

INVITATION FOR QUOTATIONS

LATE SUBMISSION OF BIDS WILL NOT BE ACCEPTED.

QUOTATION NUMBER:	Q021/2023/2024		
DESCRIPTION:	CONSTRUCTION OF MV AND LV NETWORK IN RONALDSVLEI		
THE OFFER CONTAINS	MQD1, MQD 2, MQD 3.1, MQD 4, listing criteria, MQD6, MQD 6.1, MQD 6.2 (if applicable) MQD 8, MQD 9 and General Conditions of Contract		
NAME OF BIDDER			
Email address and telephor	ne number		
PHYSICAL TRADING OFFICE ADDRESS			
SCOA BUDGET VOTE NO		2882 643 3020 NX ELE ZZ WM	
PREPARED FOR: Mr. F Aysen SOL PLAATJE MUNICIPALITY PRIVATE BAG X5030 KIMBERLEY 8300		PREPARED BY: B. Nkoe DATE: 01 November 2023	
CLOSING DATE: 16 NOVEMBER 2023		TIME: 10:00	

INVITATION OF QUOTATION FOR GOODS AND SERVICES ABOVE R30 000 BUT NOT EXCEEDING R200 000

Q021/2023/2024 - CONSTRUCTION OF MV AND LV NETWORK IN RONALDSVLEI

Directorate	Infrastructure
Section	Electrical
Contact person	F. Aysen
Telephone	053 830 6403
Date	01/11/2023
Reference No	Q021/2023/2024

Documents are obtainable from: SCM Contract Department, Abattoir Road, Stores Complex (Opposite Security), Kimberley Telephone: 053 830 6180 or

One complete set of documents is available to download from http://www.solplaatje.org.za at no cost.

ANY QUOTE WILL NOT NECESSARILY BE ACCEPTED AND THE COUNCIL RESERVES THE RIGHT TO ACCEPT THE WHOLE OR ANY PART OF ANY QUOTE

QUOTATIONS SUBMITTED WILL ONLY BE CONSIDERED IF THE BIDDER HAS BEEN APPROVED ON THE CENTRAL SUPPLIER DATABASE (CSD) NATIONAL TREASURY'S WEBSITE (www.csd.gov.za). COMPLETE AND SUBMIT ALL DOCUMENTS AS PER THIS QUOTATION DOCUMENT INCLUDING LISTING CRITERIA, MQD DOCUMENT IN THE ATTACHED DOCUMENT AND THE BIDDER MUST COMPLY WITH THE REQUIREMENTS OF THE SPECIFICATIONS.

GENERAL CONDITIONS

Quotations must be submitted using this official quotation form.

IH	E FOLLOWING PAR	IICULARS	MOSI BE FURNISH	IED	
YOU ARE HEREBY INVITED TO BID FOR THE REQUIREMENTS OF THE SOL PLAATJE MUNICIPALITY					
		CLOSING		CLOSING	
BID NUMBER:	Q021/2023/2024	DATE:	16/11/2023	TIME:	10H00
DESCRIPTION	CONSTRUCTION	OF MV AN	D LV NETWORK	IN RONALD	SVLEI
	One complete set of one http://www.solplaatje			w.etenders.go	ov.za or
	The services shall commen an option to extend as may				g threshold, with
	Payment must be made at t	the cashiers on a	a "NO 10 deposit slip" usino	the following mS	COA vote no
	28562323643WWC		' ' '		
THE SUCCESSFUL BIDDER W	ILL BE REQUIRED TO	FILL IN AND	SIGN A WRITTEN CO	ONTRACT - FO	ORM (MBD7).
BID RESPONSE DOCUI		POSITED IN	THE BID BOX SITU	IATED AT	
SOL PLAATJE MUNICIPALITY					
SCM UNIT - CONTRACTS DEPARTMENT, MUNICIPAL STORES COMPLEX					
ABATTOIR ROAD, ASHBURNHAM					
KIMBERLEY					
8301					
SUPPLIER INFORMATION					
OCT ELECTION OR MANAGEMENT OF THE PROPERTY OF					
NAME OF BIDDER					
POSTAL ADDRESS					
PHYSICAL TRADING ADDRESS					
TELEPHONE					
NUMBER	CODE				
CELLPHONE	CODE		NUMBER		
NUMBER					

