

Sol Plaatje Local Municipality (NC091)



QUARTERLY PERFORMANCE ASSESSMENT REPORT 2023/24, QUARTER 1

MFMA SEC 52(D) REPORT

24 OCTOBER 2023

TABLE OF CONTENTS

1. Purpose.....	3
2. Legislative Requirements	3
3. Performance Assessment Process.....	3
4. Performance Management System	5
5. Actual Performance for the First Quarter (01 July to 30 September 2023).....	5
6. Performance per National KPA (SO) (01 July to 30 September 2023).....	6
7. Actual Strategic Performance and Corrective Measures.....	7
8. Municipal Manager’s Quality Certification.....	20

1. Purpose

The purpose of this report is to inform Council about the progress in implementing the Key Performance Indicators (KPI's) aligned with the development priorities and objectives outlined in the Municipality's Integrated Development Plan (IDP) and the Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) for the first quarter (1 July to 30 September 2023) of the 2023/2024 financial year.

2. Legislative Requirements

- 2.1 The SDBIP is mandated by Section 1 of the Local Government: Municipal Finance Management Act (MFMA), (Act 56 of 2003) and its format is prescribed by MFMA Circular 13.
- 2.2 Section 41(1)(e) of the Local Government: Municipal Systems Act (MSA), Act 32 of 2000, requires that a process must be established for regular reporting to Council.
- 2.3 This report is a requirement per Section 52 of the MFMA, which provides for:
 - 2.3.1 The Executive Mayor, to submit to council within 30 days of the end of each quarter, a report on the implementation of the budget and financial state of affairs of the municipality.
 - 2.3.2 The Accounting Officer, while conducting the above, must consider:
 - (a) Section 71 Reports; and the
 - (b) Performance in line with the SDBIP.

3. Performance Assessment Process

- 3.1 The SDBIP consists of a TL as well as a Departmental Plan for each department.
- 3.2 The TL SDBIP guide reporting on organisation performance to Council and the Community.
- 3.3 The TL SDBIP measures the achievement of performance indicators related to the provision of basic services as prescribed by Section 10 of the Local Government Municipal Planning and Performance Regulations of 2001, National Key Performance Areas and the Municipality's Strategic Objectives as detailed in the IDP of the Municipality. The TL SDBIP 2023/24 was approved by the Executive Mayor on 28 June 2023.
- 3.4 The Departmental SDBIP measures departmental performance based on operational service delivery requirements aligned with the TL SDBIP.

3.5 This report assesses performance on the following five (5) Strategic Objectives (SO's):

- Economic Growth through promoting Sol Plaatje Municipality as an Economic Hub (SO 1);
- Basic Service Delivery and Infrastructure Development (O 2);
- Good, Clean and Transparent Governance and Public Participation (SO3);
- Establishment of Healthy Financial Management (SO 4);
- Improved Institutional Management (SO 5)

3.6 Performance is evaluated using a color-coding system based on the degree of achievement compared to targets set for the KPI's as documented in the SDBIP and are illustrated in terms of the following methodology:

Table 1: Explanation of Colour Codes

Colour	Code	Terminology	Percentage/Score
RED	R	Level 1 Unacceptable Performance	$0\% \leq (\text{Actual} \div \text{Target}) < 75\%$
ORANGE	O	Level 2 Performance Not Fully Effective	$75\% \leq (\text{Actual} \div \text{Target}) \leq 100\%$
LIGHT GREEN	G	Level 3 Fully Effective Performance	$(\text{Actual} \div \text{Target}) = 100\%$
DARK GREEN	G2	Level 4 Performance significantly above expectations	$100\% < (\text{Actual} \div \text{Target}) < 150\%$
DARK BLUE	B	Level 5 Outstanding Performance	$150\% \leq (\text{Actual} \div \text{Target})$

3.7 The Performance Management System utilised by the Municipality is an electronic web-based system which uses as its basis the approved SDBIP. The SDBIP is a layered plan comprising of the TL SDBIP and Departmental SDBIP's.

