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

<sup>&</sup>lt;sup>2</sup> Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

| 3.9      | Have you been in the service of the State (employee of the State) for the past twelve months?                                                                                                                                                        |          |        |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--------|
|          |                                                                                                                                                                                                                                                      | YES      | NO     |
|          | 3.9.1 If yes, furnish particulars                                                                                                                                                                                                                    |          |        |
|          |                                                                                                                                                                                                                                                      |          |        |
| 3        | 3.10 Do you have any relationship (family, friend, other) with persons in the service of the State the State) and who may be involved with the evaluation and or adjudication of this bid? YES / NO                                                  | ∍ (emplo | yed by |
|          | 3.10.1 If yes, furnish particulars.                                                                                                                                                                                                                  |          |        |
|          |                                                                                                                                                                                                                                                      |          |        |
| 3.11     | Are you, aware of any relationship (family, friend, other) between any other bidder and any p service of the State (employed by the State) who may be involved with the evaluation and othis bid? <b>YES / NO</b> 3.11.1 If yes, furnish particulars |          |        |
| <br>3.12 | Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in the service of the State (employed by the State)?                                                                                                  | YES      | NO     |
|          | 3.12.1 If yes, furnish particulars.                                                                                                                                                                                                                  |          |        |
| 3.13     | ARE ANY <b>SPOUSE, CHILD</b> OR <b>PARENT</b> OF THE COMPANY'S DIRECTORS, TRUSTE PRINCIPLE SHAREHOLDERS OR STAKEHOLDERS IN THE SERVICE OF THE STATE (EM STATE)                                                                                       |          |        |
|          | 3.13.1 If yes, furnish particulars                                                                                                                                                                                                                   |          |        |
| _        |                                                                                                                                                                                                                                                      |          |        |

| 3.14  | STAK      | OU OR ANY OF THE <b>DIRECTORS</b> , <b>TRU</b> IEHOLDERS OF THIS COMPANY HAVE  NESS WHETHER OR NOT THEY ARE BI | ANY INTEREST IN ANY OTHE     | R RELATED COMPANIES OR   |
|-------|-----------|----------------------------------------------------------------------------------------------------------------|------------------------------|--------------------------|
|       | 3.14      | 4.1 If yes, provide information of other of                                                                    | companies as reflected on CS |                          |
|       | DISC      | CLOSE THE INFORMATION OF THE OTHER                                                                             | COMPANIES IN THE BELOW TA    | BLE.                     |
|       | No#       | Name of Director                                                                                               | Company name                 | CSD Number               |
|       | 1.        |                                                                                                                |                              |                          |
|       | 2.        |                                                                                                                |                              |                          |
|       | 3.        |                                                                                                                |                              |                          |
|       | 4.        |                                                                                                                |                              |                          |
|       | 5.        |                                                                                                                |                              |                          |
|       | 6.        |                                                                                                                |                              |                          |
| Fı    | ull detai | ls of directors / trustees / members / share                                                                   | eholders.                    |                          |
|       |           | Full Name                                                                                                      | Identity Number              | State Employee<br>Number |
|       |           |                                                                                                                |                              | Hamber                   |
|       |           |                                                                                                                |                              |                          |
|       |           |                                                                                                                |                              |                          |
|       |           |                                                                                                                |                              |                          |
|       |           |                                                                                                                |                              |                          |
|       |           |                                                                                                                |                              |                          |
|       |           |                                                                                                                |                              |                          |
|       |           |                                                                                                                |                              |                          |
| DE    | CLARA     | TION                                                                                                           |                              |                          |
| I, TI | HE UND    | DERSIGNED (NAME)                                                                                               |                              |                          |
| CEF   | RTIFY T   | THAT THE INFORMATION FURNISHED I                                                                               | N PARAGRAPHS 2 and 3 ABO     | VE IS CORRECT.           |
| _     | -         | THAT THE STATE MAY REJECT THE B<br>RAL CONDITIONS OF THE CONTRACT                                              |                              |                          |
| Sigr  | nature    |                                                                                                                | Date                         |                          |
| Pos   | ition     |                                                                                                                | (Print) Name of bidder       |                          |

THE MBD4 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER
BIDDER MUST UPDATE MBD 4 DOCUMENT ANNUALLY IN LINE WITH SCM POLICY

4.

# PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS. 2022

#### 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
  - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

### 1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) The 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
  - (a) Price; and
  - (b) Specific Goals.

### 1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

|                                           | POINTS |
|-------------------------------------------|--------|
| PRICE                                     | 80     |
| SPECIFIC GOALS                            | 20     |
| Total points for Price and SPECIFIC GOALS | 100    |

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is

adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

### 2. **DEFINITIONS**

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

#### 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$Ps = 80\left(1 - \frac{Pt - Pmin}{Pmin}\right)$$
 or  $Ps = 90\left(1 - \frac{Pt - Pmin}{Pmin}\right)$ 

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

# 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80\left(1 + rac{Pt-P\,max}{P\,max}
ight)$$
 or  $Ps = 90\left(1 + rac{Pt-P\,max}{P\,max}
ight)$ 

#### Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
  - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

| The specific goals allocated points in terms of this tender | Number of points allocated (80/20 system) (To be completed by the organ of state) | Number of points claimed (80/20 system)  (To be completed by the tenderer) |
|-------------------------------------------------------------|-----------------------------------------------------------------------------------|----------------------------------------------------------------------------|
| % Ownership                                                 | 80/20                                                                             |                                                                            |
| <51%                                                        | 4                                                                                 |                                                                            |
| >51% <100%                                                  | 6                                                                                 |                                                                            |
| 100%                                                        | 10                                                                                |                                                                            |
| Locality                                                    | 10                                                                                |                                                                            |
| Total Points                                                | 20                                                                                |                                                                            |

#### **DECLARATION WITH REGARD TO COMPANY/FIRM**

| 4.3. | Name of company/firm                                                                                                                                                                                                                                                                                                         |  |
|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 4.4. | Company registration number:                                                                                                                                                                                                                                                                                                 |  |
| 4.5. | TYPE OF COMPANY/ FIRM                                                                                                                                                                                                                                                                                                        |  |
|      | <ul> <li>□ Partnership/Joint Venture / Consortium</li> <li>□ One-person business/sole propriety</li> <li>□ Close corporation</li> <li>□ Public Company</li> <li>□ Personal Liability Company</li> <li>□ (Pty) Limited</li> <li>□ Non-Profit Company</li> <li>□ State Owned Company</li> <li>[TICK APPLICABLE BOX]</li> </ul> |  |

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
  - i) The information furnished is true and correct;
  - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
  - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
  - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have
    - (a) disqualify the person from the tendering process;
    - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
    - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
    - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
    - (e) forward the matter for criminal prosecution, if deemed necessary.

|                   | SIGNATURE(S) OF TENDERER(S) |
|-------------------|-----------------------------|
| SURNAME AND NAME: |                             |
| DATE:             |                             |
| ADDRESS:          |                             |
|                   |                             |
|                   |                             |
|                   |                             |

| ATTACHED CERTIFIED COPY OF THE B-BBEE / SWORN AFFIDAVIT CERTIFICATE, CSD. |
|---------------------------------------------------------------------------|
|                                                                           |
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|                                          | ty agree         | ements relati            | ng to facilities          | s shared:                                                 |                      |                                                             |
|------------------------------------------|------------------|--------------------------|---------------------------|-----------------------------------------------------------|----------------------|-------------------------------------------------------------|
| FACILITY                                 | МС               | ONTHLY                   | RENTAL                    | . AMOUNT                                                  | OWNER                | AGREEMENT<br>VERBAL/WRITTEN                                 |
|                                          |                  |                          |                           |                                                           |                      |                                                             |
|                                          |                  |                          |                           |                                                           |                      |                                                             |
| es, what was                             | ∐<br>its previ   | No<br>ous name a         |                           | the owners/ partners/dir                                  | ectors?              |                                                             |
| ) Identify any o                         | its previ        | ous name a               | nd who were               | mbership interest, or is a                                |                      | as duties in another busin                                  |
| ) Identify any o<br>enterprise<br>OWNER/ | wner or          | ous name a               | who has mendered for this | mbership interest, or is a                                |                      | as duties in another busin  TYPE OF BUSINESS  OF OTHER FIRM |
| ) Identify any o<br>enterprise           | wner or          | shareholder has also ten | who has mendered for this | mbership interest, or is a contract.                      | an employee of, or h | TYPE OF BUSINESS                                            |
| ) Identify any o<br>enterprise<br>OWNER/ | wner or          | shareholder has also ten | who has mendered for this | mbership interest, or is a contract.                      | an employee of, or h | TYPE OF BUSINESS                                            |
| ) Identify any o<br>enterprise<br>OWNER/ | wner or e, which | shareholder has also ten | who has mendered for this | mbership interest, or is a contract.  TITLE IN OTHER FIRM | an employee of, or h | TYPE OF BUSINESS                                            |

