

SOL PLAATJE LOCAL MUNICIPALITY

INVITATION FOR QUOTATIONS

LATE SUBMISSION OF BIDS WILL NOT BE ACCEPTED.

QUOTATION NUMBER:	Q046/2024/2025	
DESCRIPTION:		DELIVERY OF FULL-FACE MASK PORTABLE GAS DETECTORS
THE OFFER CONTAINS		MQD 4, listing criteria, MQD6, MQD 6.1, MQD 6.2 (if 9 and General Conditions of Contract
NAME OF BIDDER		
Email address and telephon	ne number	
PHYSICAL TRADING OFF		
PREPARED FOR: P. Motin SOL PLAATJE MUNICIPAI PRIVATE BAG X5030 KIMBERLEY 8300		PREPARED BY: B. Nkoe 05 February 2025
CLOSING DATE: 05 Marc	h 2025	TIME: 10:00

<u>MQD 1</u>

SOL PLAATJE LOCAL MUNICIPALITY

INVITATION OF QUOTATION FOR GOODS AND SERVICES ABOVE R30 000 BUT NOT EXCEEDING R300 000

Q046/2024/2025 – SUPPLY AND DELIVERY OF FULL-FACE MASK RESPIRATORS AND PORTABLE GAS DETECTORS

Directorate	Infrastructure
Section	Water and Sanitation
Contact person	Ms. P Motingwe
Telephone	053 830 6349
Date	05/02/2025
Reference No	Q046/2024/2025

Documents are obtainable from: SCM Contract Department, Abattoir Road, Stores Complex (Opposite Security), Kimberley Telephone: 053 830 6180 or

One complete set of documents is available to download from <u>http://www.solplaatje.org.za</u> at no cost.

ANY QUOTE WILL NOT NECESSARILY BE ACCEPTED AND THE COUNCIL RESERVES THE RIGHT TO ACCEPT THE WHOLE OR ANY PART OF ANY QUOTE

QUOTATIONS SUBMITTED WILL ONLY BE CONSIDERED IF THE BIDDER HAS BEEN APPROVED ON THE CENTRAL SUPPLIER DATABASE (CSD) NATIONAL TREASURY'S WEBSITE (<u>www.csd.gov.za</u>). COMPLETE AND SUBMIT ALL DOCUMENTS AS PER THIS QUOTATION DOCUMENT INCLUDING LISTING CRITERIA, MQD DOCUMENT IN THE ATTACHED DOCUMENT AND THE BIDDER MUST COMPLY WITH THE REQUIREMENTS OF THE SPECIFICATIONS.

GENERAL CONDITIONS

Quotations must be submitted using this official quotation form.

SOL PLAATJE LOCAL MUNICIPALITY

тн	E FOLLOWING PAR		MUST BE F		HED	
YOU ARE HEREBY INVITED TO BID FOR THE REQUIREMENTS OF THE SOL PLAATJE MUNICIPALITY						AATJE
			•			
BID NUMBER:	Q046/2024/2025	CLOSING DATE:	05/03/20	025	CLOSING TIME:	10H00
DID NOMBEN.	•				I	
DESCRIPTION	SUPPLY AND DELIVERY OF FULL-FACE MASK RESPIRATORS AND PORTABLE GAS DETECTORS					
	One complete set of document is available at <u>http://www.etenders.gov.za</u> or http://www.solplaatje.org.za at no cost.					
	The services shall commen option to extend as may be					eforth, with an
	Payment must be made at t		a "NO 10 deposit	t slip" usir	ng the following mS	COA vote no
THE SUCCESSFUL BIDDER W	28562323643WWC		SIGN A WRI	TTEN (CONTRACT - FO	ORM (MBD7).
BID RESPONSE DOCUI SOL PLAATJE MUNICIP		POSITED IN	THE BID BO	OX SIT	UATED AT	
SCM UNIT – CONTRAC	TS DEPARTMENT M		STORES CO		X	
					<u>, </u>	
ABATTOIR ROAD, ASHI	BURNHAM					
KIMBERLEY						
8301						
SUPPLIER INFORMATION	ON					
NAME OF BIDDER						
POSTAL ADDRESS						
PHYSICAL TRADING						
ADDRESS TELEPHONE						
NUMBER	CODE		N	UMBEI	P	
CELLPHONE NUMBER						
FACSIMILE NUMBER	CODE		Ν	UMBE	R	
E-MAIL ADDRESS VAT REGISTRATION						

