



**SOL PLAATJE LOCAL MUNICIPALITY**

**INVITATION FOR QUOTATIONS**

**LATE SUBMISSION OF BIDS WILL NOT BE ACCEPTED.**

<b>QUOTATION NUMBER:</b>	<b>Q025/2023/2024</b>
<b>DESCRIPTION:</b>	<b>SUPPLY AND DELIVERY OF PREPAID METERS</b>
<b>THE OFFER CONTAINS</b>	MQD1, MQD 2, MQD 3.1, MQD 4, listing criteria, MQD6, MQD 6.1, MQD 6.2 (if applicable) MQD 8, MQD 9 and General Conditions of Contract
NAME OF BIDDER	
Email address and telephone number	
PHYSICAL TRADING OFFICE ADDRESS	
<b>SCOA BUDGET VOTE NO</b>	<b>2662 232 360 ARA MRC ZZ WM</b>
PREPARED FOR: Mr. R Mogoje SOL PLAATJE MUNICIPALITY PRIVATE BAG X5030 KIMBERLEY 8300	PREPARED BY: B. Nkoe
<b>CLOSING DATE: 28 NOVEMBER 2023</b>	<b>TIME: 10:00</b>

**SOL PLAATJE LOCAL MUNICIPALITY**

**INVITATION OF QUOTATION FOR GOODS AND SERVICES  
ABOVE R30 000 BUT NOT EXCEEDING R200 000**

**Q025/2023/2024 – SUPPLY AND DELIVERY OF PREPAID METERS**

Directorate	Finance
Section	Revenue
Contact person	R. Mogoje
Telephone	053 830 6584
Date	16/11/2023
Reference No	Q023/2023/2024

*Documents are obtainable from:  
SCM Contract Department, Abattoir Road, Stores Complex (Opposite Security), Kimberley  
Telephone: 053 830 6180 or*

*One complete set of documents is available to download from <http://www.solplaatje.org.za> at no cost.*

**ANY QUOTE WILL NOT NECESSARILY BE ACCEPTED AND THE COUNCIL RESERVES  
THE RIGHT TO ACCEPT THE WHOLE OR ANY PART OF ANY QUOTE**

**QUOTATIONS SUBMITTED WILL ONLY BE CONSIDERED IF THE BIDDER HAS BEEN APPROVED ON  
THE CENTRAL SUPPLIER DATABASE (CSD) NATIONAL TREASURY'S WEBSITE ([www.csd.gov.za](http://www.csd.gov.za)).  
COMPLETE AND SUBMIT ALL DOCUMENTS AS PER THIS QUOTATION DOCUMENT INCLUDING  
LISTING CRITERIA, MQD DOCUMENT IN THE ATTACHED DOCUMENT AND THE BIDDER MUST  
COMPLY WITH THE REQUIREMENTS OF THE SPECIFICATIONS.**

**GENERAL CONDITIONS**

**Quotations must be submitted using this official quotation form.**

## SOL PLAATJE LOCAL MUNICIPALITY

**THE FOLLOWING PARTICULARS MUST BE FURNISHED  
YOU ARE HEREBY INVITED TO BID FOR THE REQUIREMENTS OF THE SOL PLAATJE  
MUNICIPALITY**

<b>BID NUMBER:</b>	<b>Q025/2023/2024</b>	<b>CLOSING DATE:</b>	<b>28/11/2023</b>	<b>CLOSING TIME:</b>	<b>10H00</b>
<b>DESCRIPTION</b>	<b>SUPPLY AND DELIVERY OF PREPAID METERS</b>				
	<p>One complete set of document is available at <a href="http://www.etenders.gov.za">http://www.etenders.gov.za</a> or <a href="http://www.solplaatje.org.za">http://www.solplaatje.org.za</a> at no cost.</p> <p>The services shall commence on the date of signing the contract, once off, not exceeding threshold, with an option to extend as may be agreed upon by both parties upon expiry.</p> <p>Payment must be made at the cashiers on a "NO 10 deposit slip" using the following mSCOA vote no 28562323643WWCMSZZWM</p>				
<b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT - FORM (MBD7).</b>					

**BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT  
SOL PLAATJE MUNICIPALITY**

SCM UNIT – CONTRACTS DEPARTMENT, MUNICIPAL STORES COMPLEX

ABATTOIR ROAD, ASHBURNHAM

KIMBERLEY

8301

**SUPPLIER INFORMATION**

NAME OF BIDDER					
POSTAL ADDRESS					
PHYSICAL TRADING ADDRESS					
TELEPHONE NUMBER					
	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER					
	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					

TAX COMPLIANCE STATUS	TCS PIN:		AND	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL ORIGINAL SWORN AFFIDAVIT	<input type="checkbox"/> Yes <input type="checkbox"/> No	

**B-BBEE CERTIFICATE / SWORN AFFIDAVIT (FOR EMES & QSEs) / MEDICAL CERTIFICATE/ MUNICIPAL ACCOUNT OR LEASE AGREEMENT / CSD MUST BE SUBMITTED IN ORDER QUALIFY FOR SPECIFIC GOALS POINTS]**

In line with the Preferential Procurement Regulation of 2022 and SPM Preferential Procurement Policy, the following Specific Goals is applicable:

**Ownership – as a specific goal**

<b>80/20 equal to or below R50 million</b>		
<b>90/10 above R50 million</b>		
<b>Ownership - Black</b>		
% Ownership	80/20	90/10
<51%	4	2
>51% <100%	6	3
100%	10	5
Locality	10	5
Total Points	<b>20</b>	<b>10</b>

Companies and bidders bidding as Joint venture must include their consolidated.

- Joint Venture Agreement (must clearly stipulate the name of the lead partner)
- Separate Tax compliance status pin for both companies
- Separate CSD report for both companies
- Separate Municipal accounts for both Companies/Valid lease agreement
- MBD 4.8 & 9 must be completed respectively by both parties and submitted as part of the bid document

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No  [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No  [IF YES, ANSWER PART B:3 ]
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE	R
SIGNATURE OF BIDDER		DATE	

<b>CAPACITY UNDER WHICH THIS BID IS SIGNED</b>		
<b>SIGNATURE OF WITNESS NO 1</b>	NAME PRINT	
<b>SIGNATURE OF WITNESS NO 2</b>	NAME PRINT	
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>	<b>TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>	
DEPARTMENT	Supply Chain	Revenue
CONTACT PERSON	Mrs B Nkoe	Mr. R Mogoje
TELEPHONE NUMBER	6172/6180	053 830 6584
E-MAIL ADDRESS	bnkoe@solplaatje.org.za	rmogoje@solplaatje.org.za

# INVITATION TO QUOTATION BID

## PART A

### INVITATION TO QUOTATION BID

## PART B

### TERMS AND PRE-CONDITIONS FOR BIDDING

- (1) NO BIDS WILL BE CONSIDERED FROM BIDDERS WHO ARE NOT REGISTERED ON THE CENTRAL SUPPLIERS DATABASE (CSD) ON THE NATIONAL TREASURY WEBSITE [www.csd.gov.za](http://www.csd.gov.za)
- (2) THE LISTING CRITERIA MUST BE COMPLETED IN THE DOCUMENT
- (3) NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE

#### 1. BID SUBMISSION:

- 1.1. Bids must be delivered by the stipulated time to the correct address. **Late bids will not be accepted.**
- 1.2 All bids must be submitted on the official forms provided – **(may not to be re-typed, only hand written submissions will be accepted,)**. Bidders who have purchased the bid documents from the Municipality MUST include the proof of such purchase by including a copy of the receipt with the original bid document
- 1.3 This bid is subject to the Preferential Procurement Regulations 2022, SPM Preferential Procurement Policy, SCM Policy General Conditions of Contract (GCC) and, if applicable, any other special conditions of contract.
- 1.4 **No correction tape or fluid** may to be used on the tender document. Any errors made should be neatly crossed out and initialled by the bidder
- 1.5 All prices **must** include value added tax, bid prices excluding value added tax may not be considered. **Please attach all annexures on the pages as indicated in the bid document**

1.4

#### 2. TAX COMPLIANCE REQUIREMENTS

- 2.1 **Bidders must ensure compliance with their tax obligations.**
- 2.2 Bidders are required to submit their unique personal identification number (pin) issued by SARS to enable Municipality to view the taxpayer's profile and tax status.
- 2.3 Application for the tax compliance status (TCS) pin may be made via e-filing through the SARS website [www.sars.gov.za](http://www.sars.gov.za).
- 2.4 Foreign suppliers must complete the pre-award questionnaire in Part B Paragraph 5.
- 2.5 In bids where consortia / joint ventures / sub-contractors are involved each party must submit a separate TCS certificate / pin / CSD number.
- 2.6 All Bidders must be **SARS COMPLIANT** on Central Suppliers Database (CSD) and **A CURRENT PROOF** of compliancy and a **TAX COMPLIANCE STATUS CERTIFICATE** must be submitted with the Tender document on closing date.