# **MQD 6.1.1**

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the firm, affirms that:

- (i) the information furnished is true and correct;
- no part of this contract, other than stated at the time of bid or application, will be subcontracted to other parties.
- (iii) the signatory to the bid document is duly authorised thereto;
- documentary proof regarding any bidding issues will, when required, be submitted to the satisfaction of the Municipality.
- (v) Upon detecting any false claim or statement will result in the de-registration and the bidder will be prevented from participating in future contracts for a period of three (3) years.

### N.B: THE MBD 6.1.1 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER AND WITNESSES

| SIGNATURE:                             |                |
|----------------------------------------|----------------|
| NAME: (PRINT)                          |                |
| DULY AUTHORISED TO SIGN ON BEHALF OF _ |                |
|                                        |                |
| ADDRESS                                |                |
|                                        |                |
| TELEPHONE NO                           |                |
| DATE                                   |                |
|                                        |                |
| WITNESS (1)                            | _ NAME (PRINT) |
|                                        |                |
| WITNESS (2)                            | NAME (PRINT)   |

# DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Municipal Bidding Document (MBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011 and the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

### 1. General Conditions

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] *100$$

Where

- x is the imported content in Rand
- y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by the South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as required in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on http://www.thedti.gov.za/industrial development/ip.jsp at no cost.

- 1.6. Annexure C required to be completed.
  - (a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and
  - (b) the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.

#### 2. Definitions

- 2.1. "bid" includes written price quotations, advertised competitive bids or proposals;
- 2.2. "bid price" price offered by the bidder, excluding value added tax (VAT);
- 2.3. "contract" means the agreement that results from the acceptance of a bid by an organ of state;
- 2.4. "designated sector" means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
- 2.5. "duly sign" means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility(close corporation, partnership or individual).
- 2.6. "imported content" means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour and intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
- 2.7. "**local content**" means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
- 2.8. "stipulated minimum threshold" means that portion of local production and content as determined by the Department of Trade and Industry; and
- 2.9. "sub-contract" means the primary contractor's assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.

| 3.      | of SATS 1286:2011) for this bid is                                 | d(s) for local production and content (refer to Annex A s/are as follows:  goods stipulated minimum threshold Local Content is                            |
|---------|--------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
|         | applicable Steel Value-added Pro                                   | ducts 100%                                                                                                                                                |
|         | Does any portion of the services, w                                | orks or goods offered have any imported content?                                                                                                          |
|         | (Tick applicable box)                                              |                                                                                                                                                           |
|         | YES NO                                                             |                                                                                                                                                           |
| 4.1     | • • • • • • • • • • • • • • • • • • • •                            | used in this bid to calculate the local content as prescribed additions must be the rate(s) published by the SARB for the te of advertisement of the bid. |
|         | The relevant rates of exchange info                                | rmation is accessible on www.reservebank.co.za.                                                                                                           |
|         | Indicate the rate(s) of exchange ag<br>Annex A of SATS 1286:2011): | gainst the appropriate currency in the table below (refer to                                                                                              |
|         | Currency                                                           | Rates of exchange                                                                                                                                         |
|         | US Dollar                                                          |                                                                                                                                                           |
|         | Pound Sterling                                                     |                                                                                                                                                           |
|         | Euro                                                               |                                                                                                                                                           |
|         | Yen                                                                |                                                                                                                                                           |
|         | Other                                                              |                                                                                                                                                           |
|         | NB: Bidders must submit proof of the                               | e SARB rate (s) of exchange used.                                                                                                                         |
| 4.      | Were the Local Content Declaratio correct? (Tick applicable box)   | n Templates (Annex C, D and E) audited and certified as                                                                                                   |
|         | YES NO                                                             |                                                                                                                                                           |
| 5.1. If | yes, provide the following particulars                             | :                                                                                                                                                         |
| . ,     | Full name of auditor: Practice number:                             |                                                                                                                                                           |
|         |                                                                    | 22                                                                                                                                                        |

|    | (c) Telephone and cell number:  (d) Email address:                                                                                                                                                                                                                                                      |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | (Documentary proof regarding the declaration will, when required, be submitted to the satisfaction of the Accounting Officer / Accounting Authority)                                                                                                                                                    |
| 6. | Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the Accounting Officer / Accounting Authority provide directives in this regard. |
|    | LOCAL CONTENT DECLARATION                                                                                                                                                                                                                                                                               |
|    | (REFER TO ANNEX B OF SATS 1286:2011)                                                                                                                                                                                                                                                                    |