NUMBER

CODE

FACSIMILE NUMBER

E-MAIL ADDRESS

VAT REGISTRATION

NUMBER

TAX COI STATUS	MPLIANCE	TCS PIN:			AND	CSD No:	
LEVEL V CERTIFI	STATUS /ERIFICATION ICATE PPLICABLE	☐ Yes		B-BBEE STATUS LEVEL ORIGINAL SWORN		☐ Yes	
BOX]		☐ No		AFFIDA	VII	☐ No	
		AFFIDAVIT (FOR EMES (BE SUBMITTED IN ORI					IT OR
In line with the F is applicable:	Preferential Procurer	nent Regulation of 2022 a		Preferential Pro	ocurement Policy	, the following Spec	ific Goals
		80/20 equal to	o or be	low R50 millio	n		
		•		50 million			
			ership -				
9	% Ownership	80/20			90/10		
	<51%	4	2				
	>51% <100%	6	3				
	100%	10	5				
	ocality	10	5				
	Total Points	20	10				
Ľ							
Companies and bidders bidding as <u>Joint venture</u> must include <u>their consolidated</u> . • <u>Joint Venture Agreement (must clearly stipulate the name of the lead partner)</u> • <u>Separate Tax compliance status pin for both companies</u> • <u>Separate CSD report for both companies</u> • <u>Separate Municipal accounts for both Companies/Valid lease agreement</u> • <u>MBD 4.8 & 9 must</u> be completed respectively by both parties and submitted as part of the bid document							
ARE YOU TH ACCREDITE REPRESEN' SOUTH AFR GOODS /SE /WORKS OF	ED Tative in Rica for the Rvices	☐Yes ☐No [IF YES ENCLOSE PROOF]		ARE YOU A BASED SUF FOR THE G /SERVICES OFFERED?	PPLIER OODS /WORKS	☐Yes ☐No [IF YES, ANSW PART B:3]	/ER
TOTAL NUM				TOTAL BID	PRICE	R	
SIGNATURE	OF BIDDER			DATE			

CAPACITY UNDER WHICH THIS BID IS SIGNED			
SIGNATURE OF WITNESS NO 1	NAME	PRINT	
SIGNATURE OF WITNESS NO 2	NAME PRINT		
BIDDING PROCEDURE ENQUIRIE	S MAY BE DIRECTED TO:	TECHNICAL INFORMATION MAY BE DIRECTED TO:	
DEPARTMENT	Supply Chain	Electrical	
CONTACT PERSON	Mrs B Nkoe	Mr. F Aysen	
TELEPHONE NUMBER	6172/6180	053 830 6403	
E-MAIL ADDRESS	bnkoe@solplaatje.org.za	faysen@solplaatje.org.za	

INVITATION TO QUOTATION BID

PART A INVITATION TO QUOTATION BID PART B TERMS AND PRE-CONDITIONS FOR BIDDING

- (1) NO BIDS WILL BE CONSIDERED FROM BIDDERS WHO ARE NOT REGISTERED ON THE CENTRAL SUPPLIERS DATABASE (CSD) ON THE NATIONAL TREASURY WEBSITE www.csd.gov.za
- (2) THE LISTING CRITERIA MUST BE COMPLETED IN THE DOCUMENT
- (3) NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE
- 1. BID SUBMISSION:
- 1.1. Bids must be delivered by the stipulated time to the correct address. Late bids will not be accepted.
- 1.2 All bids must be submitted on the official forms provided (may not to be re-typed, only hand written submissions will be accepted,). Bidders who have purchased the bid documents from the Municipality MUST include the proof of such purchase by including a copy of the receipt with the original bid document
- 1.3 This bid is subject to the Preferential Procurement Regulations 2022, SPM Preferential Procurement Policy, SCM Policy General Conditions of Contract (GCC) and, if applicable, any other special conditions of contract.
- 1.4 **No correction tape or fluid** may to be used on the tender document. Any errors made should be neatly crossed out and initialled by the bidder
- 1.5 All prices <u>must</u> include value added tax, bid prices excluding value added tax may not be considered. **Please** attach all annexures on the pages as indicated in the bid document

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2. TAX COMPLIANCE REQUIREMENTS

- 2.1 Bidders must ensure compliance with their tax obligations.
- 2.2 Bidders are required to submit their unique personal identification number (pin) issued by SARS to enable Municipality to view the taxpayer's profile and tax status.
- 2.3 Application for the tax compliance status (TCS) pin may be made via e-filing through the SARS website www.sars.gov.za.
- 2.4 Foreign suppliers must complete the pre-award questionnaire in Part B Paragraph 5.
- 2.5 In bids where consortia / joint ventures / sub-contractors are involved each party must submit a separate TCS certificate / pin / CSD number.
- 2.6 All Bidders must be <u>SARS COMPLIANT</u> on Central Suppliers Database (CSD) and <u>A CURRENT PROOF</u> of compliancy and a <u>TAX COMPLIANCE STATUS CERTIFICATE</u> must be submitted with the Tender document on closing date.