Bidders are required to submit their detailed the current Central Suppliers Database (CSD) registration report (NOT the summary report) together with the bid document.

**3. MUNICIPAL ACCOUNTS/ PHYSICAL TRADING ADDRESS:**

- Copies of all municipal accounts, not older than 3 months or 90 days to be submitted with the bid.
- If the entity or any of its directors/shareholders /partners/members, etc. rents/leases premises a copy of the rental/lease agreement must be submitted with this bid.
- In cases where bidders use a lease premise for conducting their business, a valid lease agreement signed by both parties, which clearly stipulated who is responsible for municipal services, rates and taxes must be attached to the bid document.
- If the lessee (Bidder) is responsible for municipal services, municipal account or tax invoice of the leased premises that is not in arrears must be submitted.

**NB:** It is the responsibility of bidders to visit the municipal website in order to obtain details of successful/ unsuccessful information within 120 days after closure of bid. The municipal website is [www.solplaatje.org.za](http://www.solplaatje.org.za).

**4. COMPULSORY CLARIFICATION MEETINGS/ CIDB GRADINGS (IF APPLICABLE) N/A**

**4.1 LOCAL CONTENT: Applicable 70% Prepaid electricity meters**

**4.2 A BRIEFING SESSION: N/A**

**4.3 CIDB GRADING: N/A**

**5. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS**

- 5.1 IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?  YES  NO
- 5.2 DOES THE ENTITY HAVE A BRANCH IN THE RSA?  YES  NO
- 5.3 DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?  YES  NO
- 5.4 DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?  YES  NO
- 5.5 IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?  YES  NO

**IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.**

**In terms of section 13 of the Municipal Supply Chain Management Regulations No. 27636 of 30 May 2005, the Municipal Manager shall reject all bids that do not comply with the following preconditions:**

1. Bidders that have not furnished the Municipality with his/her full names, identification number or company or other registration number and tax reference number and vat registration number, if any.
2. Bidders that have not submitted a valid tax clearance certificate from SARS or provided their tax compliance status pin number
3. Bidders that have not indicated: -
  - a. Whether he/she is in the service of the state or has been in the service of the state in the previous twelve months;
  - b. If the bidder is not a natural person, whether any of its directors, managers, principal shareholders, or stakeholder is in the service of the state or has been in the service of the state in the previous twelve months, or
  - c. Whether a spouse, child, or parent of the bidder or of a director, manager, shareholders, or stakeholder in the previous twelve months.
4. Any special conditions as contained in the bid documents.

**Bidders scoring the highest points or any bid will not necessarily be accepted, and the Municipality reserves the right to Sub-divide the contract and accept any portion of any bid, or determine a multiple award.**

Bids will be evaluated in terms of the approved point system (80/20) 80 points for price and 20 for specific goals or (90/10) 90 points and 10 for specific goals. Tender validity period should be for 120 days.

**NO BIDS by FAX or by E-MAIL WILL BE ACCEPTED.**

Sealed bids must be clearly marked with the following bid number and description:

CONTRACT NUMBER: **Q025/2023/2024**

DESCRIPTION: **SUPPLY AND DELIVERY OF PREPAID METERS**

DROP AT THE TENDER BOX (OPPOSITE SECURITY)

ADDRESSED TO: THE MUNICIPAL MANAGER

MUNICIPAL STORES COMPLEX

ABATTOIR ROAD

ASHBURNHAM

Kimberley

**Closing date 28 November 2023 Time 10H00**

**IT IS THE PROSPECTIVE BIDDERS RESPONSIBILITY TO OBTAIN BID DOCUMENTS IN TIME TO ENSURE THAT RESPONSES REACH SPM, TIMEOUSLY. THE MUNICIPALITY SHALL NOT BE HELD RESPONSIBLE FOR DELAYS IN THE POSTAL/ COURIER SERVICES.**

**Bids will be opened in public in the SCM OFFICES, STORES COMPLEX, ABATTOIR ROAD, Kimberley, immediately after closing time and date.**

INVITATION FROM: MUNICIPAL MANAGER  
CIVIC OFFICES, SOL PLAATJE DRIVE  
PRIVATE BAG X5030  
KIMBERLEY, 8300

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER: \_\_\_\_\_

CAPACITY UNDER WHICH THIS BID IS SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_



## Certificate of Attendance of Clarification Meeting on Site (if applicable)

NOTE: If the attendance register was signed at the clarification meeting held at the SCM Boardroom, the name of the signatory shall be inserted on this page and the authorized signatory shall sign this page.

***If attendance register has been signed at the clarification meeting:***

Name of person appearing on attendance register:  
\_\_\_\_\_

Representative organization name on attendance register:  
\_\_\_\_\_

***If the attendance register has not been signed at the clarification meeting.***

This is to certify that I, \_\_\_\_\_

representative of (Tenderer) \_\_\_\_\_

of (address) \_\_\_\_\_  
\_\_\_\_\_

telephone number \_\_\_\_\_

e-mail \_\_\_\_\_

attended the bid clarification meeting (date) \_\_\_\_\_

in the company of (Employer's Line Manager / Engineer's representative) \_\_\_\_\_

EMPLOYER'S LINE MANAGER / ENGINEER'S REPRESENTATIVE: \_\_\_\_\_

THE FOLLOWING PARTICULARS MUST BE FURNISHED  
(FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)

NAME OF BIDDER \_\_\_\_\_

POSTAL ADDRESS \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

TELEPHONE NUMBER CODE \_\_\_\_\_ NUMBER \_\_\_\_\_

CELLPHONE NUMBER \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

FACSIMILE NUMBER CODE \_\_\_\_\_ NUMBER \_\_\_\_\_

VAT REGISTRATION NUMBER \_\_\_\_\_

HAS A VALID TAX COMPLIANCE STATUS PIN CERTIFICATE BEEN ATTACHED OR PROVIDED THEIR TAX COMPLIANCE STATUS PIN NUMBER?

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (MBD 6.1)

YES	NO
-----	----

IF YES, WHO WAS THE CERTIFICATE ISSUED BY?

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)

A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN NATIONAL ACCREDITATION SYSTEM (SANAS)

A REGISTERED AUDITOR

(Tick applicable box)

**(A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE) ARE YOU THE ACCREDITED REPRESENTATIVE?**

IN SOUTH AFRICA FOR THE GOODS/SERVICES/WORKS OFFERED?  
(IF YES ENCLOSE PROOF)

YES	NO
-----	----

SIGNATURE OF BIDDER \_\_\_\_\_

DATE \_\_\_\_\_

CAPACITY UNDER WHICH THIS BID IS SIGNED \_\_\_\_\_

TOTAL NUMBER OF ITEMS OFFERED \_\_\_\_\_

ATTACH VALID JOINT VENTURE AGREEMENT HERE (if applicable)

A large, empty rectangular box with a thin black border, occupying the central portion of the page. It is intended for the attachment of a joint venture agreement, as indicated by the text above it.

**MQD 2**

ATTACH TAX COMPLIANCE STATUS PIN CERTIFICATE

A large, empty rectangular box with a thin black border, occupying the central portion of the page. It is intended for the attachment of a tax compliance status pin certificate.

ATTACH MUNICIPALITY ACCOUNT 90 DAYS AND OR VALID LEASE  
AGREEMENT HERE

A large, empty rectangular box with a thin black border, occupying most of the page below the text. It is intended for the attachment of a municipality account or a valid lease agreement.