NUMBER

TAX COMPLIANCE STATUS	TCS PIN:	AND	CSD No:
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	☐ Yes ☐ No	B-BBEE STATUS LEVEL ORIGINAL SWORN AFFIDAVIT	☐ Yes ☐ No

B-BBEE CERTIFICATE / SWORN AFFIDAVIT (FOR EMES & QSEs) / MEDICAL CERTIFICATE/ MUNICIPAL ACCOUNT OR LEASE AGREEMENT / CSD MUST BE SUBMITTED IN ORDER QUALIFY FOR SPECIFIC GOALS POINTS]

In line with the Preferential Procurement Regulation of 2022 and SPM Preferential Procurement Policy, the following Specific Goals is applicable:

Ownership – as a specific goal

80/20 equal to or below R50 million			
Ownership - Black			
% Ownership	80/20		
<51%	4		
>51% <100%	6		
100%	10		
Locality	10		
Total Points	20		

In line with PPPFA 2000, section 2 (1) (f) the tender is subjected to the following objective criteria:

The past performance of the bidder.

Companies and bidders bidding as Joint venture must include their consolidated.

- <u>Joint Venture Agreement (must clearly stipulate the name of the lead partner)</u>
- Separate Tax compliance status pin for both companies
- Separate CSD report for both companies
- Separate Municipal accounts for both Companies/Valid lease agreement
- MBD 4,8 & 9 must be completed respectively by both parties and submitted as part of the bid document

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	□Yes □No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐Yes ☐No [IF YES, ANSWER PART B:3]
TOTAL NUMBER OF		TOTAL BID PRICE	R

		1	1
SIGNATURE OF BIDDER		DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED			
SIGNATURE OF WITNESS NO 1	NAME PRI	NT	
SIGNATURE OF WITNESS NO 2	NAME PRINT		
BIDDING PROCEDURE ENQUIRIE	SIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		MATION MAY BE DIRECTED
DEPARTMENT	Supply Chain	Water and Sanita	ition
CONTACT PERSON	Mrs B Nkoe	Ms. P Motingwe	
TELEPHONE NUMBER	6172/6180	053 830 6349	
E-MAIL ADDRESS	bnkoe@solplaatje.org.za	pmotingwe@solp	laatje.org.za

INVITATION TO QUOTATION BID

PART A

INVITATION TO QUOTATION BID PART B

TERMS AND PRE-CONDITIONS FOR BIDDING

NO BIDS WILL BE CONSIDERED FROM BIDDERS WHO ARE NOT REGISTERED ON THE CENTRAL SUPPLIERS DATABASE (CSD) ON THE NATIONAL TREASURY WEBSITE <u>www.csd.gov.za</u> THE LISTING CRITERIA MUST BE COMPLETED IN THE DOCUMENT

(3) NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE

1. BID SUBMISSION:

- 1.1. Bids must be delivered by the stipulated time to the correct address. Late bids will not be accepted.
- 1.2 All bids must be submitted on the official forms provided. Bidders who have purchased the bid documents from the Municipality MUST include the proof of such purchase by including a copy of the receipt with the original bid document
- 1.3 This bid is subject to the Preferential Procurement Regulations 2022, SPM Preferential Procurement Policy, SCM Policy General Conditions of Contract (GCC) and, if applicable, any other special conditions of contract.
- 1.4 **No correction tape or fluid** may to be used on the tender document. Any errors made should be neatly crossed out and initialled by the bidder
- 1.5 All prices <u>must</u> include value added tax, bid prices excluding value added tax may not be considered. Please attach all annexures on the pages as indicated in the bid document