Bidders are required to submit their detailed the current Central Suppliers Database (CSD) registration report (NOT the summary report) together with the bid document.

3. MUNICIPAL ACCOUNTS/ PHYSICAL TRADING ADDRESS:

- Copies of all municipal accounts, not older than 3 months or 90 days to be submitted with the bid.
- If the entity or any of its directors/shareholders /partners/members, etc. rents/leases premises a copy of the rental/lease agreement must be submitted with this bid.
- In cases where bidders use a lease premise for conducting their business, a valid lease agreement signed by both parties, which clearly stipulated who is responsible for municipal services, rates and taxes must be attached to the bid document.
- If the lessee (Bidder) is responsible for municipal services, municipal account or tax invoice of the leased premises that is not in arrears must be submitted.

NB: It is the responsibility of bidders to visit the municipal website in order to obtain details of successful/ unsuccessful information within 120 days after closure of bid. The municipal website is www.solplaatje.org.za.

4. COMPULSORY CLARIFICATION MEETINGS/ CIDB GRADINGS (IF APPLICABLE) N/A

4.1 LOCAL CONTENT: N/A

4.2 A BRIEFING SESSION: A site briefing meeting will take place on Thursday 09 November 2023 at 10h00 at Municipal Emergency Assembly Point next to Supply Chain Board Room, Sol Plaatje Workshop Complex. The bidders will then proceed to the site in Ronaldsvlei

Attendance register to be signed at the site briefing meeting

4.3 CIDB GRADING: 1 EP

5. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIE	:RS
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5.1	IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
5.2	DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
5.3	DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
5.4	DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
5.5	IS THE ENTITY I IABLE IN THE RSA FOR ANY FORM OF TAXATION?	□ VES □ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

In terms of section 13 of the Municipal Supply Chain Management Regulations No. 27636 of 30 May 2005, the Municipal Manager shall reject all bids that do not comply with the following preconditions:

- 1. Bidders that have not furnished the Municipality with his/her full names, identification number or company or other registration number and tax reference number and vat registration number, if any.
- 2. Bidders that have not submitted a valid tax clearance certificate from SARS or provided their tax compliance status pin number
- 3. Bidders that have not indicated: -
- a. Whether he/she is in the service of the state or has been in the service of the state in the previous twelve months;
- b. If the bidder is not a natural person, whether any of its directors, managers, principal shareholders, or stakeholder is in the service of the state or has been in the service of the state in the previous twelve months, or
- c. Whether a spouse, child, or parent of the bidder or of a director, manager, shareholders, or stakeholder in the previous twelve months.
- 4. Any special conditions as contained in the bid documents.

Bidders scoring the highest points or any bid will not necessarily be accepted, and the Municipality reserves the right to Sub-divide the contract and accept any portion of any bid, or determine a multiple award.

Bids will be evaluated in terms of the approved point system (80/20) 80 points for price and 20 for specific goals or (90/10) 90 points and 10 for specific goals. Tender validity period should be for 120 days.

NO BIDS by FAX or by E-MAIL WILL BE ACCEPTED.

Sealed bids must be clearly marked with the following bid number and description:

CONTRACT NUMBER: Q021/2023/2024

DESCRIPTION: CONSTRUCTION OF MV AND LV NETWORK IN RONALDSVLEI

DROP AT THE TENDER BOX (OPPOSITE SECURITY)

ADDRESSED TO: THE MUNICIPAL MANAGER

MUNICIPAL STORES COMPLEX

ABATTOIR ROAD

ASHBURNHAM

Kimberley

Closing date 16 November 2023 Time 10H00

IT IS THE PROSPECTIVE BIDDERS RESPONSIBILITY TO OBTAIN BID DOCUMENTS IN TIME TO ENSURE THAT RESPONSES REACH SPM, TIMEOUSLY. THE MUNICIPALITY SHALL NOT BE HELD RESPONSIBLE FOR DELAYS IN THE POSTAL/ COURIER SERVICES.