3.8 Performance Reports on the TL SDBIP are submitted to the IDP, Budget and Performance Management, Mayoral Committee and Council on a quarterly, half yearly (Mid-Year Budget and Performance Assessment Report) and annual basis (Annual amendments to the TL SDBIP must be approved by Council following the submission of the Mid-Year Budget and Performance Assessment Report and the approval of the adjustment budget).

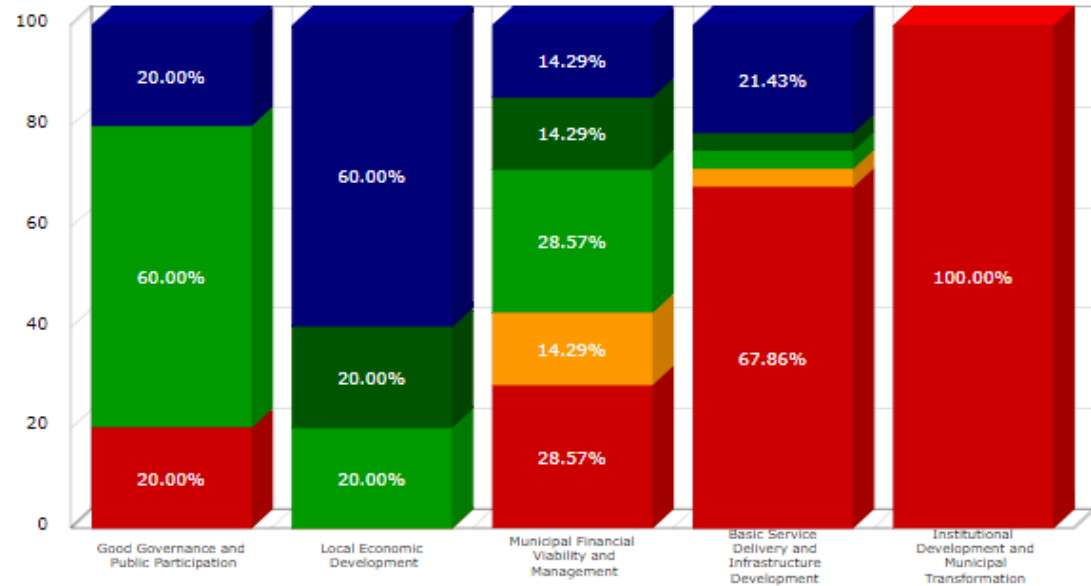
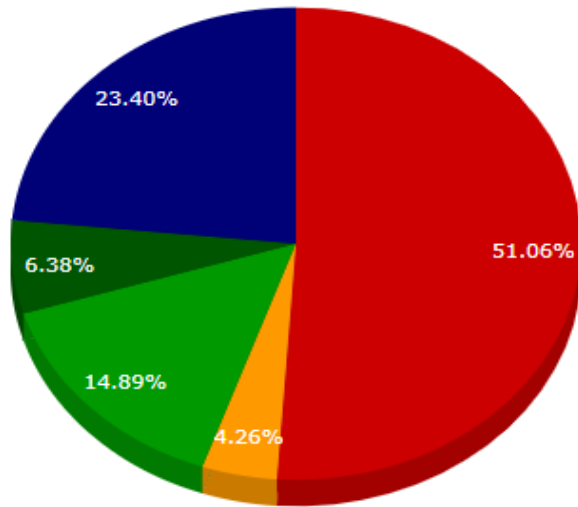
4. Performance Management System

- 4.1 The Municipality utilises an electronic web-based system that is monthly updated with actual performance.
- 4.2 The system closes for updates of the previous month's actual performance every month between the 7th and 12th day as a control measure to ensure that performance is updated and monitored on a monthly basis. No access is available to a month's performance indicators after closure of system. This is to maintain consistency in performance data for a particular period in the various levels at which reporting takes place. Departments must motivate to the City Manager should they require the system to be re-opened once the system is closed.
- 4.3 Graphical representations in the system show actual performance against targets. The graphs provide a good indication of performance progress and highlight areas needing corrective action.
- 4.4 The system requires KPI owners to provide performance comments for each actual result captured, which provides a clear indication of how the actual was calculated/reached and serves a part of the Portfolio of Evidence (PoE) for audit purposes. It is the responsibility of the KPI Owner to maintain a portfolio of evidence to support the actual performance results updated.
- 4.5 In terms of Section 46(1)(a)(iii) of the MSA, the Municipality must reflect annually in the Annual Performance Report on measures taken to improve performance in other words targets not achieved. The system utilised requires corrective actions to be captured for targets not achieved.