1.4

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 Bidders must ensure compliance with their tax obligations.
- 2.2 Bidders are required to submit their unique personal identification number (pin) issued by SARS to enable Municipality to view the taxpayer's profile and tax status.
- 2.3 Application for the tax compliance status (TCS) pin may be made via e-filing through the SARS website <u>www.sars.gov.za</u>.
- 2.4 Foreign suppliers must complete the pre-award questionnaire in Part B Paragraph 5.
- 2.5 In bids where consortia / joint ventures / sub-contractors are involved each party must submit a separate TCS certificate / pin / CSD number.
- 2.6 All Bidders must be **SARS COMPLIANT** on Central Suppliers Database (CSD) and **A CURRENT PROOF** of compliancy and a **TAX COMPLIANCE STATUS CERTIFICATE** must be submitted with the Tender document on closing date.

Bidders are required to submit their detailed the current Central Suppliers Database (CSD) registration report (NOT the summary report) together with the bid document.

3.	MUNICIPAL ACCOUNTS/ PHYSICAL TRADING ADDRESS:	
•	Copies of all municipal accounts, not older than 3 months or 90 days to be submitted	with the bid.
•	If the entity or any of its directors/shareholders /partners/members, etc. rents/leases prental/lease agreement must be submitted with this bid.	premises a copy of the
•	In cases where bidders use a lease premise for conducting their business, a valid leaparties, which clearly stipulated who is responsible for municipal services, rates and t bid document.	
•	If the lessee (Bidder) is responsible for municipal services, municipal account or tax in that is not in arrears must be submitted.	nvoice of the leased premises
	NB : It is the responsibility of bidders to visit the municipal website in order to obtain d unsuccessful information within 120 days after closure of bid. The municipal website	is <u>www.solplaatje.org.za.</u>
4.	COMPULSORY CLARIFICATION MEETINGS/ CIDB GRADINGS (IF APPLICABLE	E) N/A
4.1	LOCAL CONTENT: N/A	
4.2	A BRIEFING SESSION: N/A	
4.3	CIDB: N/A	
5.	QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
5.1	IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	YES NO
5.2	DOES THE ENTITY HAVE A BRANCH IN THE RSA?	YES NO
5.3	DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	YES NO
5.4	DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	YES NO
5.5	IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	YES NO
	IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIRE TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN AND IF NOT REGISTER AS PER 2.3 ABOVE.	
	In terms of section 13 of the Municipal Supply Chain Management Regulation the Municipal Manager shall reject all bids that do not comply with the followir	
1.	Bidders that have not furnished the Municipality with his/her full names, identificatio registration number and tax reference number and vat registration number, if any.	n number or company or other
2.	Bidders that have not submitted a valid tax clearance certificate from SARS or provid	ded their tax compliance
3.	status pin number Bidders that have not indicated: -	
a.	Whether he/she is in the service of the state or has been in the service of the state in	•
b.	If the bidder is not a natural person, whether any of its directors, managers, principal is in the service of the state or has been in the service of the state in the previous two services are services of the state or has been in the service of the se	
C.	Whether a spouse, child, or parent of the bidder or of a director, manager, share	-
4.	previous twelve months. Any special conditions as contained in the bid documents.	
	Bidders scoring the highest points or any bid will not necessarily be accepted, a the right to Sub-divide the contract and accept any portion of any bid, or deter	

Bids will be evaluated in terms of the approved point system (80/20) 80 points for price and 20 for specific goals or (90/10) 90 points and 10 for specific goals. Tender validity period should be for 120 days.

NO BIDS by FAX or by E-MAIL WILL BE ACCEPTED.