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION. PARTNERSHIP OR INDIVIDUAL) IN RESPECT OF BID NO. \_\_\_\_\_ **ISSUED BY:** (Procurement Authority / Name of Municipality / Municipal Entity): NB 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder. 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on <a href="http://www.thedti.gov.za/industrial">http://www.thedti.gov.za/industrial</a> development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D. bidders should complete Declaration E and then consolidate the information on Declaration C. Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below. Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

| I, th | ne unde        | ersigned,                                                                                                                                                                                                                      | (full names),   |
|-------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| do    | hereby         | declare, in my capacity as                                                                                                                                                                                                     | of              |
|       |                | (name of bidder entity),                                                                                                                                                                                                       | the following:  |
| (a)   | The fa         | acts contained herein are within my own personal knowledge.                                                                                                                                                                    |                 |
| (b)   | I have         | e satisfied myself that                                                                                                                                                                                                        |                 |
|       | (i)            | the goods/services/works to be delivered in terms of the above-speciwith the minimum local content requirements as specified in the bid, are in terms of SATS 1286:2011; and                                                   |                 |
|       | (ii)           | the declaration templates have been audited and certified to be corre                                                                                                                                                          | ct.             |
| (c)   | given<br>and t | ocal content percentages (%) indicated below has been calculated us<br>in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragethe<br>information contained in Declaration D and E which has been exaration C; | graph 4.1 above |

|                  | Bid price, excluding VAT (y)                                                                                                                                                                                                                                                                                                                                                                                                                          | R                                                             |
|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|
|                  | Imported content (x), as calculated in terms of SATS 1286:2011                                                                                                                                                                                                                                                                                                                                                                                        | R                                                             |
|                  | imported content (x), as calculated in terms of SATS 1200.2011                                                                                                                                                                                                                                                                                                                                                                                        | IX                                                            |
|                  | Stipulated minimum threshold for local content (paragraph 3 above)                                                                                                                                                                                                                                                                                                                                                                                    |                                                               |
|                  | Local content %, as calculated in terms of SATS 1286:2011                                                                                                                                                                                                                                                                                                                                                                                             |                                                               |
| cor<br>per<br>SA | ne bid is for more than one product, the local content percentages stained in Declaration C shall be used instead of the table above. To centages for each product has been calculated using the formula gives 1286:2011, the rates of exchange indicated in paragraph 4.1 above an atained in Declaration D and E.                                                                                                                                   | The local content en in clause 3 of                           |
| (d)              | I accept that the Procurement Authority / Municipality / Municipal Entity has that the local content be verified in terms of the requirements of SATS 1280                                                                                                                                                                                                                                                                                            |                                                               |
| (e)              | I understand that the awarding of the bid is dependent on the accuracy furnished in this application. I also understand that the submission of incompant that are not verifiable as described in SATS 1286:2011, may result in Authority / Municipal / Municipal Entity imposing any or all of the remedies Regulation 13 of the Preferential Procurement Regulations, 2011 prom Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000). | orrect data, or data<br>the Procurement<br>as provided for in |
|                  | SIGNATURE: DATE:                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                               |
|                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                               |