5. Actual Performance for the First Quarter (01 July to 30 September 2023)

- 5.1 The TL SDBIP contains performance indicators per KPA and comments with corrective measures with regard to targets not achieved.
- 5.2 A detailed analysis of actual performance and the graph for the first quarter of the financial year 2023/2024 is provided for in section 6 and 7 of this report.

6. Performance per National KPA (SO) (01 July to 30 September 2023)



	Sol Plaatje Municipality	National KPA				
		Good Governance and Public Participation	Local Economic Development	Municipal Financial Viability and Management	Basic Service Delivery and Infrastructure Development	Institutional Development and Municipal Transformation
Not Met	24 (51.06%)	1 (20.00%)	-	2 (28.57%)	19 (67.86%)	2 (100.00%)
Almost Met	2 (4.26%)	-	-	1 (14.29%)	1 (3.57%)	-
Met	7 (14.89%)	3 (60.00%)	1 (20.00%)	2 (28.57%)	1 (3.57%)	-
Well Met	3 (6.38%)	-	1 (20.00%)	1 (14.29%)	1 (3.57%)	-
Extremely Well Met	11 (23.40%)	1 (20.00%)	3 (60.00%)	1 (14.29%)	6 (21.43%)	-
Total:	47*	5	5	7	28	2
	100%	10.64%	10.64%	14.89%	59.57%	4.26%

* Excludes 26 KPIs which had no targets/actuals for the period selected.

7. Actual Strategic Performance and Corrective Measures

7.1 Local Economic Development

Ref	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	Overall Performance for Quarter 1 (1 July to 30 September 2023)					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL1	Economic growth through promoting Sol Plaatje Municipality as an economic hub	Create full-time equivalents through EPWP initiatives by 30 June	Number of full-time equivalents created by 30 June	0	173	100	208	B			SEP23PB01a.xlsx
TL5	Economic growth through promoting Sol Plaatje Municipality as an economic hub	Number of processed building plans received before 1 July	Number of building plans processed	200	200	50	53	G2			[TL5TPBacklog.xlsx
TL6	Economic growth through promoting Sol Plaatje Municipality as an economic hub	Ensuring a response time of 11 weeks for building plans submissions received in the current financial year for buildings / architectural buildings less than 500m2 (number of plans received / divided by number of weeks to process	Average response time in weeks to process building plans	10	11	11	1	B			TL67TPProcessedApplications23-24FY.xlsx

Ref	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	Overall Performance for Quarter 1 (1 July to 30 September 2023)					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL7	Economic growth through promoting Sol Plaatje Municipality as an economic hub	Ensuring a response time of 11 weeks for building plans submissions received in the current financial year for buildings / architectural buildings greater than 500m2 (number of plans received / divided by number of weeks to process	Average response time in weeks to process building plans	8	11	11	0	B	No building plans were submitted		TL67TPProcessedApplications23-24FY.xlsx
TL8	Economic growth through promoting Sol Plaatje Municipality as an economic hub	Number of SMMEs supported through the implementation of the business incubation developmental programme	Number of SMMEs supported	30	10	3	3	G			[1Pre-ExpoTrainingWorkshop Report-SpeedPointWorkshop2023compressed1.pdf; FINALTEX2023REPORT28SEP20231compressed1.pdf; ProgressUpdateReport31August2021.pdf

Summary of Results: Local Economic Development

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	5
R	KPI Not Met	0% <= (Actual ÷ Target) < 75%	0
O	KPI Almost Met	75% <= (Actual ÷ Target <=100%	0
G	KPI Met	(Actual ÷ Target) = 100%	1
G2	KPI Well Met	100% < (Actual ÷ Target) < 150%	1
B	KPI Extremely Well Met	150% <= (Actual ÷ Target)	3
Total KPIs:			10