		<b>SOL PLAATJE MUNICIPALITY, KIMBERLEY</b> <b>**MANDATORY** LISTING CRITERIA</b>		
CENTRAL SUPPLIER DATABASE REGISTRATION NUMBER (CSD): _____				
1	Company name			
2	Contact details	Telephone Number: _____	Fax Number: _____	Cell phone number: _____
	Email address Contact person:	_____		
3	Postal Address: _____			
4	VAT registered	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If registered, VAT Registration No: _____
5	Settlement discount allowed	_____ %	For payment within	_____ days
6	Bank account details	Account No.:		Branch No.:
	Bank Name	_____		
	Branch Name	_____		
	Bank account type	_____		
7	Business Municipal Rates and Service Account Number: ** A current (30 days) account, or Lease Agreement in the case of a Landlord responsible for account, <b>must be</b> attached to this document **		_____	
8	Located in Sol Plaatje Municipal Area	Yes <input type="checkbox"/>		No <input type="checkbox"/>
9	% owned by black male: _____ %	% owned by black female: _____ %		
	% owned by black youth: _____ %	% owned by white female: _____ %		
	% owned by disabled persons: _____ %			
10	B-BBEE status level of contribution: _____			
11	Indicate main sector. Please select one (1) only: Catering and Accommodation <input type="checkbox"/> Cleaning material <input type="checkbox"/> Commercial agents (Doctors, Lawyers, Audit firm, booking keeping, Pharmacy, Post,) <input type="checkbox"/> Communication and media, Construction- Building material and road works <input type="checkbox"/> Electrical services- gas/ Aircon, transformers, cables, poles <input type="checkbox"/> Funeral Parlour <input type="checkbox"/> Gardening services- Lawnmower <input type="checkbox"/> Florist <input type="checkbox"/> Information technology (IT services, system, telecommunication <input type="checkbox"/> Office equipment <input type="checkbox"/> Plant hire <input type="checkbox"/> PPE- mask, sanitizer, safety equipment <input type="checkbox"/> Repairs, motor parts and retail (accredited agency) <input type="checkbox"/> Stationery <input type="checkbox"/> Supplier of pumps, pipes, steel and maintenance or installation, and irrigation system <input type="checkbox"/> Training services e.g. workshops <input type="checkbox"/> Transportation (car rental, flight, and buses and driving school <input type="checkbox"/> Uniform <input type="checkbox"/> Security services <input type="checkbox"/>			
12	Amount full time employed staff: _____	Annual Turnover: R _____		Asset Value (Excluding fixed property) R _____
	It is the responsibility of the Supplier/Bidder to inform Sol Plaatje Municipality of any changes during the contract period			
13	NAME (PRINT) _____ SIGNATURE: _____			
	CAPACITY: _____			
	WITNESS (NAME): _____ SIGNATURE: _____			
	DATE: _____			

ATTACH **CSD** REPORT REGISTRATION HERE

A large, empty rectangular box with a thin black border, occupying most of the page's vertical space. It is positioned below the instruction text and is intended for the user to attach a CSD report registration.

**SOL PLAATJE LOCAL MUNICIPALITY****Q025/2023/2024 – SUPPLY AND DELIVERY OF PREPAID METERS**

**NB. PRICES MUST HOLD GOOD FOR AT LEAST 1 MONTH (30 days) as from CLOSING DATE.**

- THIS BID WILL NOT BE CONSIDERED IF THIS PAGE IS NOT FULLY COMPLETED.
- PRICES ALTERED BY MEANS OF CORRECTION FLUID WILL NOT BE CONSIDERED
- THE QUOTE WILL BE EVALUATED ON THE TOTAL PRICE AND NOT PER LINE ITEM
- ANY QUOTE WILL NOT NECESSARILY BE ACCEPTED AND THE COUNCIL RESERVES THE RIGHT TO ACCEPT THE WHOLE OR ANY PART OF THE QUOTE.

**Specification****Scope of Work**

This specification provides for the supply, delivery, and off-loading of various electricity meters as per the price schedule.

The tenderer must tender for both the main item and any sub-items required in order for the unit to operate as needed.

**GENERAL REQUIREMENTS AND STANDARDS APPLICABLE**

**THE METER SHALL BE OF A DESIGN AND MANUFACTURED TO INCLUDE THE FOLLOWING:**

- (a) Programmable load limiting (Power limit in Amps)
- (b) Front panel tamper indication
- (c) Automatic keypad and trip test facility
- (d) Tamper indication
- (e) Remaining credit in kWh
- (f) Total energy used in kWh
- (g) Number of transactions
- (h) Breaker status (On/Off)

Meter number and software version number



**The meter shall disconnect the supply in the event of:**

- (a) Expiry of credit
- (b) Current exceeding the requested rated current
- (c) Any attempt at tampering or breaking the seals

The meter shall be of a design measuring kWh consumed. The rated current of the single-phase meter shall be programmed for 60 amps and the minimum rated current of the three-phase meter at least 100 Amps per phase.

The meters shall comply in full respect to the latest STS standards as prescribed in NRS 009 and SANS 1524. All the meters shall be programmed with preloaded fifty (50) units.

**SPECIFIC REQUIREMENTS FOR ITEMS**

The descriptions below are to assist the tenderer to identify specific requirements for the items listed in the Pricing Schedule.

- Fill in the make and model offered
- Tick either the “Comply” or “Do Not Comply box for each of the requirements
- Non-compliance may invalidate your offer for the item.

There are various meter types that will be required:

**ITEM 1: SINGLE PHASE SPLIT METERS – Radio Frequency MCU**

Item 1.1: Split Meter 60Amp, RF

**MAKE AND MODEL OFFERED:** \_\_\_\_\_

No.	Requirement	Comply	Do Not Comply
1.	The meter shall consist of an MCU without UIU.		
2.	The meter complies with SANS 1524-1: Electricity payments system, Prepayment Meters.		
3.	The meter complies with Eskom’s Standard ST 240-76625601 “Particular Requirements for Prepayment meters”		
4.	The UIU shall communicate with the MCU Using radio frequency (Rf) for a distance of not less than 100mm for line-of-sight and 50m inside brick and concrete-built environment.		
5.	The radio RF port shall operate within the license free band		
6.	The base of the MCU shall confirm to the BS 7856 enclosure, terminal spacing and mounting arrangement.		
7.	The meter shall be supplied with two-meter ID cards		
8.	The meter serial numbers shall be printed in the barcode, code 128 C symbology on the face of each ID card. No space characters shall be used		
9.	The meter shall have a certificate of compliance from the STS Association and bear the STS mark		
10.	The installation Kit shall include four barcode meter serial number stickers		
11.	Delivery within four weeks from the date of order is guaranteed for quantities up to 200		
12.	The meter shall have a failure rate of less than 0.5 percent per annum		
13.	The meter shall have a five-year repair or replacement warranty.		
14.	Municipality currently have Itron and Conlog Split meters and a common base existing on our networks, the split meter to be supplied must not interfere with the communication of the existing split meters when placed in the same kiosk or pole box (and vice versa).		
15.	The MCU shall have terminals as follows (Tick below which layout applies )		
	Top: Live-in, Neutral-in; Bottom: Live-out, or;		
	Bottom: Live-in, Live-out and Neutral-in, Neutral out		
	MCU dimension including DIN rail clip, shall not exceed: Height = 150mm; Width = 50mm; Depth = 90mm;		
16.	Each consignment of meters shall be supplied with acceptable test certificates clearly stating the percentage error of each meter in the consignment. No consignment will be accepted unless it is accompanied by test certificates.		
17.	If “Do not Comply “ is ticked above, then <b>list the non-compliant</b> clauses and comments on the <b>rows below</b> :		

**ITEM 1.2: SINGLE PHASE SPLIT METERS – Radio Frequency UIU**

Split Meter -60Amp, RF

**MAKE AND MODEL OFFERED:** \_\_\_\_\_

No	Requirement	Comply	Do not Comply
1.	The UIU operates from standard AA Alkaline batteries		
2.	Only ICASA-approved UIUs will be offered and each UIU should bear the ICASA-approved <b>stamp</b> .		
3	The UIU shall communicate with the MCU for a distance of not less than 100mm for line-of-sight and 50m inside brick and concrete-built environment		
4.	The radio RF port shall operate within the license-free band		
5.	The UIU shall have a failure rate of less than 0.5 percent per annum		
6.	Delivery within six weeks from the date of order is guaranteed for quantities up to 200		
7.	The UIU shall have a five-year repair or replacement warranty.		
8.	If “Do not Comply “ is ticked above, then <b>list the non-compliant</b> clauses and comments on the <b>rows below</b> :		

**Item 1.3: Radio Frequency Combination of MCU and UIU Items 1.1 and 1.2 Above**

**MAKE AND MODEL OFFERED:** \_\_\_\_\_

No	Requirement	Comply	Do not Comply
	Tenders shall offer the MCU and as a combined unit.		
	Each of the items shall conform to the individual requirements as stated.		