Sealed bids must be clearly marked with the following bid number and description:

CONTRACT NUMBER: Q046/2024/2025

DESCRIPTION: SUPPLY AND DELIVERY OF FULL-FACE MASK RESPIRATORS AND PORTABLE GAS DETECTORS

DROP AT THE TENDER BOX (OPPOSITE SECURITY)

ADDRESSED TO: THE MUNICIPAL MANAGER

MUNICIPAL STORES COMPLEX

ABATTOIR ROAD

ASHBURNHAM

Kimberley

Closing date 05 March 2025 Time 10H00

IT IS THE PROSPECTIVE BIDDERS RESPONSIBILITY TO OBTAIN BID DOCUMENTS IN TIME TO ENSURE THAT RESPONSES REACH SPM, TIMEOUSLY. THE MUNICIPALITY SHALL NOT BE HELD RESPONSIBLE FOR DELAYS IN THE POSTAL/ COURIER SERVICES.

Bids will be opened in public in the SCM OFFICES, STORES COMPLEX, ABATTOIR ROAD, Kimberley, immediately after closing time and date.

INVITATION FROM: MUNICIPAL MANAGER CIVIC OFFICES, SOL PLAATJE DRIVE PRIVATE BAG X5030 KIMBERLEY, 8300

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER: _____

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE: _____

Certificate of Attendance of Clarification Meeting on Site (if applicable)

NOTE: If the attendance register was signed at the clarification meeting held at the SCM Boardroom, the name of the signatory shall be inserted on this page and the authorized signatory shall sign this page.

If attendance register has been signed at the clarification meeting:	
Name of person appearing on attendance register:	
Representative organization name on attendance register:	
If the attendance register has not been signed at the clarification meeting.	
This is to certify that I,	
telephone number	
e-mail	
attended the bid clarification meeting (date)	
in the company of (Employer's Line Manager / Engineer's representative)	
EMPLOYER'S LINE MANAGER / ENGINEER'S REPRESENTATIVE:	

THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)
NAME OF BIDDER
POSTAL ADDRESS
STREET ADDRESS
TELEPHONE NUMBER CODENUMBER
CELLPHONE NUMBER
EMAIL ADDRESS
FACSIMILE NUMBER CODENUMBER
VAT REGISTRATION NUMBER
HAS A VALID TAX COMPLIANCE STATUS PIN CERTIFICATE BEEN ATTACHED OR PROVIDED THEIR TAX COMPLIANCE STATUS PIN NUMBER?
HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (MBD 6.1)
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)
A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN NATIONAL ACCREDITATION SYSTEM (SANAS)
A REGISTERED AUDITOR
(Tick applicable box)
(A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE) ARE YOU THE ACCREDITED REPRESENTATIVE?
IN SOUTH AFRICA FOR THE GOODS/SERVICES/WORKS OFFERED? (IF YES ENCLOSE PROOF)
SIGNATURE OF BIDDER
DATE
CAPACITY UNDER WHICH THIS BID IS SIGNED
TOTAL NUMBER OF ITEMS OFFERED

ATTACH VALID JOINT VENTURE AGREEMENT HERE (if applicable)

11

MQD 2

ATTACH TAX COMPLIANCE STATUS PIN CERTIFICATE

ATTACH MUNICIPALITY ACCOUNT 90 DAYS AND OR VALID LEASE AGREEMENT HERE

1			
1			
1			
1			
1			
1			
1			
1			
1			
1			
1			
1			
1			
1			
1			
1			
1			
1			
1			
1			
1			
1			
1			
1			
1			
1			
1			
1			
1			
1			
1			
1			