7.2 Basic Service Delivery and Infrastructure Development

Ref	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	Overall Performance for Quarter 1 (1 July to 30 September 2023)					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL11	Improved Service Delivery	The percentage of the municipal capital budget actually spent on capital projects by 30 June (Total actual amount spent on capital projects/Total amount budgeted for capital projects) X100	% of Capital budget spent by 30 June {Actual amount spent on capital projects /Total amount budgeted for capital projects) X100}	80%	90%	15%	4.10%	R	Capex extremely poor.	Proper planning needs to be done timeously.	capex2023091.xlsx
TL12	Improved Service Delivery	The percentage of the total municipal operational budget spent by 30 June ((Actual amount spent on total operational budget/Total operational budget) X100)	% of the total municipal operational budget spent by 30 June	92%	90%	25%	21.30%	O	Expenditure satisfactory.	Satisfactory	MonthlyBudgetStatement-September2023replacement.pdf
TL13	Improved Service Delivery	Number of reading outreach programmes conducted at all libraries	Number of outreach programmes held	101	60	15	31	B			[SDBIPJulAug23Outreach.pdf [KPLHPOUTREACHDISPLAYSAug23.xlsx; SDBIPJulAug23Outreach.pdf [CENTRALSERVICES OUTREACHANDDISP LAYSSEPT2023.xlsx
TL14	Improved Service Delivery	Limit unaccounted for electricity to less than 15% by 30 June {(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased} Ã- 100}	% unaccounted for electricity by 30 June	25%	15%	25%	22.87%	B			
TL15	Improved Service Delivery	Number of households in Lethabo Park to be connected to the electricity network	Number of households to be connected to the electricity network	0	634	100	0	R	Contractor appointed, site camp being established. Awaiting delivery of material.	As soon as the material is delivered on site, the construction works can then commence with the drilling and planting of poles.	Lethabopark.pdf

Ref	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	Overall Performance for Quarter 1 (1 July to 30 September 2023)					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL18	Improved Service Delivery	% progress on the replacement of sand filters at the Riverton water treatment works	% Progress as per the annual project plan	0%	100%	25%	25%	G			
TL19	Improved Service Delivery	% progress on the repair of leakages at the Newton reservoirs	% Progress as per the annual project plan	0%	100%	15%	0%	R	Not achieved.	Tender process to be expedited.	
TL20	Improved Service Delivery	% Progress on the completion of the emergency water meter installation and procurement of a water quality monitoring hardware	% Progress as per annual project plan	0%	100%	25%	15%	R	Not achieved	Expedite appointment process.	
TL21	Improved Service Delivery	% Progress on the completion of the Emergency Bulk leak repairs and Corrosion Protection	% progress as per annual project plan	0%	100%	15%	10%	R	Not achieved.	Expedite tender processes.	
TL22	Improved Service Delivery	% progress on the upgrade of the power supply and refurbishment of the abstraction pump station (Old and New Plant - Riverton)	% Progress as per annual project plan	0%	100%	25%	0%	R	Not achieved.	Tender process to be expedited, and target to be reviewed/revised.	
TL23	Improved Service Delivery	% Progress on the completion of the Kimberley network leak detection and repairs	% Progress as per annual project plan	0%	50%	15%	0%	R	Not achieved.	Target timelines to be revised.	
TL24	Improved Service Delivery	% Progress on the replacement of the Eastern and Western Bypass water pipeline (Sections 2 & 3)	% Progress as per the annual project plan	0%	50%	15%	0%	R	Not achieved	Scheduled for the last quarter of the Fin Year.	
TL25	Improved Service Delivery	% replacement of internal water pipes in Main Rd, Reservoir Rd, Dalham Rd, Carrington Rd, Central Rd and Broadway	Percentage replacement of internal water pipes	0%	100%	10%	0%	R	Not achieved.	Tender process to be expedited.	