Bids will be opened in public in the SCM OFFICES, STORES COMPLEX, ABATTOIR ROAD, Kimberley, immediately after closing time and date.

INVITATION FROM: MUNICIPAL MANAGER

CIVIC OFFICES, SOL PLAATJE DRIVE

PRIVATE BAG X5030 KIMBERLEY, 8300

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:	
CAPACITY UNDER WHICH THIS BID IS SIGNED:	
DATE:	

Certificate of Attendance of Clarification Meeting on Site (if applicable)

NOTE: If the attendance register was signed at the clarification meeting held at the SCM Boardroom, the name of the signatory shall be inserted on this page and the authorized signatory shall sign this page.

If attendance register has been signed at the clarification meeting:				
Name of person appearing on attendance register:				
Representative organization name on attendance register:				
If the attendance register has not been signed at the clarification meeting.				
This is to certify that I,				
of (address)				
telephone number				
e-mail				
attended the bid clarification meeting (date)				
in the company of (Employer's Line Manager / Engineer's representative)				
EMPLOYER'S LINE MANAGER / ENGINEER'S REPRESENTATIVE:				

THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)

Tracerte to be do mixt recover in react bib being bloggreen leby
NAME OF BIDDER
POSTAL ADDRESS
STREET ADDRESS
TELEPHONE NUMBER CODENUMBER
CELLPHONE NUMBER
EMAIL ADDRESS
FACSIMILE NUMBER CODENUMBER
VAT REGISTRATION NUMBER
HAS A VALID TAX COMPLIANCE STATUS PIN CERTIFICATE BEEN ATTACHED OR PROVIDED THEIR TAX COMPLIANCE STATUS PIN NUMBER?
HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (MBD 6.1)
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)
A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN NATIONAL ACCREDITATION SYSTEM (SANAS)
A REGISTERED AUDITOR
(Tick applicable box)
(A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE) ARE YOU THE ACCREDITED REPRESENTATIVE?
IN SOUTH AFRICA FOR THE GOODS/SERVICES/WORKS OFFERED? (IF YES ENCLOSE PROOF) YES NO
SIGNATURE OF BIDDER
DATE
CAPACITY UNDER WHICH THIS BID IS SIGNED
TOTAL NUMBER OF ITEMS OFFERED

ATTACH VALID JOINT VENTURE AGREEMENT HERE (if applicable)				

MQD 2

ATTACH TAX COMPLIANCE STATUS PIN CERTIFICATE

ATTACH MUNICIPALITY ACCOUNT 90 DAYS AND OR VALID LEASE AGREEMENT HERE

Sol Plaatje Municipality



SOL PLAATJE MUNICIPALITY, KIMBERLEY **MANDATORY** LISTING CRITERIA

	We Serve								
CEN	NTRAL SUPPLIER DATABASE REGI	ISTRATION NUM	BER (CSI	D):					
1	Company name								
		Telep	hone Nun	nber:	Fa	x Number:		Cell phone	number:
2	Contact details								
	Email address								
	Contact person:								
3	Postal Address:								
4	VAT registered	Yes □	No □		If regis	stered, VA			
	Cottlement discount allows d			0/		tration No:	:		dove
5	Settlement discount allowed			%	For pa	ayment with	iin		days
0	Davida assessment alesterile	A	t NI					Dunnah Na	
6	Bank account details	Accol	unt No.:					Branch No.:	
	Bank Name								
	Branch Name								
	Bank account type								
7	Business Municipal Rates and ** A current (30 days) account			2					
	case of a Landlord responsible								
8	to this document ** Located in Sol Plaatje Municip	al Aroa		Yes				No □	
_	% owned by black male:		0/			, blook form	olo.		%
9	-			% owned by black female:% % owned by white female:%					
	% owned by black youth:		_	/6 U	wiled by	y wille leili	aie		/0
10									
10	B-BBEE status level of contribution:								
11	Indicate main sector. Please s Catering and Accommodati			Ē Coι	mmerci	ial agents	(Doc	tors Lawvers	Audit firm
	booking keeping, Pharmacy	_				_		•	
								_	
	road works 🗀 Electrical se	· ·	•		•	• •			J
	services- Lawnmower Flo					-			
	Office equipment 🗀 Plant h	nire 🗀 PPE- mas	sk, sanitiz	zer, sa	ifety eq	uipment 🗆	⊒ Rep	pairs, motor pa	rts and
	retail (accredited agency)	☐ Stationery ☐	Supplier	of pun	nps, pip	oes, steel a	and n	naintenance or	installation,
	and irrigation system⊡ Tra	ining services e	.g. works	hops	🗀 Tran	sportation	(car	rental, flight, a	nd buses
	and driving school⊡ Unifor	m Security se	ervices						
12	Amount full time	Annual				Asse	t Valu	e (Excluding fixe	ed property)
	employed staff:	Turnover: R				R			
13	It is the responsibility of the Su	ıpplier/Bidder to ir	nform Sol	Plaatje	Municip	ality of any	chan	ges during the	
	contract period NAME (PRINT)			SIC	NATUD	· E ·			
				313	INATOR	·E.			
	CAPACITY:								
	WITNESS (NAME):			S	SIGNAT	URE:			
}	DATE:								