SOL PLAATJE MUNICIPALITY, KIMBERLEY **MANDATORY** LISTING CRITERIA

		MANDATORY LISTING CRITERIA				
CENT	RAL SUPPLIER DATABASE REGISTI	RATION NUMBE	R (CSD):			
1	Company name					
2	Contact details	Telepho	one Number:	Fa	ax Number:	Cell phone number:
	Email address					
	Contact person:					
3	Postal Address:					
4	VAT registered	Yes 🗆	No 🗆		istered, VAT stration No:	
5	Settlement discount allowed		%	For p	ayment within	days
6	Bank account details	Account	t No.:			Branch No.:
	Bank Name					
	Branch Name					
	Bank account type					
7	Business Municipal Rates and Se ** A current (30 days) account, or case of a Landlord responsible for to this document ** Located in Sol Plaatje Municipal A	Lease Agreemer account, must	nt in the <u>be</u> attached	- 		No 🗆
9	% owned by black male:				w black fomale:	%
9	% owned by black youth:				-	%
	% owned by disabled persons:			owned b	y while lemale.	78
10	B-BBEE status level of contributio					
11	Indicate main sector. Please sele Catering and Accommodation	ct one (1) only:	aterial 🗀 C	ommerc	ial agents (Doo	ctors, Lawyers, Audit firm,
	booking keeping, Pharmacy, P	ost,) 🗀 Comm	unication a	nd medi	a, Constructior	n- Building material and
	road works 🗀 Electrical servic	es- gas/ Aircor	n, transform	ers, cab	les, poles 🗀 Fι	uneral Parlour 🗀 Gardening
	services- Lawnmower D Floris	•			•	-
	Office equipment Plant hire		-		-	
	retail (accredited agency) 🗀 S	tationery 🗀 Su	upplier of pu	imps, pi	pes, steel and	maintenance or installation,
	and irrigation system Trainin	-				
	and driving school Duiform		•			rontal, night, and bubbb
12	Amount full time employed staff:	•				ue (Excluding fixed property)
					• •	
13	It is the responsibility of the Supplic contract period					
	contract period NAME (PRINT)		SI	GNATUF	RE:	
	CAPACITY:					
	WITNESS (NAME):					
	DATE:					

ATTACH CSD REPORT REGISTRATION HERE

SOL PLAATJE LOCAL MUNICIPALITY

Q046/2024/2025 – SUPPLY AND DELIVERY OF FULL-FACE MASK RESPIRATORS AND PORTABLE GAS DETECTORS

- THIS BID WILL NOT BE CONSIDERED IF THIS PAGE IS NOT FULLY COMPLETED.
- PRICES ALTERED BY MEANS OF CORRECTION FLUID WILL NOT BE CONSIDERED
- THE QUOTE WILL BE EVALUATED ON THE TOTAL PRICE AND NOT PER LINE ITEM
- ANY QUOTE WILL NOT NECESSARILY BE ACCEPTED AND THE COUNCIL RESERVES THE RIGHT TO ACCEPT THE WHOLE OR ANY PART OF THE QUOTE.

Background

Full face masks are ideal for both dust and gas prevention. Can be applied to respirator protection in spraying, chemical, poison, etc. skilled in gas defence with automatic filtering, safe and comfortable in use with good sealing performance as well as effectiveness in antitoxin. Activated carbon can protect against industrial dust, formaldehyde and dioxide.

Methane and hydrogen sulphide are byproducts of decomposing organic materials in waste flows, can displace oxygen or even cause explosions. Moreover, the purifying chemicals used to decontaminate effluent water can be hazardous to workers. Chlorine, ammonia, and chlorine dioxide are common at wastewater treatment plants, and they all pose health risks if inhaled in sufficient concentrations.

Since its impossible to eliminate these gas hazards from the wastewater treatment process, workers must have access to reliable gas detector equipment, including portable gas detectors.