Ref	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	Overall Performance for Quarter 1 (1 July to 30 September 2023)					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL26	Improved Service Delivery	Completion of a substation for Lerato park link services	% completion	0%	50%	10%	0%	R	The contract for the appointed Contractor was extended for a further 12months, whilst awaiting the delivery of the E-Houses in November 2023.	The Contractor can only commence with work once the E-houses have been delivered on site.	
TL27	Improved Service Delivery	Construction of a Ring Main Unit (RMU) in Colville	% completion of construction	0%	100%	15%	0%	R	Scope of works has changed from bulk project to electrical connections due to pressure from the community.	Awaiting formal approval from funder to continue with the electrification of Colville, whilst finalizing the design drawing and tender specification. Thereafter, tender will be advertised to appointed pool of electrical Contractors.	
TL28	Improved Service Delivery	Construction of a 11 KV line in Ronald's Vlei	% completion of construction	0%	100%	15%	0%	R	Procurement Plan Submitted to SCM	External service provider to be appointed to complete the work Web quote to be advertised	EngineerConstruction ofMVandLVNetwork-Procurementplan.doc
TL29	Improved Service Delivery	Upgrade of the Hadison park substation	% upgrade	0%	50%	10%	0%	R	The allocation received from the funder is not enough to complete the entire project, therefore we have opted to only purchase a 30MVA with its	The appointed consultant is finalizing the tender specification to appoint a manufacturer for the transformer and its auxiliary equipment.	

Ref	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	Overall Performance for Quarter 1 (1 July to 30 September 2023)					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
									auxiliary equipment.		
TL30	Improved Service Delivery	Limit unaccounted for water (Non-Revenue Water) to less than 40% annually {(Number of Kilolitres Water Purified - Number of kilolitres Water Sold) / Number of kilolitre's Water Purified x 100}	% unaccounted for water (Non-Revenue Water) annually	63%	40%	55%	67%	R	Target is not met. Projects and programs aimed at reducing NRW (water losses are at procurement stages, and yet to be implemented.	implementation of Projects and programs to reduce NRW is being expedited.	WATERLOSSES2023-24.xlsx
TL33	Improved Service Delivery	Number of square metres of roads to be patched	Square metres of road to be patched	123 000	150 000	0	22 000	B			[D359] City Engineer: Roads and Storm water: resealseptember.jpg (September 2023)
TL34	Improved Service Delivery	Distance of kilometres of residential roads upgraded from gravel to a paved surface (Finch, Weaver, Seeduif, Parakiet, Chrysentheum, Azalea Roads, Baracuda 22nd Str, Zenzeleni, Otto, Jerry Matlhoma, Tlhabanelo, Soapberry, Sesing Streets, Street with no name)	Number of kilometres paved	4.10	5	1	0.71	R	Progress slightly behind schedule	Plant hire contract to be awarded .	Septembermonthlyreport.xls
TL36	Improved Service Delivery	Upgrade water infrastructure (replace 8000 water meters)	Number of water meters replaced by 30 June	0	8 000	500	0	R	The process to install water meters is at procurement stage.	The process is being expedited, to ensure that target is met, and future targets are not missed.	
TL37	Improved Service Delivery	Upgrade electricity infrastructure (replace 8000 prepaid electricity meters)	Number of electricity meters replaced by 30 June	0	8 000	1 000	0	R			

Ref	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	Overall Performance for Quarter 1 (1 July to 30 September 2023)					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL39	Improved Service Delivery	Plan and conduct road blocks	Number of roadblocks conducted	22	8	2	6	B			Roadblocks.pdf (July 2023) Roadblocks.pdf (August 2023) Roadblocks.pdf (September 2023)
TL41	Improved Service Delivery	Plan and conduct stop and check points to improve road safety	Number of stop and check points conducted	16	6 000	1 500	3 634	B			StopChecks.pdf (July 2023) StopChecks.pdf (August 2023) StopChecks.pdf (September 2023)
TL42	Improved Service Delivery	Conduct monthly inspections of food premises	Number of Inspections	3	1 800	450	732	B			July2023.docx August2023.docx September2023.docx
TL43	Improved Service Delivery	Conduct monthly inspections of non-food premises to ensure compliance to legislation	Number of Inspections	1	1 200	300	383	G2			[July2023.docx August2023.docx September2023.docx
TL44	Improved Service Delivery	Number of water samples collected and tested	Number of water samples collected and tested	0	960	240	93	R	The laboratory informed that they have no capacity to assist us.	Discussions were held with the Laboratory Manager and samples can now be submitted.	September2023.docx
TL73	Improved Service Delivery	% Progress on the upgrade of the security at the Riverton water treatment works	% Progress as per the annual project plan	0%	100%	15%	0%	R	Not achieved.	Tender still to be advertised.	