**ITEM 2: SINGLE PHASE SPLIT METER PLC MCU**

**Item 2.1 Split Meter, 60Amp, PLC**

**MAKE AND MODEL OFFERED:** \_\_\_\_\_

No	Requirement	Comply	Do Not Comply
1.	The meter shall consist of an MCU without UIU.		
2.	The meter complies with SANS 1524-1: Electricity payment system, Prepayment meters		
3.	The meter complies with Eskom's Standard St 240-76625601 "Particular Requirements for Prepayment meters"		
4.	Communication between the MCU and the UIU shall be by means of OFDM-based Power Line Communication, using existing household wiring, No additional communication wires shall be required.		
5	No additional noise filters shall be required		
6	The MCU and UIU shall communicate overpower lines for a distance of not less Than 100m.		
7.	The base of the MCU shall conform to the BS 7856 enclosure, terminal and spacing arrangement.		
8.	The meter shall have a certificate of compliance for SABS 1524- 1 and bear the SABS mark.		
9.	The meter shall have a certificate of compliance from the STS Association and STS mark		
10.	The meter shall have a failure rate of less than 0.5 percent per annum		
11.	The meter shall be supplied with two-meter ID cards		
12.	The meter serial numbers shall be printed in the barcode, code 128 C symbology on the face of each ID card. No space characters shall be used		
13.	The installation Kit shall include four barcode meter serial number stickers		
14.	Delivery within four weeks from the date of order is guaranteed for quantities up to 200		
15.	The meter shall have a five-year repair or replacement warranty.		
16.	Each consignment of meters shall be supplied with acceptable test certificates clearly stating the percentage error of each meter in the consignment. No consignment will be accepted unless it is accompanied by test certificates.		
17.	If "Do not Comply " is ticked above, then <b>list the non-compliant</b> clauses and comments on the <b>rows below</b> :		

**ITEM 2. SINGLE PHASE SPLIT METER PLC CIU**

**Item 2.2 Split CIU, 60Amp, PLC**

**MAKE AND MODEL OFFERED:** \_\_\_\_\_

No	Requirements	Comply	Do not Comply
1	The UIU shall connect to an existing mains outlet in the household. Under normal conditions when there is sufficient credit in the meter, the customer interface unit shall operate from main supply.		
2	In the event that the meter credit expires, and the meter disconnects power to the load, the UIU shall be capable of operating from standard AA Alkaline batteries.		
3	The UIU shall communicate with the MCU overpower line for a distance of not less than 100m		
4	The UIU shall have a failure rate of less than 0.5 percent per annum		
5	The UIU shall have a unique barcode serial number applied to the rear cover of the unit		
6	Delivery within four weeks from the date of order is guaranteed for quantities up to 200		
7	The UIU shall have a five-year repair or replacement warranty.		
8	If "Do not Comply " is ticked above, then <b>list the non-compliant</b> clauses and comments on the <b>rows below</b> :		

**Item 2.3: PLC Combination of MCU and CIU Items 2.1 and 2.2 Above**

**MAKE AND MODEL OFFERED:** \_\_\_\_\_

No:	Requirement	Comply	Do not Comply
1.	Tenders shall offer the MCU and as a combined unit.		
2.	Each of the items shall conform to the individual requirements as stated.		

**Item 3.1**

**Smart Prepayment Meter, Single Phase, 60 Ampere, Din-Rail, PLC**

**MAKE AND MODEL OFFERED NEEDED** \_\_\_\_\_

No	Requirements	Comply	Do Not Comply
1	The meter shall consist of a MCU complete with UIU		
2	The complies with SANS 1524-1: electrical payment systems, Prepayment Meters		
3	The meter complies with Eskom's Standard ST 240-76625601 "Particular Requirements for Prepayments meters"		
4	Communication between the MCU and the UIU shall be by means of OFDM based Power Line Communication, preferably G3-PLC using existing household wiring. No additional communication wire shall be required.		
5	No additional noise shall be required		
6	The MCU and UIU shall be communicated overpower lines for a distance of not less than 100m		
7	The MCU shall be suitable for rail mounting and shall fit on the standard 35mm DIN rail.		
8	The MCU shall have terminals as follow (Tick below which lay-out applies)		
	Top: Live-in, Neutral-in; Bottom: Live out <b>OR</b>		
	Bottom: Live-in, Live-out and Neutral-in, Neutral-out		
9	The MCU dimension including DIN rail clip, shall not exceed		
	Height = 150 mm;		
	Width = 55 mm		
	Depth = 90 mm		
10	The meter shall have a certificate of compliance for SABS 1524-1 and bear the STS mark		
11	The meter shall have a certificate of compliance from the STS Assassination and bear the STS mark		
12	The meter shall be supplied with two-meter ID cards		
13	The meter serial number shall be printed in barcode, code 128C symbology on the face of each ID card. No space characters shall be used		
14	The meter installation kit shall include four barcode meter serial number stickers		
15	The meter installation kit shall include four barcode meter serial number stickers		
16	No additional noise filters shall be required		
17	The MCU and Data Concentrator shall communicate overpower lines for a distance of not less than 100m		
18	The UIU shall connect to an existing mains outlet in the household. Under normal conditions when there is sufficient credit in the meter, the customer interface unit shall operate directly from main supply.		

19	In the event that the meter credit expires, and the meter disconnects power to the load, the UIU shall be capable of operating from standard AA Alkaline batteries		
20	The meter shall be capable of detecting, storing and sending notifications to the software system when the terminal cover is opened.		
21	The meter shall be capable of detecting, storing and sending notifications to the software system when it detects any software manipulation.		
22	The meter shall be capable detecting, storing and sending notifications to the software system. When it senses voltage on the load side when the breaker is open		
23	In the lines below, please indicate which of the following options are supported:		
	The system Communication protocols are based on DLMS/COSEM		
	The meter is IDIS approved and bears the IDIS mark		
	Has a battery-backed Internal clock		
	STS compliant for currency tokens		
	Supports Time-of-use tariffs		
	Can operate in post-payment mode		
	Can be remotely configured between post-payments and prepayment modes		
	Auto registration with the Data Concentrator		
	Supports remote software upgrades		
	Supports remote configure change, clock set, tariff change, alarm reporting		
	Has a local communication port for information transfers between the meter and devices connected to the port		
	Has appliance control capability		
	Supports load limiting through the AMI		
	Supports load disconnect and reconnect through the AMI		
	Supports bi-directional metering		
	Supports token credit token forwarding through the AMI		
24	Delivery within four weeks from date of order is guaranteed for quantities up to 300		
25	The MCU and UIU shall have a failure rate less than 0,5 percent per annum		
26	The MCU and UIU shall have a five-year repair or replace warranty		
27	If "Do not Comply " is ticked above, then <b>list the non-compliant clauses and comments on the rows below:</b>		