Specifications

1. Portable Multi-Gas Detector

No#	Details	
1	Multi-Gas Monitoring	Portable Multi-Gas Detector capable of monitoring up to four hazardous gases simultaneously, including hydrogen sulfide (H2S), carbon monoxide (CO), oxygen (O2), and combustible gases.
2	Compact and Lightweight DesignMeasuring 5.1 x 2.8 x 2.0 inches and weighing only 11.5 ounces, making i comfortable to wear for extended periods.	
3	Continuous LCD Display	Provides real-time gas concentrations for easy monitoring and assessment of environmental conditions.
4	Robust Motorized Pump	Portable Multi-Gas Detector equipped with a reliable diaphragm technology pump for intelligent and remote sampling, ideal for confined spaces.
5	Audible/Visual Alarms	Alerts users with a 95dB audible alarm, must indicate if the battery is low, high over limit
6	6 Automatic Calibration Features a simple automatic calibration procedure compatible with the Micro Dock II automatic test and calibration station for convenient maintenance	
7	7 Self-Testing Conducts full-function self-tests of sensors, battery status, circuit integrand and audible/visual alarms on startup to ensure reliability.	
8	8 Water-Resistant Designed to withstand water exposure, enhancing durability in various working conditions.	
9	Temperature and Humidity Range	Operates in temperatures ranging from -4 to 122°F (-20 to 50°C) and humidity levels from 10 to 100% RH (non-condensing).
10	Long Battery Life	Offers a typical battery life of 13 hours at 32°F (0°C) and 8 hours at -4°F (- 20°C), with a recharge time of 6 hours for continuous use
11	Includes various user-selectable options such as confidence beep, sa	
12	Sensor	Configure sensor settings according to specific requirements for accurate
	Configuration	gas detection
13	Warranty	Backed by a full two-year warranty, including all sensors, ensuring reliability
14	Size	Approximate size: 13.1 x 7.0 x 5.2 cm
15	Weight	Approximate Weight: 328 grams
16	Battery Life	13 hours @ 0°C, 8 hours @ -20°C, rechargeable in 6 hours.

Similar to the image below:



2. Full Face Respirator Gas Mask with Integrated Goggles

Specifications

No#	Туре	Full Face Mask
1	Mask Type	Respirator
2	Respirator Type	Air-purifying Respirator
3	Mounting Type	Headband
4	Suitable For	Gas Mask
5	Size	Free Size
6	Material	Plastic, Silicone Rubber
7	Straps	Head strap
8	Number of Inhalation Valves	2
9	Number of Exhalation Valves	1
10	Must have an Exhalation Valve Cover	
11	Attachable with Adjustable Straps	
12	Compatible with filter Cartridges	

The mask must be suitable for use in:

- Chemical
- Asbestos
- Painting
- Law enforcement
- Sanding and Grinding
- Search & Rescue
- General Industrial

The mask must be reusable.

Similar to the image below



SOL PLAATJE LOCAL MUNICIPALITY

Q046/2024/2025 – SUPPLY AND DELIVERY OF FULL-FACE MASK RESPIRATORS AND PORTABLE GAS DETECTORS

Pricing Schedule

No#	Description	Quantity	Price
1.	Portable Multi Gas Detector	24	R
2.	2. Full face mask respirator with integrated goggles 85		R
	Total	R	
	Total Price 15 ^o	R	

N.B: This form must be signed by the bidder and witnessed. Removal of any of the details from the tender documents may disqualify the tender.

Bids <u>MUST</u> comply with the following Special conditions of Contract where applicable:

0	Period required for delivery	days
0	Completion of Project	weeks
	 Does the offer comply with the specification 	(s)? YES NO
	 Delivery basis 	YES NO
0	Settlement Discount Allowed	
	0	% 30 days
	o	% 15 days
0	Value added Tax as well as Delivery Costs to the	Municipal Stores must be included in ALL PRICES

BIDDER SIGNATURE

DATE:

DECLARATION OF INTEREST

BIDDERS WHO FAIL TO DECLARE ACCURATELY AND HONESTLY SHALL BE DISQUALIFIED. SHOULD YOUR INTEREST BE DISCOVERED AFTER THE AWARD OF THE CONTRACT THE MUNICIPALITY SHALL TERMINATE YOUR CONTRACT ON THE BASIS OF THE ABOVE.