ATTACH CSD REPORT REGISTRATION HERE

Q021/2023/2024 - CONSTRUCTION OF MV AND LV NETWORK IN RONALDSVLEI

NB. PRICES MUST HOLD GOOD FOR AT LEAST 1 MONTH (30 days) as from CLOSING DATE.

- THIS BID WILL NOT BE CONSIDERED IF THIS PAGE IS NOT FULLY COMPLETED.
- PRICES ALTERED BY MEANS OF CORRECTION FLUID WILL NOT BE CONSIDERED
- THE QUOTE WILL BE EVALUATED ON THE TOTAL PRICE AND NOT PER LINE ITEM
- ANY QUOTE WILL NOT NECESSARILY BE ACCEPTED AND THE COUNCIL RESERVES THE RIGHT TO
 ACCEPT THE WHOLE OR ANY PART OF THE QUOTE.

Technical Specification

- 1. Quoted price must include transport costs, labour costs, transporting material from stores to site, and accommodation costs.
- 2. Pole hole must be 2m auger drilled in soft ground or hydraulic drilling in hard rock.
- 3. The diameter of holes must be a minimum of 300mm.
- 4. The Municipality will provide all materials and the Contractor to supply his own tools.
- 5. The service provider is required to construct Medium Voltage MV (vertical configuration) and Low Voltage LV Aerial Bundle Conductor (ABC) infrastructure in Ronaldsvlei comprising of the following:
- Plant wooden poles, and dress poles for MV bare conductor and LV ABC overhead network.
- Excavate, plant and make off stays.
- Excavate and plant kicker poles.
- String MV (bare conductor) and LV (ABC) conductors.
- Install pole transformer platforms, mount, and connect pole transformers.
- Install and connect airdac to house.

Special Conditions

Bidder must submit with his/her bid valid copies of the following documents:

- The Bidder **MUST** be registered as an "Installation Electrician" in terms of regulation 11 (2) for the verification and certification of the construction, testing, and inspection of any electrical installation.
- The Bidder **MUST** be registered as an Electrical Contractor in terms of Regulation 6(2) of the Electrical Installation Regulations, 2009 with the Department of Labour.
- The Bidder MUST be registered with the Workmen's Compensation. Act 4 of 2002.
- Appointed Bidder must compile and submit a Health and Safety File upon appointment.
- The bidder must submit the CIDB certificate, CIDB grading 1 EP.

A site briefing meeting will take place on **Thursday 09 November 2023 at 10h00** at Municipal Emergency Assembly Point next to Supply Chain Board Room, Sol Plaatje Workshop Complex. The bidders will then proceed to the site in Ronaldsvlei

Q021/2023/2024 - CONSTRUCTION OF MV AND LV NETWORK IN RONALDSVLEI

Pricing Schedule

Item	Description	Price Inclusive of 15%	vat
1	Excavate, dress and plant 12m MV Poles – 2m deep	R	per pole
2	Excavate, dress and plant LV Poles – 1.5m deep	R	per pole
3	String MV Hare conductors	R	per metre
4	String LV ABC	R	per metre
5	Excavate and install MV stays	R	per stay
6	Excavate and install LV stays	R	per stay
7	Excavate and plant 7m kicker pole 1.3m deep	R	per hole
8	Excavate and plant 5m shack pole 1.0m deep	R	per hole
9	Install airdac, pole box and split prepayment meter to house	R	per house
10	Mount and install pole transformer complete with dropout fuses, pole box, low voltage circuit breakers and cables	R per transformer pole	e
	Total Price 15% VAT Included	R	