**Item 3.3: Smart Prepayment Meter, Single Phase, 60 Ampere, DIN-Rail, RF**

**MAKE AND MODEL OFFERED \_\_\_\_\_**

No	Requirements	Comply	Do Not Comply
1	The meter shall consist of a MCU complete with UIU		
2	The meter complies with SANS 1524-1: Electricity payment system, Prepayment meters		
3	The meter complies with Eskom's Standard ST 240-76625601 "Particular Requirements for Prepayment meters"		
4.	The UIU shall operate from standard AA Alkaline batteries		
5	The MCU shall be suitable for rail mounting and shall fit on the standard 35mm DIN rail.		
6	The MCU shall have terminals as follows (Tick below which lay-out applies)		
	Top: Live-in, Neutral-in; Bottom: Live-out <b>OR</b>		
	Bottom: Live-in, Live-out and Neutral-in, Neutral-out		
7	The MCU dimensions including DIN rail clip, shall not exceed:		
	Height = 150 mm		
	Width = 55 mm		
	Depth = 90 mm		
8	The meter shall have a certificate of compliance for SABS 1524-1 and bear the SABS mark		
9	The meter shall have a certificate of compliance from the STS Association and bear the STS mark		
10	The meter shall be supplied with two meter ID cards		
11	The meter serial number shall be printed in barcode, code 128C symbology on the face of each ID card. No space characters shall be used		
12	The installation kit shall include four barcode meter serial number stickers		
13	Communication between the MCU and the Data Concentrator shall be by means of radio frequency (RF)		
14	The radio RF port shall operate within the license free band		
15	The MCU data Concentrator shall communicate over a distance of not less than 100m		
16.	The meter shall be capable of detecting, storing and sending notification to the software when the terminal cover is opened.		
17	The meter shall be capable of detecting, storing and sending notification to the software when it senses voltage on the load side when the breaker is open		
19	In the lines below, please indicate which of the following options are supported:		
	The system Communications protocols are based on DLMS/COSEM		
	The meter is IDIS approved and bears the IDIS mark		



	Has a battery-backed internal clock		
	STS compliant for currency tokens		
	Supports Time-of-Use tariffs		
	Can operate in post-payment mode		
	Can be remotely configured between post-payment modes		
	Auto registering with Data Concentrator		
	Support remote software upgrades		
	Supports remote configuration change, clock set, tariff change, alarm reporting		
	Local communication port for information transfers between the meter and devices connected to the port		
	Has appliance control capability through the software		
	Support load limiting through the software system		
	Support load disconnect and reconnect through the software system		
	Support Bi-directional metering		
	Support token credit token forwarding through the software		
20	Delivery within six weeks from date of order is guaranteed for quantities up to 200		
21.	The MCU and UIU shall have a failure rate of less than 0.5 percent per annum		
22	The MCU and UIU shall have a five year repair or replace warranty		

**ITEM 4: THREE PHASE SPLIT METER PLC**

**Item 4.1 Split Meter, 100 Amp, PLC**

**MAKE AND MODEL OFFERED NEEDED** \_\_\_\_\_

No.	Requirement	Comply	Do Not Comply
1.	The meter shall consist of a MCU without UIU.		
2.	The meter complies with SANS 1524-1: Electricity payment system, Prepayment meters		
3.	The meter complies with Eskom's Standard St 240-76625601 "Particular Requirements for Prepayment meters"		
4.	Communication between the MCU and the UIU shall be by means of OFDM based Power Line Communication, using existing household wiring, no additional communication wires shall be required.		
5	No additional noise filters shall be required		
6	The MCU and UIU shall communicate overpower lines for a distance of less Than 100m.		
7.	The base of the MCU shall conform to the BS 7856 enclosure and mounting arrangement. The terminals position and spacing shall be according to the same BS requirements		
	MCU dimension including DIN rail clip, shall not exceed:		
	Height = 345mm;		
	Width = 180mm;		
	Depth = 90mm;		
8.	The meter shall have a certificate of compliance for SABS 1524- 1 and bear the SABS mark.		
9.	The meter shall have a certificate of compliance from the STS Association and STS mark		
10.	The meter shall have a failure rate of less than 0.5 percent per annum		
11.	The meter shall be supplied with two-meter ID cards		
12.	The meter serial numbers shall be printed in barcode, code 128 C symbology on the face of each ID card. No space characters shall be used		
13.	The installation kit shall include four barcode meter serial number stickers		
14.	Delivery within two weeks from weeks date of order is guaranteed for quantities up to 20		
15.	The meter shall have a five-year repair or place warranty.		
16.	If "Do not Comply " is ticked above, then <b>list the non-compliant</b> clauses and comments on the <b>rows below</b> :		

**ITEM 4.2 UIU FOR SPLIT PREPAYMENT METER PLC**

**PLC UIU for Item 4.1 above**

**MAKE AND MODEL OFFERED \_\_\_\_\_**

No	Requirement	Comply	Do Not Comply
1.	The UIU shall connect to an existing mains outlet in the household. Under normal conditions when there is sufficient credit in meter, the customer interface unit shall operate from main supply.		
2.	In the event that the meter credit expires, and the meter disconnects power to the load, the UIU shall be capable of operating from standard AA Alkaline batteries.		
4.	The UIU shall communicate with the MCU over a power line for a distance of not less than 100m		
5	The UIU shall have a failure rate of less than 0.5 percent per annum		
6	The UIU shall have a unique barcode serial number applied to the near cover of the unit		
7.	Delivery within two weeks from date of order is guaranteed for quantities up to 20		
8.	The UIU shall have a five-year repair or replace warranty.		
	If "Do not Comply "is ticked above, then list the non-compliant clauses and comments on the rows below:		

**ITEM 4.3 UIU FOR SPLIT PREPAYMENT METER PLC**

**PLC Combination of MCU and UIU Item 4.1 and 4.2 above**

**MAKE AND MODEL OFFERED \_\_\_\_\_**

No.	Requirement	Comply	Do Not Comply
1.	Tenders shall offer the MCU and as a combined unit.		
2.	Each of the items shall conform to the individual requirements as stated.		

**ITEM 5: THREE PHASE SPLT METERS – Radio Frequency**

**Item 5.1: Split Meter 100Amp, RF**

**MAKE AND MODEL OFFERED** \_\_\_\_\_

No.	Requirement	Comply	Do Not Comply
1	The meter shall consist of a MCU without UIU.		
2.	The meter complies with SANS 1524-1: Electricity payments system, Prepayment Meters.		
3.	The meter complies with Eskom’s Standard ST 240-76625601 “ Particular Requirements for Prepayment meters”		
4	The UIU shall communicate with the MCU Using radio frequency (Rf) for a distance of not less than 100mm for line-of-sight and 50m inside brick and concrete-built environment.		
5	The radio RF port shall operate within the license free band		
6	The base of the MCU shall confirm to the BS 7856 enclosure, terminal spacing and mounting arrangement		
	MCU dimension including DIN rail clip, shall not exceed		
	Height = 345mm;		
	Width = 180mm;		
	Depth = 90mm;		
7.	The meter shall be supplied with two meter ID cards		
8.	The meter serial numbers shall be printed in barcode, code 128 C symbology on the face of each ID card. No space characters shall be used		
9.	The meter shall have a certificate of compliance from the STS Association and bear the STS mark		
10	The installation Kit shall include four barcode meter serial number stickers		
11	Delivery within two weeks from date of order is guaranteed for quantities up to 20		
12	The meter shall have a failure rate of less than 0.5 percent per annum		
13	The meter shall have five-year repair or replace warranty.		
	If “Do not Comply “ is ticked above, then list the non-compliant clauses and comments on the rows below:		

**Item 5.2: RF UIU for Item 5.1 above**

**MAKE AND MODEL OFFERED** \_\_\_\_\_

No.	Requirement	Comply	Do Not Comply
1.	The UIU operate from standard AA Alkaline batteries		
1.1	If “do not comply “is ticked above, then provide explanatory information below		
2.	The UIU shall communicate with the MCU for a distance of not less than 100mm for line-of-sight and 50m inside brick and concrete built environment		
3.	The radio RF port shall operate within the license free band		
4.	The UIU shall have a failure rate of less than 0.5 percent per annum		
5.	Delivery within two weeks from date of order is guaranteed for quantities up to 200		
6.	The UIU shall have a five year repair or replace warranty.		
7.	If “Do not Comply “ is ticked above, then list the non-compliant clauses and comments on the rows below:		

**ITEM 5.3 COMBINATION OF MCU AND UIU ITEM 5.1 AND 5.2 ABOVE**

**MAKE AND MODEL OFFERED NEEDED** \_\_\_\_\_

No.	Requirement	Comply	Do Not Comply
1.	Tenders shall offer the MCU and as a combined unit.		
2.	Each of the items shall conform to the individual requirements as stated.		