- 1. No bid will be accepted from persons in the service of the State¹. (Employed by the State)
- 2. Any person, having a kinship with persons in the service of the State (Employed by the State), including a blood relative, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating / adjudicating authority.

3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

-
-
NO
tution

- within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- an employee of Parliament or a provincial legislature. (f)

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

MQD 4

3.9 I	Have you been in the service of the	State (employee of the State) for the past twelve months?	
-------	-------------------------------------	---	--

YES NO

3.9.1 If yes, furnish particulars					
10 Do you have any relationship (family, friend, other) with persons in the service of the St the State) and who may be involved with the evaluation and or adjudication of this bid YES / NO					
3.10.1 If yes, furnish particulars.					
Are you, aware of any relationship (family, friend, other) between any other bidder and any service of the State (employed by the State) who may be involved with the evaluation and this bid? YES / NO 3.11.1 If yes, furnish particulars					
Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in the service of the State (employed by the State)?3.12.1 If yes, furnish particulars.	YES NO				
ARE ANY SPOUSE, CHILD OR PARENT OF THE COMPANY'S DIRECTORS, TRUS PRINCIPLE SHAREHOLDERS OR STAKEHOLDERS IN THE SERVICE OF THE STATE (I STATE)					
	O Do you have any relationship (family, friend, other) with persons in the service of the St the State) and who may be involved with the evaluation and or adjudication of this bid YES / NO 3.10.1 If yes, furnish particulars. Are you, aware of any relationship (family, friend, other) between any other bidder and any service of the State (employed by the State) who may be involved with the evaluation and this bid? YES / NO 3.11.1 If yes, furnish particulars Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in the service of the State (employed by the State)? 3.12.1 If yes, furnish particulars. ARE ANY SPOUSE, CHILD OR PARENT OF THE COMPANY'S DIRECTORS, TRUS PRINCIPLE SHAREHOLDERS OR STAKEHOLDERS IN THE SERVICE OF THE STATE (I				

3.14 DO YOU OR ANY OF THE **DIRECTORS**, **TRUSTEES**, **MANAGERS**, **PRINCIPAL SHAREHOLDERS**, OR **STAKEHOLDERS** OF THIS COMPANY HAVE ANY INTEREST IN ANY OTHER RELATED COMPANIES OR BUSINESS WHETHER OR NOT THEY ARE BIDDING FOR THIS CONTRACT.

3.14.1 If yes, provide information of other companies as reflected on CSD report:

DISCLOSE THE INFORMATION OF THE OTHER COMPANIES IN THE BELOW TABLE.

No#	Name of Director	Company name	CSD Number
1.			
2.			
3.			
4.			
5.			
6.			

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

DECLARATION

I, THE UNDERSIGNED (NAME)___

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF THE CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature

Date

Position

(Print) Name of bidder

THE MBD4 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER

BIDDER MUST UPDATE MBD 4 DOCUMENT ANNUALLY IN LINE WITH SCM POLICY

MQD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the **80/20** preference point system.
- b) The 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
 - (a) Price; and
 - (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is

adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "**price**" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P\min}{P\min}\right) \text{ or } Ps = 90 \left(1 - \frac{Pt - P\min}{P\min}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

90/10

$$Ps = 80\left(1 + \frac{Pt - Pmax}{Pmax}\right)$$
 or $Ps = 90\left(1 + \frac{Pt - Pmax}{Pmax}\right)$

or

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
% Ownership	80/20	
<51%	4	
>51% <100%	6	
100%	10	
Locality	10	
Total Points	20	

DECLARATION WITH REGARD TO COMPANY/FIRM

- 4.3. Name of company/firm.....
- 4.4. Company registration number:
- 4.5. TYPE OF COMPANY/ FIRM
 - Partnership/Joint Venture / Consortium
 - One-person business/sole propriety
 - Close corporation
 - D Public Company
 - Personal Liability Company
 - □ (Pty) Limited
 - Non-Profit Company
 - State Owned Company
 - [TICK APPLICABLE BOX]
- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
 - i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
 - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

	SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	
DATE:	
ADDRESS:	

ATTACHED CERTIFIED COPY OF THE B-BBEE / SWORN AFFIDAVIT CERTIFICATE, CSD.