WITNESS No. 1 \_\_\_\_\_ DATE: \_\_\_\_

WITNESS No. 2 \_\_\_\_\_\_ DATE: \_\_\_\_

| SATS 1286.2011 |         | d from all                                                                                                             | al Imported<br>conte nt                        | (C19) |  |                                                                                                                                                                                                                                                           |
|----------------|---------|------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|-------|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| SATS           |         | Note: VAT to be excluded from all calculations                                                                         | Total exempted Total Imported imported content | (C18) |  | ntent intent  7 Total Imported Content (C24) Total local content ocal content                                                                                                                                                                             |
|                |         | Note<br>Calcu                                                                                                          | Total tender Tot                               | (C17) |  | (C22) Total tender value (C22) Total Exempt imported content (C22) Total Exempt imported content (C23) Total Imported content (C23) Total Imported content (C23) Total Imported content (C24) Total local content (C25) Average local content % of tender |
|                |         |                                                                                                                        | Tender<br>Qty                                  | (C16) |  | ender value                                                                                                                                                                                                                                               |
|                |         |                                                                                                                        | Local<br>content %<br>(per ite m)              | (C15) |  | (C20) Total tender value<br>(C21) Total Exempt<br>inder value net of exempt<br>(C2                                                                                                                                                                        |
|                | ပ္<br>ပ |                                                                                                                        | Local Local (per item)                         | (C14) |  | (C22) Total Te                                                                                                                                                                                                                                            |
|                | Annex C |                                                                                                                        | Imported                                       | (C13) |  |                                                                                                                                                                                                                                                           |
|                |         |                                                                                                                        | Tender value net of exempted imported content  | (C12) |  |                                                                                                                                                                                                                                                           |
|                |         | [n]                                                                                                                    | Exempted imported value                        | (C11) |  |                                                                                                                                                                                                                                                           |
|                |         |                                                                                                                        | Tender price<br>- each<br>(excl VAT)           | (C10) |  |                                                                                                                                                                                                                                                           |
|                |         | n: :: : name: Rate: Pula[                                                                                              | List of items                                  | (63)  |  | Signature of tenderer from Annex B  Date:                                                                                                                                                                                                                 |
|                |         | Tender No. Tender description: Designated product(s) Tender Authority: Tender Exchange Rate: Specified local content % | Tender item<br>no's                            | (83)  |  | Signature of tend                                                                                                                                                                                                                                         |
|                |         | (12) (23) (23) (23) (23) (23) (23) (23) (2                                                                             |                                                |       |  |                                                                                                                                                                                                                                                           |