**SPECIAL CONDITIONS**

- Supplier must provide the municipality with all the Certification of the meters mentioned above.
- Provide initial training, with training manuals, for all new products and assist technically with the setup and comms modules, particularly for Concentrators.
- Supplier must be able to deliver the meters within 02 weeks after receiving the official order.
- The supplier must be able to provide proof of the latest accuracy of a meter installed if the need arises, maybe as an extra service, by physically testing the installation.
- Full access to the protocol as and when needed for integration purposes.
- The bidder must comply with specifications and standards, to ensure compliance as per the tables completed above, Bidders **must submit proof and the certificate** for all the standards.
- Each consignment of meters shall be supplied with acceptable test certificates clearly stating the percentage error of each meter in the consignment. No consignment will be accepted unless it is accompanied by test certificates.
- The successful bidder shall also submit details of the standards authority against which the test equipment has been calibrated thereby confirming the accuracy of the test certificates.
- It is the requirement that the tenderer shall prepare and propose training on the programming, maintenance and operations, testing, installation and use of their products AT NO COST TO THE MUNICIPALITY. Successful tenderers will be expected to provide training courses to all levels of personnel involved with the various aspects of the metering system they offer. The intention is that the training will include both theory and practical assessments.
- Bidders are required to provide a unit price per item listed below table,
- Bidders must quote on all items in the Pricing Schedule.

**SOL PLAATJE LOCAL MUNICIPALITY**

**Q025/2023/2024 – SUPPLY AND DELIVERY OF PREPAID METERS**

**Pricing Schedule**

<b>Item</b>	<b>Description</b>	<b>Quantity</b>	<b>Price Inclusive Of 15% Vat</b>
1	Radio Frequency Combination of MCU And UIU Items 1.1 And 1.2 Above	1	R
2	PLC Combination of MCU And CIU Items 2.1 And 2.2 Above	1	R
3	Smart Prepayment Meter, Single Phase, 60 Ampere, Din-Rail, PLC	1	R
4	Smart Prepayment Meter, Single Phase, 60 Ampere, DIN-Rail, RF	1	R
5	Single Phase Common Base Prepaid Meters	1	R
6	Three Phase Spilt Meter PLC PLC Combination of MCU and UIU ITEM 4.1 and 4.2 above.	1	R
7	Three Phase Split Meter RF	1	R
8	Three Phase Split Meter RF RF Combination of MCU and UIU Item 5.1 and 5.2 Above	1	R
9	Three Phase Common Base Prepaid Meter	1	R
<b>Total Price 15% VAT Included</b>			<b>R</b>

**NB: BIDDERS ARE REQUIRED TO QUOTE AS PER QUANTITY (1) AND THE MUNICIPALITY WILL DETERMINE THE REQUIRED QUANTITIES OF PREPAID METERS NOT EXCEEDING THE THRESHOLD OF R200 000.00 AS AND WHEN REQUIRED.**

**LOCAL CONTENT IS APPLICABLE 70% PREPAID ELECTRICITY METERS.**

N.B: This form must be signed by the bidder and witnessed. Removal of any of the details from the tender documents may disqualify the tender.

Bids MUST comply with the following Special conditions of Contract where applicable:

**Period required for delivery** \_\_\_\_\_ **days**

**Completion of Project** \_\_\_\_\_ **weeks**

Does the offer comply with the specification(s)?

YES	NO
-----	----

Delivery basis

YES	NO
-----	----

Settlement Discount Allowed

\_\_\_\_\_ % 30 days

\_\_\_\_\_ % 15 days

Value added Tax as well as Delivery Costs to the Municipal Stores must be included in ALL PRICES

\_\_\_\_\_  
**BIDDER SIGNATURE**

\_\_\_\_\_  
**DATE:**

**DECLARATION OF INTEREST**

**BIDDERS WHO FAIL TO DECLARE ACCURATELY AND HONESTLY SHALL BE DISQUALIFIED. SHOULD YOUR INTEREST BE DISCOVERED AFTER THE AWARD OF THE CONTRACT THE MUNICIPALITY SHALL TERMINATE YOUR CONTRACT ON THE BASIS OF THE ABOVE.**

1. No bid will be accepted from persons in the service of the State<sup>1</sup>. (Employed by the State)
2. Any person, having a kinship with persons in the service of the State (Employed by the State), including a blood relative, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating / adjudicating authority.
3. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of bidder or his or her representative: \_\_\_\_\_

3.2 Identity Number: \_\_\_\_\_

3.3 Position occupied in the Company (director, trustee, hareholder<sup>2</sup>) \_\_\_\_\_

3.4 Company Registration Number: \_\_\_\_\_

3.5 Tax Reference Number: \_\_\_\_\_

3.6 VAT Registration Number: \_\_\_\_\_

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the State? (**Employee of the State**)?

YES	NO
-----	----

3.8.1 If yes, furnish particulars \_\_\_\_\_

<sup>1</sup>MSCM Regulations: "in the service of the State" means to be –

- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

<sup>2</sup> Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.



3.9 Have you been in the service of the State (employee of the State) for the past twelve months?

YES	NO
-----	----

3.9.1 If yes, furnish particulars

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---

3.10 Do you have any relationship (family, friend, other) with persons in the service of the State (employed by the State) and who may be involved with the evaluation and or adjudication of this bid?  
**YES / NO**

3.10.1 If yes, furnish particulars.

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3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the State (employed by the State) who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

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3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in the service of the State (employed by the State)?

YES	NO
-----	----

3.12.1 If yes, furnish particulars.

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3.13 ARE ANY **SPOUSE, CHILD OR PARENT** OF THE COMPANY'S DIRECTORS, TRUSTEES, MANAGERS, PRINCIPLE SHAREHOLDERS OR STAKEHOLDERS IN THE SERVICE OF THE STATE (EMPLOYED BY THE STATE)

YES	NO
-----	----

3.13.1 If yes, furnish particulars

---

---

3.14 DO YOU OR ANY OF THE **DIRECTORS, TRUSTEES, MANAGERS, PRINCIPLE SHAREHOLDERS, OR STAKEHOLDERS** OF THIS COMPANY HAVE ANY INTEREST IN ANY OTHER RELATED COMPANIES OR BUSINESS WHETHER OR NOT THEY ARE BIDDING FOR THIS CONTRACT.

YES	NO
-----	----

3.14.1 If yes, provide information of other companies as reflected on CSD report:

N0#	Name of Director	Company name	CSD Number
1.			
2.			
3.			
4.			
5.			

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

**DECLARATION**

I, THE UNDERSIGNED (NAME) \_\_\_\_\_

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Position

\_\_\_\_\_  
(Print) Name of bidder

**THE MBD4 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER**

**BIDDER MUST UPDATE MBD 4 DOCUMENT ANNUALLY IN LINE WITH SCM POLICY**

**PREFERENCE POINT SYSTEM**

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL  
PROCUREMENT REGULATIONS 2022 AND SCM PREFERENTIAL  
PROCUREMENT POLICY**

**PURCHASES**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS 2022.**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The value of this bid is estimated to **exceed/not exceed** R50 000 000 (all applicable taxes included) and therefore the preference point system shall be applicable.

1.3 Preference points for this bid shall be awarded for:

- (a) Price; and
- (b) Specific Goals

1.4 The maximum points for this bid are allocated as follows:

	POINTS
<b>PRICE</b>	80
<b>SPECIFIC GOALS</b>	20
<b>TOTAL POINTS FOR PRICE AND SPECIFIC GOALS MUST NOT EXCEED</b>	<b>100</b>

The following mandatory documents are required in order for bidders to claim specific goal points:

- B-BBEE Certificate / Sworn Affidavit (For EMEs & QSEs)
- Medical Certificate (in case of disability)
- Municipal Account or Lease Agreement
- CSD must be submitted in order qualify for Specific Goals Points

## 2. DEFINITIONS

- (a) **“all applicable taxes”** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- (b) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (c) **“B-BBEE status level of contributor”** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (d) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- (e) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003) as amended by Act No 46 of 2013;
- (f) **“comparative price”** means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration;
- (g) **“consortium or joint venture”** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;
- (h) **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
- (i) **“EME”** means an Exempted Micro Enterprise as defines by Codes of Good Practice issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (j) **“Firm price”** means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- (k) **“functionality”** means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;
- (l) **“non-firm prices”** means all prices other than “firm” prices;
- (m) **“person”** includes a juristic person;
- (n) **“QSE”** means a Qualifying Small Enterprise as defines by Codes of Good Practice issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 ( Act No. 53 of 2003);
- (o) **“rand value”** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
- (p) **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;
- (q) **“total revenue”** bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the *Government Gazette* on 9 February 2007;
- (r) **“trust”** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- (s) **“trustee”** means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.