Summary of Results: Basic Service Delivery and Infrastructure Development

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	7
R	KPI Not Met	0% <= (Actual ÷ Target) < 75%	19
O	KPI Almost Met	75% <= (Actual ÷ Target <=100%	1
G	KPI Met	(Actual ÷Target) = 100%)	1
G2	KPI Well Met	100% < (Actual ÷ Target) < 150%	1
B	KPI Extremely Well Met	150% <= (Actual ÷ Target)	6
	Total KPIs:		35

7.3 Good Governance and Public Participation

Ref	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	Overall Performance for Quarter 1 (1 July to 30 September 2023)					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL46	Good, clean and transparent governance and public participation	Develop a Risk Based Audit Plan and submit to the audit committee for consideration by 30 June	Risk Based Audit Plan developed and submitted to the audit committee by 30 June	1	1	1	1	G			4.3SolPlaatjeMunicipalityIAPlan202324Approved24April2023.docx)
TL47	Good, clean and transparent governance and public participation	Report quarterly on the progress of risk mitigation to the MM and EMT	Quarterly reports on strategic risk register	4	4	1	1	G			ReportAuditCom31July2023.docx
TL48	Good, clean and transparent governance and public participation	Number of audits conducted as per the internal audit plan	Number of internal audits conducted	18	10	3	5	B			1.1StockTake2022-23-ObservationFinalAudit Report.pdf; 2.1SPMREVIEWOFAF SREPORT-Signed.pdf; 3.1FinalSignedoffAPR report.pdf; 19.1SPMFinalReportP

Ref	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	Overall Performance for Quarter 1 (1 July to 30 September 2023)					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
											MU.pdf; 20.1FinalReportonServProvMngmtV01a.pdf
TL49	Good, clean and transparent governance and public participation	Number of audit committee meetings conducted annually	Number of audit committee meetings conducted	4	4	1	1	G			1.Agenda31July2023.doc; 1.Agenda28August2023.doc
TL52	Good, clean and transparent governance and public participation	To disseminate on a monthly basis the electronic municipal newsletter through social media platforms	Monthly distribution	12	12	3	0	R	Due to vacancy of the Communication Manager, the design and distribution of an electronic newsletter could not be met. In the past newsletters were included with the billing account and distributed to the 66 000 households via the Post Office.	The post had since been advertised and interviews were held. Once an appointment has been made the design of an electronic newsletter will commence and distributed via social media platforms.	

Summary of Results: Good Governance and Public Participation

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	3
R	KPI Not Met	0% <= (Actual ÷ Target) < 75%	1
O	KPI Almost Met	75% <= (Actual ÷ Target <=100%	0
G	KPI Met	(Actual ÷Target) = 100%)	3
G2	KPI Well Met	100% < (Actual ÷ Target) < 150%	0
B	KPI Extremely Well Met	150% <= (Actual ÷ Target)	1
Total KPIs:			8

7.4 Municipal Financial Viability and Management

Ref	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	Overall Performance for Quarter 1 (1 July to 30 September 2023)					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL53	Establishment of healthy financial management	Number of indigent households earning less than R4 500 provided with free basic services (water, electricity, refuse and sanitation)	Number of indigent households provided with free basic services (water, electricity, refuse and sanitation)	12	11 800	11 800	11 811	G2			TL53Indigent.xlsx
TL55	Establishment of healthy financial management	Maintain the current ratio of 2:1 against current assets of the municipality by 30 June (Current Assets / Current Liabilities)	Current ratio	1.90:1	02:01	02:01	1.80:1	O	Satisfactory.	Satisfactory.	FinancialPosition202309.xlsx