disquali	fy the tender.	·	
Bids ML	<u>IST</u> comply with the following Spec	al conditions of Contract where applicable:	
0	Period required for delivery	days	
0	Completion of Project	weeks	
	 Does the offer comply with the 	e specification(s)?	YES NO
			YES NO
	 Delivery basis 		
	0 44 4 15 4 14 4		
0	Settlement Discount Allowed		
	0	% 30 days	
	0	% 15 days	
0	Value added Tax as well as Delive	ry Costs to the Municipal Stores must be included in ALL P	RICES
	BIDDER SIGNATURE	DATE:	_

N.B: This form must be signed by the bidder and witnessed. Removal of any of the details from the tender documents may

DECLARATION OF INTEREST

BIDDERS WHO FAIL TO DECLARE ACCURATELY AND HONESTLY SHALL BE DISQUALIFIED. SHOULD YOUR INTEREST BE DISCOVERED AFTER THE AWARD OF THE CONTRACT THE MUNICIPALITY SHALL TERMINATE YOUR CONTRACT ON THE BASIS OF THE ABOVE.

- 1. No bid will be accepted from persons in the service of the State¹. (Employed by the State)
- 2. Any person, having a kinship with persons in the service of the State (Employed by the State), including a blood relative, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating / adjudicating authority.
- 3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name of bidder or his or her representative:	
3.2 Identity Number:	_
3.3 Position occupied in the Company (director, trustee, hareholder²)	_
3.4 Company Registration Number:	_
3.5 Tax Reference Number:	_
3.6 VAT Registration Number:	_
3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.	
3.8 Are you presently in the service of the State? (Employee of the State)?	YES NO
3.8.1 If yes, furnish particulars	

¹MSCM Regulations: "in the service of the State" means to be –

- (a) a member of -
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9	e you been in the service of the State (employee of the State) for the past twelve months? YES NO				
	3.9.1 If yes, furnish particulars				
3.	 Do you have any relationship (family, friend, other) with persons in the service of t the State) and who may be involved with the evaluation and or adjudication of th YES / NO 3.10.1 If yes, furnish particulars. 				
	0.10.1 II yes, turnish particulars.				
3.11	Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the State (employed by the State) who may be involved with the evaluation and or adjudication of this bid? YES / NO 3.11.1 If yes, furnish particulars				
 3.12	Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in the service of the State (employed by the State)?	YES NO			
	3.12.1 If yes, furnish particulars.				
3.13	ARE ANY SPOUSE , CHILD OR PARENT OF THE COMPANY'S DIRECTORS, T PRINCIPLE SHAREHOLDERS OR STAKEHOLDERS IN THE SERVICE OF THE STATE)				
	'	YES NO			

3.14 DO YOU OR ANY OF THE **DIRECTORS**, **TRUSTEES**, **MANAGERS**, **PRINCIPLE SHAREHOLDERS**, OR

STAKEHOLDERS OF THIS COMPANY HAVE ANY INTEREST IN ANY OTHER RELATED COMPANIES OR BUSINESS WHETHER OR NOT THEY ARE BIDDING FOR THIS CONTRACT.

YES NO

3.14.1 If yes, provide information of other companies as reflected on CSD report:

N0#	Name of Director	Company name	CSD Number
1.			
2.			
3.			
4.			
5.			

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

DECLARATION		
I, THE UNDERSIGNED (NAME)		
CERTIFY THAT THE INFORMATION FURNISH	IED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.	
	HE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 2 SHOULD THIS DECLARATION PROVE TO BE FALSE.	23 OI
Signature	Date	
Position	(Print) Name of bidder	

THE MBD4 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER
BIDDER MUST UPDATE MBD 4 DOCUMENT ANNUALLY IN LINE WITH SCM POLICY

PREFERENCE POINT SYSTEM

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 AND SCM PREFERENTIAL PROCUREMENT POLICY

PURCHASES

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS 2022.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all bids:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- 1.2 The value of this bid is estimated to **exceed/not exceed** R50 000 000 (all applicable taxes included) and therefore the preference point system shall be applicable.
- 1.3 Preference points for this bid shall be awarded for:
 - (a) Price; and
 - (b) Specific Goals
- 1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS MUST NOT EXCEED	100