**Specific goal 2 – Gender (Black women)**

80/20 equal to or below R50 million 90/10 above R50 million		
Gender – Black women		
% Ownership	80/20	90/10
<51%	4	2
>51% <100%	6	3
100%	10	5
*Locality	10	5
Total Points	<b>20</b>	<b>10</b>

**Specific goal 3 – Youth (Black)**

80/20 equal to or below R50 million 90/10 above R50 million		
Youth – Black		
% Ownership	80/20	90/10
<51%	4	2
>51% <100%	6	3
100%	10	5
*Locality	10	5
Total Points	<b>20</b>	<b>10</b>

**Specific goal 4 - Disability**

80/20 equal to or below R50 million 90/10 above R50 million		
Disability		
% Ownership	80/20	90/10
<51%	4	2
>51% <100%	6	3
100%	10	5
*Locality	10	5
Total Points	<b>20</b>	<b>10</b>

5. **DECLARATION WITH REGARD TO COMPANY/FIRM**

5.1 Name of company/firm: \_\_\_\_\_

5.2 VAT registration number: \_\_\_\_\_

5.3 Company registration number: \_\_\_\_\_

5.4 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

5.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

\_\_\_\_\_  
\_\_\_\_\_

5.6 COMPANY CLASSIFICATION

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

5.7 **MUNICIPAL INFORMATION**

**Municipality where business is situated:** \_\_\_\_\_

**Registered Account Number:** \_\_\_\_\_

**Stand Number:** \_\_\_\_\_

5.8 Total number of years the company/firm has been in business: \_\_\_\_\_

5.9 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have

—

- (a) disqualify the person from the bidding process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

**N.B: THE MBD 6.1 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER AND WITNESSES.**

SIGNATURE: \_\_\_\_\_

NAME: (PRINT) \_\_\_\_\_

DULY AUTHORISED TO SIGN ON BEHALF OF \_\_\_\_\_

\_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

TELEPHONE NO. \_\_\_\_\_

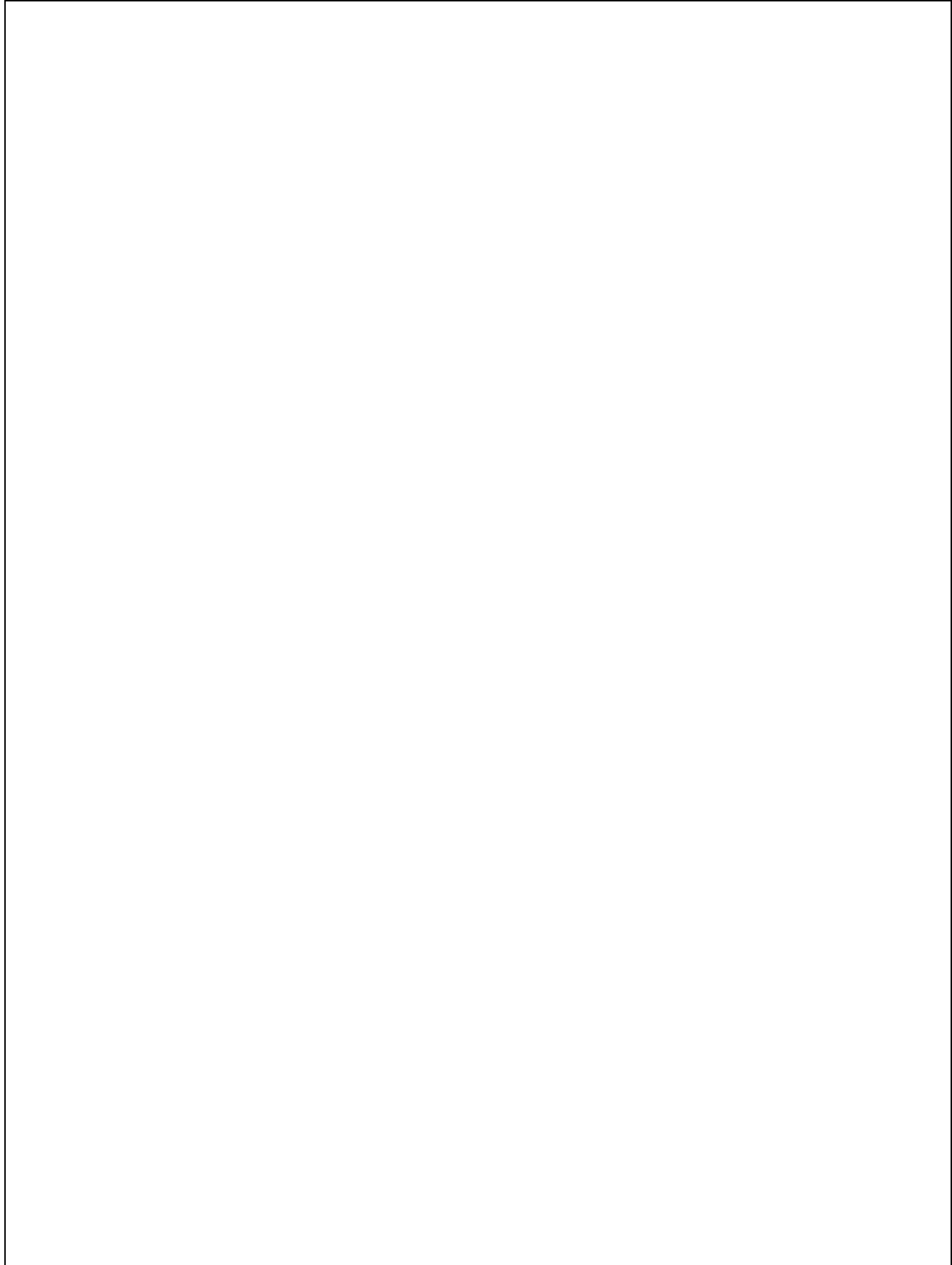
DATE \_\_\_\_\_

WITNESS (1) \_\_\_\_\_ NAME (PRINT) \_\_\_\_\_

WITNESS (2) \_\_\_\_\_ NAME (PRINT) \_\_\_\_\_



ATTACHED CERTIFIED COPY OF THE B-BBEE / SWORN AFFIDAVIT CERTIFICATE, ETC.



## MQD 6.1.1

What are the other firms' principal business activities? \_\_\_\_\_

Describe all property agreements relating to facilities shared:

\_\_\_\_\_

FACILITY	MONTHLY	RENTAL	AMOUNT	OWNER	AGREEMENT VERBAL/WRITTEN

(F) Did the firm exist under a previous name? (✓ tick one box)

Yes                           No    

If yes, what was its previous name and who were the owners/ partners/directors?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(G) Identify any owner or shareholder who has membership interest, or is an employee of, or has duties in another business enterprise, which has also tendered for this contract.

OWNER/ SHAREHOLDER	NAME & ADDRESS OF OTHER FIRM	TITLE IN OTHER FIRM	% OWNERSHIP	TYPE OF BUSINESS OF OTHER FIRM

(H) Is this a joint venture contract? (✓ tick one box)

Yes                           No    

If yes, describe the joint venture (with what firm and value of work)

\_\_\_\_\_

\_\_\_\_\_

## MQD 6.1.1

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the firm, affirms that:

- (i) the information furnished is true and correct;
- (ii) no part of this contract, other than stated at the time of bid or application, will be subcontracted to other parties.
- (iii) the signatory to the bid document is duly authorised thereto;
- (iv) documentary proof regarding any bidding issues will, when required, be submitted to the satisfaction of the Municipality.
- (v) Upon detecting any false claim or statement will result in the de-registration and the bidder will be prevented from participating in future contracts for a period of three (3) years.