|                                          |                       |                                         |                         | А                           | nnex D                                                      |                            |                        |                                     |                                                      |                               |                      | SATS 1286.20           |
|------------------------------------------|-----------------------|-----------------------------------------|-------------------------|-----------------------------|-------------------------------------------------------------|----------------------------|------------------------|-------------------------------------|------------------------------------------------------|-------------------------------|----------------------|------------------------|
| Tender No.<br>Tender desc                | ription:              |                                         |                         |                             |                                                             |                            |                        | Note: VAT to be                     |                                                      | ]                             |                      |                        |
| Designated<br>Tender Auth<br>Tendering E | nority:               |                                         |                         |                             |                                                             |                            |                        | from all calculat                   | ions                                                 | ]                             |                      |                        |
| Tender Exch                              |                       | Pula                                    |                         | EU                          | R 9.00                                                      | GBP                        | R 12.00                | I                                   |                                                      |                               |                      |                        |
| A. Exem                                  | pted imported co      | ontent                                  | T                       |                             | Forter                                                      |                            |                        |                                     | ı                                                    |                               |                      |                        |
| Tender ite<br>no's                       | n Description of im   | nported content                         | Local supplier          | Overseas Supplier           | Forign<br>currency<br>value as per<br>Commercial<br>Invoice | Tender<br>Exchange<br>Rate | Local value of imports | f Freight costs to<br>port of entry | All locally<br>incurred<br>landing costs<br>& duties | Total landed<br>cost excl VAT | Tender<br>Qty        | Exempted impo<br>value |
| (D7)                                     | (Da                   | 8)                                      | (D9)                    | (D10)                       | (D11)                                                       | (D12)                      | (D13)                  | (D14)                               | (D15)                                                | (D16)                         | (D17)                | (D18)                  |
|                                          |                       |                                         |                         |                             |                                                             |                            |                        |                                     |                                                      |                               |                      |                        |
|                                          |                       |                                         | <u>I</u>                | <u>I</u>                    |                                                             | 1                          | 1                      | L                                   | (D19)                                                | Total exempt im               | ported value         |                        |
|                                          | ted directly by t     | he Tenderer                             | H-to-ef                 |                             | Forign currency                                             | TdB-t                      |                        | f Fith                              | All locally                                          |                               | Tandas               | T-4-11                 |
| Tender itei<br>no's                      | Description of in     |                                         | Unit of<br>measure      | Overseas Supplier           | value as per<br>Commercial<br>Invoice                       | of Exchange                |                        | f Freight costs to<br>port of entry | incurred<br>landing costs<br>& duties                | Total landed<br>cost excl VAT | Tender<br>Qty        | Total import<br>value  |
| (D20)                                    | (D2                   | 21)                                     | (D22)                   | (D23)                       | (D24)                                                       | (D25)                      | (D26)                  | (D27)                               | (D28)                                                | (D29)                         | (D30)                | (D31)                  |
|                                          |                       |                                         |                         |                             |                                                             |                            |                        |                                     |                                                      |                               |                      |                        |
|                                          |                       |                                         |                         |                             |                                                             |                            |                        |                                     |                                                      |                               |                      |                        |
|                                          |                       |                                         |                         |                             |                                                             |                            |                        |                                     |                                                      |                               |                      |                        |
|                                          | ,                     |                                         |                         |                             |                                                             |                            |                        |                                     |                                                      |                               |                      |                        |
|                                          |                       |                                         |                         |                             |                                                             |                            |                        |                                     | (D32) Tota                                           | l imported value              | by tenderer          |                        |
| C. Impor                                 | ted by a 3rd part     | ty and supplie                          | ed to the Te            | nderer                      | Forign                                                      |                            |                        |                                     | 1                                                    |                               |                      |                        |
| Description                              | n of imported content | Unit of measure                         | Local supplier          | Overseas Supplier           | currency<br>value as per<br>Commercial<br>Invoice           | of Exchange                | imports                | f Freight costs to<br>port of entry | landing costs<br>& duties                            | Total landed cost excl VAT    | Quantity<br>imported | Total import<br>value  |
|                                          | (D33)                 | (D34)                                   | (D35)                   | (D36)                       | (D37)                                                       | (D38)                      | (D39)                  | (D40)                               | (D41)                                                | (D42)                         | (D43)                | (D44)                  |
|                                          |                       |                                         |                         |                             |                                                             |                            |                        |                                     |                                                      |                               |                      |                        |
|                                          |                       |                                         |                         |                             |                                                             |                            |                        |                                     |                                                      |                               |                      |                        |
| `                                        |                       |                                         |                         |                             |                                                             |                            |                        |                                     | (D45) Tota                                           | l imported value              | hy 3rd narty         |                        |
| D. Other                                 | foreign currency      | y payments                              |                         |                             |                                                             | _                          |                        |                                     |                                                      |                               |                      |                        |
| Туј                                      | pe of payment         | Local supplier<br>making the<br>payment | Overseas<br>beneficiary | Foreign currency value paid | Tender Rate of Exchange                                     |                            |                        |                                     |                                                      |                               |                      | Local value payments   |
|                                          | (D46)                 | (D47)                                   | (D48)                   | (D49)                       | (D50)                                                       |                            |                        |                                     |                                                      |                               |                      | (D51)                  |
|                                          |                       |                                         |                         |                             |                                                             |                            |                        |                                     |                                                      |                               |                      |                        |
|                                          |                       |                                         |                         |                             |                                                             | (053)                      | Total of forci         | gn currency paym                    | ents declared                                        | by tendoror                   | I /or 3rd narty      |                        |
|                                          |                       |                                         |                         |                             |                                                             |                            |                        |                                     |                                                      |                               |                      |                        |
| Signature of                             | tenderer from Annex I | <u>B</u>                                |                         |                             |                                                             |                            |                        | nt & foreign curre                  |                                                      | •                             |                      |                        |

| Tender No.<br>Tender description:                             |                                               | Note: VAT to be excluded calculations | from all |
|---------------------------------------------------------------|-----------------------------------------------|---------------------------------------|----------|
| Designated products: Tender Authority: Tendering Entity name: |                                               |                                       |          |
|                                                               | Description of items purchased                | Local suppliers                       | Value    |
|                                                               | (E6)                                          | (E7)                                  | (E8)     |
|                                                               |                                               |                                       |          |
|                                                               |                                               |                                       |          |
|                                                               |                                               |                                       |          |
|                                                               |                                               |                                       |          |
|                                                               |                                               |                                       |          |
|                                                               |                                               |                                       |          |
|                                                               | (E9) Total local produc                       | cts (Goods, Services and Works)       |          |
| (E10)                                                         | ( Tenderer's manpower cost)                   |                                       |          |
| (E11)                                                         | (Rental, depreciation & amortisation, utility | y costs, consumables etc.)            |          |
| (E12)                                                         | (Marketing, insurance,                        | financing, interest etc.)             |          |
|                                                               |                                               | (E13) Total local content             |          |
|                                                               |                                               |                                       |          |

# DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

Penalty: -

Upon detecting any false claim or statement hereunder will result in the bidder's de-registration and the bidder will be prevented from participation in future contracts for a period of three (3) years.