The following mandatory documents are required in order for bidders to claim specific goal points:

- o B-BBEE Certificate / Sworn Affidavit (For EMEs & QSEs)
- Medical Certificate (in case of disability)
- o Municipal Account or Lease Agreement
- CSD must be submitted in order qualify for Specific Goals Points

2. **DEFINITIONS**

- (a) "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- (b) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (c) "B-BBEE status level of contributor" means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (d) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- (e) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003) as amended by Act No 46 of 2013;
- (f) "comparative price" means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration:
- (g) "consortium or joint venture" means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;
- (h) "contract" means the agreement that results from the acceptance of a bid by an organ of state;
- (i) "EME" means an Exempted Micro Enterprise as defines by Codes of Good Practice issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (j) "Firm price" means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- (k) "functionality" means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;
- (I) "non-firm prices" means all prices other than "firm" prices;
- (m) "person" includes a juristic person;
- (n) "QSE" means a Qualifying Small Enterprise as defines by Codes of Good Practice issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (o) "rand value" means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
- (p) "sub-contract" means the primary contractor's assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract:
- (q) **"total revenue"** bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the *Government Gazette* on 9 February 2007;
- (r) "**trust**" means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- (s) **"trustee"** means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

(t) "Specific Goal" means specific goals as contemplated in section 2(1)(d) of the Act which may include contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender and disability

3. ADJUDICATION USING A POINT SYSTEM

- 3.1 The bidder obtaining the highest number of total points will be awarded the contract.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts.
- 3.3 Points scored must be rounded off to the nearest 2 decimal places.
- In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for specific goal applicable for that bid.
- 3.5 However, when functionality is part of the evaluation process and two or more bids have scored equal points including equal preference points for specific goal, the successful bid must be the one scoring the highest score for functionality.
- 3.6 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

POINTS AWARDED FOR PRICE

3.7 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/1

$$Ps = 80\left(1 - \frac{Pt - P\min}{P\min}\right)$$
 or $Ps = 90\left(1 - \frac{Pt - P\min}{P\min}\right)$

Where

Ps = Points scored for comparative price of bid under consideration

Pt = Comparative price of bid under consideration

Pmin = Comparative price of lowest acceptable bid

4. POINTS AWARDED FOR SPECIFIC GOALS

Specific goal 1 – Ownership (Black)

80/20 equal to or below R50 million				
	90/10 above R50 million			
	Own	ership – Black		
% Ownership	80/20	90/10		
<51%	4	2		
>51% <100%	6	3		
100%	10	5		
*Locality	10	5		
Total Points	20	10		

Specific goal 2 – Gender (Black women)

80/20 equal to or below R50 million 90/10 above R50 million Gender – Black women			
			% Ownership
<51%	4	2	
>51% <100%	6	3	
100%	10	5	
*Locality	10	5	
Total Points	20	10	

Specific goal 3 - Youth (Black)

80/20 equal to or below R50 million 90/10 above R50 million		
Youth – Black		
% Ownership	80/20	90/10
<51%	4	2
>51% <100%	6	3
100%	10	5
*Locality	10	5
Total Points	20	10

Specific goal 4 - Disability

80/20 equal to or below R50 million 90/10 above R50 million Disability						
			% Ownership	80/20	90/10	
			<51%	4	2	
>51% <100%	6	3				
100%	10	5				
*Locality	10	5				
Total Points	20	10				

5.	DECLARATION WITH REGARD TO COMPANY/FIRM
5.1	Name of company/firm:
5.2	VAT registration number:
5.3	Company registration number:
5.4	TYPE OF COMPANY/ FIRM
	 □ Partnership/Joint Venture / Consortium □ One person business/sole propriety □ Close corporation □ Company □ (Pty) Limited [TICK APPLICABLE BOX]
5.5	DESCRIBE PRINCIPAL BUSINESS ACTIVITIES
5.6	COMPANY CLASSIFICATION
	 □ Manufacturer □ Supplier □ Professional service provider □ Other service providers, e.g. transporter, etc. [TICK APPLICABLE BOX]
5.7	MUNICIPAL INFORMATION
	Municipality where business is situated:
	Registered Account Number:
	Stand Number:
5.8	Total number of years the company/firm has been in business:
5.9	I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:
	i) The information furnished is true and correct;
	 The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 o this form;
	iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contracto may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct
	iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have

- (a) disqualify the person from the bidding process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

N.B: THE MBD 6.1 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER AND WITNESSES.