**N.B: THE MBD 6.1.1 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER AND WITNESSES**

SIGNATURE: \_\_\_\_\_

NAME: (PRINT) \_\_\_\_\_

DULY AUTHORISED TO SIGN ON BEHALF OF \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE NO. \_\_\_\_\_

DATE \_\_\_\_\_

WITNESS (1) \_\_\_\_\_ NAME (PRINT) \_\_\_\_\_

WITNESS (2) \_\_\_\_\_ NAME (PRINT) \_\_\_\_\_

## DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Municipal Bidding Document (MBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011 and the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

### 1. General Conditions

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by the South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as required in paragraph 4.1 below.

**The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial\\_development/ip.jsp](http://www.thedti.gov.za/industrial_development/ip.jsp) at no cost.**

1.6. A bid may be disqualified if –

- (a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and
- (b) the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.

## 2. Definitions

- 2.1. **“bid”** includes written price quotations, advertised competitive bids or proposals;
- 2.2. **“bid price”** price offered by the bidder, excluding value added tax (VAT);
- 2.3. **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
- 2.4. **“designated sector”** means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
- 2.5. **“duly sign”** means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility (close corporation, partnership or individual).
- 2.6. **“imported content”** means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour and intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
- 2.7. **“local content”** means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
- 2.8. **“stipulated minimum threshold”** means that portion of local production and content as determined by the Department of Trade and Industry; and

2.9. “**sub-contract**” means the primary contractor’s assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.

**3. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:**

Description of services, works or goods stipulated minimum threshold **Local Content is applicable 70% Prepaid electricity meters.**

Does any portion of the services, works or goods offered have any imported content?

*(Tick applicable box)*

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by the SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on [www.reservebank.co.za](http://www.reservebank.co.za).

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Were the Local Content Declaration Templates (Annex C, D and E) audited and certified as correct?

*(Tick applicable box)*

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

5.1. If yes, provide the following particulars:

- (a) Full name of auditor: \_\_\_\_\_
- (b) Practice number: \_\_\_\_\_
- (c) Telephone and cell number: \_\_\_\_\_
- (d) Email address: \_\_\_\_\_

(Documentary proof regarding the declaration will, when required, be submitted to the satisfaction of the Accounting Officer / Accounting Authority)

6. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the Accounting Officer / Accounting Authority provide directives in this regard.

**LOCAL CONTENT DECLARATION**  
**(REFER TO ANNEX B OF SATS 1286:2011)**

**LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

**IN RESPECT OF BID NO.** \_\_\_\_\_

**ISSUED BY:** (Procurement Authority / Name of Municipality / Municipal Entity):

\_\_\_\_\_

NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
  
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on <http://www.thedti.gov.za/industrialdevelopment/ip.jsp>. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, \_\_\_\_\_ (full names),

do hereby declare, in my capacity as \_\_\_\_\_ of

\_\_\_\_\_ (name of bidder entity), the following:

- (a) The facts contained herein are within my own personal knowledge.



(b) I have satisfied myself that

(i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and

(ii) the declaration templates have been audited and certified to be correct.

(c) The local content percentages (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C;

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above. The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Municipality /Municipal Entity has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Municipal / Municipal Entity imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 1** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 2** \_\_\_\_\_

**DATE:** \_\_\_\_\_



**Annex D**

\_\_\_\_\_

(D1) Tender No. \_\_\_\_\_  
 (D2) Tender description: \_\_\_\_\_  
 (D3) Designated Products: \_\_\_\_\_  
 (D4) Tender Authority: \_\_\_\_\_  
 (D5) Tendering Entity name: \_\_\_\_\_  
 (D6) Tender Exchange Rate: Pula \_\_\_\_\_

**Note: VAT to be excluded from all calculations**

EU R 9.00      GBP R 12.00

**A. Exempted imported content**

Tender item no's	Description of imported content	Local supplier	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Exchange Rate	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Exempted imported value
(D7)	(D8)	(D9)	(D10)	(D11)	(D12)	(D13)	(D14)	(D15)	(D16)	(D17)	(D18)
(D19) Total exempt imported value										R 0	

**B. Imported directly by the Tenderer**

Tender item no's	Description of imported content	Unit of measure	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Total imported value
(D20)	(D21)	(D22)	(D23)	(D24)	(D25)	(D26)	(D27)	(D28)	(D29)	(D30)	(D31)
(D32) Total imported value by tenderer										R 0	

**C. Imported by a 3rd party and supplied to the Tenderer**

Description of imported content	Unit of measure	Local supplier	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Quantity imported	Total imported value
(D33)	(D34)	(D35)	(D36)	(D37)	(D38)	(D39)	(D40)	(D41)	(D42)	(D43)	(D44)
(D45) Total imported value by 3rd party										R 0	

**D. Other foreign currency payments**

Type of payment	Local supplier making the payment	Overseas beneficiary	Foreign currency value paid	Tender Rate of Exchange	Local value of payments
(D46)	(D47)	(D48)	(D49)	(D50)	(D51)
(D52) Total of foreign currency payments declared by tenderer and/or 3rd party					

Signature of tenderer from Annex B \_\_\_\_\_

(D53) Total of imported content & foreign currency payments - (D32), (D45) & (D52) above R 0

Date: \_\_\_\_\_

## Annex E

<i>(E1)</i>	<b>Tender No.</b>	
<i>(E2)</i>	<b>Tender description:</b>	
<i>(E3)</i>	<b>Designated products:</b>	
<i>(E4)</i>	<b>Tender Authority:</b>	
<i>(E5)</i>	<b>Tendering Entity name:</b>	

**Note: VAT to be excluded from all calculations**

	Description of items purchased	Local suppliers	Value
	<i>(E6)</i>	<i>(E7)</i>	<i>(E8)</i>
	<b><i>(E9)</i> Total local products (Goods, Services and Works)</b>		

<i>(E10)</i>	<input style="width: 80%;" type="text"/> ( Tenderer's manpower cost)	<input style="width: 90%;" type="text"/>
<i>(E11)</i>	(Rental, depreciation & amortisation, utility costs, consumables etc.)	<input style="width: 90%;" type="text"/>
<i>(E12)</i>	(Marketing, insurance, financing, interest etc.)	<input style="width: 90%;" type="text"/>
	<b><i>(E13)</i> Total local content</b>	<input style="width: 90%;" type="text"/>

**Signature of tenderer from Annex B**

Date: \_\_\_\_\_

## DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

### Penalty: -

**Upon detecting any false claim or statement hereunder will result in the bidder's de-registration and the bidder will be prevented from participation in future contracts for a period of three (3) years.**

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
  - a. abused the institution's supply chain management system;
  - b. committed fraud or any other improper conduct in relation to such system; or
  - c. failed to perform on any previous contract.
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector?  <b>(Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? <b>To access this Register enter the National Treasury's website, <a href="http://www.treasury.gov.za">www.treasury.gov.za</a>, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445.</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

**CERTIFICATION**

I, THE UNDERSIGNED (FULL NAME) \_\_\_\_\_

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

**N.B: THE MBD 8 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER AND WITNESSES**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Position**

\_\_\_\_\_  
**Name of Bidder**

I confirm that I am duly authorized to sign this contract.

NAME (PRINT) \_\_\_\_\_

CAPACITY \_\_\_\_\_

SIGNATURE \_\_\_\_\_

NAME OF FIRM \_\_\_\_\_

DATE \_\_\_\_\_

<b>WITNESSES</b>	
1 _____	
Name Print _____	
2 _____	
Name Print _____	

# CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging). Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
  - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
  - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

**Includes price quotations, advertised competitive bids, limited bids and proposals.**

**Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.**



# CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

---

(Bid Ref Number and Description)

in response to the invitation for the bid made by:

---

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;

- (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
- (f) bidding with the intention not to win the bid.

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

**Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.**

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

11. **N.B: THE MBD 9 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER AND WITNESSES.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Position

\_\_\_\_\_  
Name of Bidder (print)

WITNESS (1) \_\_\_\_\_ NAME (PRINT) \_\_\_\_\_

WITNESS (2) \_\_\_\_\_ NAME (PRINT) \_\_\_\_\_

ATTACH ALL ADDITIONAL ANNEXURES HERE AS PER **SPECIFIC GOALS**

A large, empty rectangular box with a thin black border, occupying most of the page. It is intended for attaching additional annexures as per specific goals.