- 1 This Municipal Bidding Document must form part of all bids invited.
- It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- The bid of any bidder may be disregarded if that bidder, or any of its directors have
  - a. abused the institution's supply chain management system;
  - b. committed fraud or any other improper conduct in relation to such system; or
  - c. failed to perform on any previous contract.
- In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

| Item  | Question                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Yes | No   |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------|
| 4.1   | Is the bidder or any of its directors listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector?                                                                                                                                                                                                                                                                                                   | Yes | No   |
|       | (Companies or persons who are listed on this database were informed in writing                                                                                                                                                                                                                                                                                                                                                                                    |     |      |
|       | of this restriction by the National Treasury after the audi alteram partem rule was                                                                                                                                                                                                                                                                                                                                                                               |     |      |
|       | applied).                                                                                                                                                                                                                                                                                                                                                                                                                                                         |     |      |
| 4.1.1 | If so, furnish particulars:                                                                                                                                                                                                                                                                                                                                                                                                                                       |     |      |
| 4.2   | Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?  To access this Register enter the National Treasury's website, <a href="www.treasury.gov.za">www.treasury.gov.za</a> , click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445. | Yes | No 🗌 |
| 4.2.1 | If so, furnish particulars:                                                                                                                                                                                                                                                                                                                                                                                                                                       |     |      |
| 4.3   | Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?                                                                                                                                                                                                                                                                                | Yes | No   |
| 4.3.1 | If so, furnish particulars:                                                                                                                                                                                                                                                                                                                                                                                                                                       |     |      |
| 4.4   | Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?                                                                                                                                                                                                                                                                                                 | Yes | No   |
| 4.4.1 | If so, furnish particulars:                                                                                                                                                                                                                                                                                                                                                                                                                                       |     |      |

# **CERTIFICATION**

| ECLARATION FORM IS TRUE AND CORRECT.    |                                                                                                                                                                     |
|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CONTRACT, ACTION MAY BE TAKEN AGAINST I |                                                                                                                                                                     |
| Date Date                               |                                                                                                                                                                     |
| Name of Bidder                          |                                                                                                                                                                     |
|                                         |                                                                                                                                                                     |
|                                         | CLARATION FORM IS TRUE AND CORRECT.  CONTRACT, ACTION MAY BE TAKEN AGAINST IN  AND SIGNED BY THE BIDDER AND WITNESSI  Date  Name of Bidder  WITNESSES  1 Name Print |

# CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids invited.
- Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging). Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
  - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
  - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

Includes price quotations, advertised competitive bids, limited bids and proposals.

Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

# CERTIFICATE OF INDEPENDENT BID DETERMINATION

| I, the undersigned, in submitting the accompanying bid:                                          |        |
|--------------------------------------------------------------------------------------------------|--------|
| (Bid Ref Number and Description)                                                                 |        |
| in response to the invitation for the bid made by:                                               |        |
| (Name of Institution)                                                                            |        |
| do hereby make the following statements that I certify to be true and complete in every respect: |        |
| I certify, on behalf of:                                                                         | _that: |
| (Name of Bidder)                                                                                 |        |

- 1. I have read and I understand the contents of this Certificate;
- 2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
- 3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
- 4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
- 5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
- 6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
- 7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or

- (f) bidding with the intention not to win the bid.
- 8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

# 11. N.B: THE MBD 9 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER AND WITNESSES.

| Signature   | Date                   |
|-------------|------------------------|
|             |                        |
| Position    | Name of Bidder (print) |
|             |                        |
| WITNESS (1) | NAME (PRINT)           |
| WITNESS (2) | NAME (PRINT)           |

ATTACH ALL ADDITIONAL ANNEXURES HERE AS PER SPECIFIC GOALS