SIGNATURE:	
NAME: (PRINT)	
DULY AUTHORISED TO SIGN ON BEHALF OF	
ADDRESS	
TELEPHONE NO	
DATE	
WITNESS (1)	NAME (PRINT)
WITNESS (2)	NAME (PRINT)

ATTACHED CERTIFIED COPY OF THE B-BBEE / SWORN AFFIDAVIT CERTIFICATE, ETG	ე.

	y agreements relat	ing to facilities	shared:		
FACILITY	MONTHLY	RENTAL	AMOUNT	OWNER	AGREEMENT VERBAL/WRITTEN
es, what was it	ts previous name a	nd who were t	he owners/ partners/dir	ectors?	
	vner or shareholde which has also ter			n employee of, or ha	as duties in another busin
	which has also ter	ndered for this		n employee of, or ha	as duties in another busin TYPE OF BUSINESS OF OTHER FIRM
enterprise,	which has also ter	ndered for this	TITLE IN OTHER	%	TYPE OF BUSINESS
enterprise,	which has also ter	ndered for this	TITLE IN OTHER	%	TYPE OF BUSINESS
enterprise, OWNER/ SHAREHOLDE	which has also ter	DDRESS ER FIRM	TITLE IN OTHER FIRM	%	TYPE OF BUSINESS

MQD 6.1.1

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the firm, affirms that:

- (i) the information furnished is true and correct;
- no part of this contract, other than stated at the time of bid or application, will be subcontracted to other parties.
- (iii) the signatory to the bid document is duly authorised thereto;
- documentary proof regarding any bidding issues will, when required, be submitted to the satisfaction of the Municipality.
- (v) Upon detecting any false claim or statement will result in the de-registration and the bidder will be prevented from participating in future contracts for a period of three (3) years.

N.B: THE MBD 6.1.1 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER AND WITNESSES

SIGNATURE:	
NAME: (PRINT)	
DULY AUTHORISED TO SIGN ON BEHALF OF _	
ADDRESS	
TELEPHONE NO	
DATE	
WITNESS (1)	NAME (PRINT)
WITNESS (2)	NAME (PRINT)

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

Penalty: -

Upon detecting any false claim or statement hereunder will result in the bidder's de-registration and the bidder will be prevented from participation in future contracts for a period of three (3) years.

- 1 This Municipal Bidding Document must form part of all bids invited.
- It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- The bid of any bidder may be disregarded if that bidder, or any of its directors have
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector?	Yes	No
	(Companies or persons who are listed on this database were informed in writing		
	of this restriction by the National Treasury after the audi alteram partem rule was		
	applied).		
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? To access this Register enter the National Treasury's website, www.treasury.gov.za , click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445.	Yes	No 🗌
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes	No
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes	No
4.4.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)	
CERTIFY THAT THE INFORMATION FURNISHED ON THIS	DECLARATION FORM IS TRUE AND CORRECT.
I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A SHOULD THIS DECLARATION PROVE TO BE FALSE. B: THE MBD 8 IS MANDATORY MUST BE COMPLETE	
	 Date
Position –	Name of Bidder
I confirm that I am duly authorized to sign this contract.	WITNESSES
NAME (PRINT)	1
CAPACITY	Name Print
SIGNATURE NAME OF FIRM	
DATE	2
	Name Print

MQD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids invited.
- Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging). Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

Includes price quotations, advertised competitive bids, limited bids and proposals.

Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:	
(Bid Ref Number and Description)	
in response to the invitation for the bid made by:	
(Name of Institution)	
do hereby make the following statements that I certify to be true and complete in every respect:	
I certify, on behalf of:	_that:
(Name of Bidder)	

- 1. I have read and I understand the contents of this Certificate;
- 2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
- 3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
- 4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
- 5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
- 6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
- 7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or

- (f) bidding with the intention not to win the bid.
- 8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

11. N.B: THE MBD 9 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER AND WITNESSES.

Signature	Date
Position	Name of Bidder (print)
WITNESS (1)	NAME (PRINT)
WITNESS (2)	NAME (PRINT)

ATTACH ALL ADDITIONAL ANNEXURES HERE AS PER SPECIFIC GOALS