MQD 6.1.1

What are the other firms' principal business activities?

Describe all property agreements relating to facilities shared:

FACILITY	MONTHLY	RENTAL	AMOUNT	OWNER	AGREEMENT VERBAL/WRITTEN

(F) Did the firm exist under a previous name? ($\sqrt{\text{tick one box}}$)

Yes 🗌	No	
-------	----	--

If yes, what was its previous name and who were the owners/ partners/directors?

(G) Identify any owner or shareholder who has membership interest, or is an employee of, or has duties in another business enterprise, which has also tendered for this contract.

OWNER/ SHAREHOLDER	NAME & ADDRESS OF OTHER FIRM	TITLE IN OTHER FIRM	% OWNERSHIP	TYPE OF BUSINESS OF OTHER FIRM

(H) Is this a joint venture contract? ($\sqrt{\text{tick one box}}$)

Yes 🛛 No 🗆

If yes, describe the joint venture (with what firm and value of work)

MQD 6.1.1

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the firm, affirms that:

- (i) the information furnished is true and correct;
- (ii) no part of this contract, other than stated at the time of bid or application, will be subcontracted to other parties.
- (iii) the signatory to the bid document is duly authorised thereto;
- (iv) documentary proof regarding any bidding issues will, when required, be submitted to the satisfaction of the Municipality.
- (v) Upon detecting any false claim or statement will result in the de-registration and the bidder will be prevented from participating in future contracts for a period of three (3) years.

N.B: THE MBD 6.1.1 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER AND WITNESSES

SIGNATURE:	
NAME: (PRINT)	
DULY AUTHORISED TO SIGN ON BEHALF OF	
ADDRESS	
TELEPHONE NO.	
DATE	
WITNESS (1)	_ NAME (PRINT)
WITNESS (2)	NAME (PRINT)

MQD8

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

Penalty: -

Upon detecting any false claim or statement hereunder will result in the bidder's de-registration and the bidder will be prevented from participation in future contracts for a period of three (3) years.

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

ltem	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector?	Yes	No
	(Companies or persons who are listed on this database were informed in writing		
	of this restriction by the National Treasury after the audi alteram partem rule was		
	applied).		
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?	Yes	No
	To access this Register enter the National Treasury's website, <u>www.treasury.gov.za</u> , click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445.		
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes	No
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes	No
4.4.1	If so, furnish particulars:		

MQD 8

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

N.B: THE MBD 8 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER AND WITNESSES

Signature

Date

Position

Name of Bidder

I confirm that I am duly authorized to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM _____

DATE _____

WITNESSES	
1	
Name Print	
2	
Name Print	

MQD 9 CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging). Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

Includes price quotations, advertised competitive bids, limited bids and proposals.

Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Ref Number and Description)

in response to the invitation for the bid made by:

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____

(Name of Bidder)

that:

- 1. I have read and I understand the contents of this Certificate;
- 2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
- 3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
- 4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
- 5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
- The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
- 7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or

- (f) bidding with the intention not to win the bid.
- In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

11. <u>N.B: THE MBD 9 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER AND WITNESSES.</u>

Signature	Date
Position	Name of Bidder (print)
WITNESS (1)	NAME (PRINT)
WITNESS (2)	NAME (PRINT)

ATTACH ALL ADDITIONAL ANNEXURES HERE AS PER **SPECIFIC GOALS**