Ref	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	Overall Performance for Quarter 1 (1 July to 30 September 2023)					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL56	Establishment of healthy financial management	Reduce net debtor days to 300 days by 30 June ((Gross Debtors - Bad debt Provision)/ Actual Billed Revenue) x 365	Net debtor days	361	300	0	1 056	R	Year to date billing is distorting the net debtor days as it is only based on 3 months of the year. Provision for bad debt is low	Municipality to review its bad debt provision. escalation in debtors must seriously be addressed by management.	Reducenetdebtordaysto300days-September2023.xlsx
TL57	Establishment of healthy financial management	Financial viability measured in terms of the available cash to cover fixed operating expenditure {Cost coverage ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets)}	Cost coverage ratio by 30 June	0.50:1	01:01	01:01	0.56:1	B			CostCoverage.xlsx (September 2023)
TL58	Establishment of healthy financial management	Number of planned BSC meetings conducted to process bids	Number of meetings conducted	0	24	6	6	G			July2023.pdf August2023.pdf
TL59	Establishment of healthy financial management	95% collection rate and ensure payment based on correct account (receipts/ billingx100)	95% collection rate achieved	78%	95%	95%	0%	R			

Ref	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	Overall Performance for Quarter 1 (1 July to 30 September 2023)					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL64	Establishment of healthy financial management	% Submission of financial, non-financial mSCOA data strings and documents on the Go Muni web-based application by the set deadlines provided by National Treasury. (All reports to be uploaded within 10 working days after the month-end)	% of reports loaded on the Go Muni application	96%	100%	100%	100%	G			

Summary of Results: Municipal Financial Viability and Management

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	5
R	KPI Not Met	$0\% \leq (\text{Actual} \div \text{Target}) < 75\%$	2
O	KPI Almost Met	$75\% \leq (\text{Actual} \div \text{Target}) \leq 100\%$	1
G	KPI Met	$(\text{Actual} \div \text{Target}) = 100\%$	2
G2	KPI Well Met	$100\% < (\text{Actual} \div \text{Target}) < 150\%$	1
B	KPI Extremely Well Met	$150\% \leq (\text{Actual} \div \text{Target})$	1
	Total KPIs:		12

7.5 Institutional Development and Municipal Transformation

Ref	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	Overall Performance for Quarter 1 (1 July to 30 September 2023)					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL65	Improved Institutional Management	Ensure that the actual spending on employee related costs does not exceed 33% of the total expenditure (employee related costs and councillors remuneration/total operating expenditure x100	Employee cost as a percentage of total operating cost	31%	33%	33%	37.10%	R	Total employee related costs exceed 33%.	Variable remunerable items such as overtime to be curbed and closely monitored.	MonthlyBudgetStatement-September2023replacement.pdf (September 2023)
TL71	Improved Institutional Management	Develop, submit and publicise the performance agreements of the MM and managers reporting directly to the MM (the number of performance agreements is dependant on the filled positions)	Number of performance agreements signed, submitted and publicised	6	6	6	3	R	MM, ED: SEDP and ED: Community Services completed	Post of CFO, ED: Corporate Services and ED: Services and Infrastructure is vacant, will be done once posts are filled	[D236] Manager: Human Resources: EDCommunityServices202324.pdf; EDSEDP202324.pdf; PerformanceAgreementMunicipalManager.pdf (September 2023)

Summary of Results: Institutional Development and Municipal Transformation

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	6
R	KPI Not Met	$0\% \leq (\text{Actual} \div \text{Target}) < 75\%$	2
O	KPI Almost Met	$75\% \leq (\text{Actual} \div \text{Target}) \leq 100\%$	0
G	KPI Met	$(\text{Actual} \div \text{Target}) = 100\%$	0
G2	KPI Well Met	$100\% < (\text{Actual} \div \text{Target}) < 150\%$	0
B	KPI Extremely Well Met	$150\% \leq (\text{Actual} \div \text{Target})$	0
	Total KPIs:		8

8. **Municipal Manager's Quality Certification**

Quality Certificate

I, **SB Matlala**, the Municipal Manager of Sol Plaatje Municipality, hereby certify that -
(mark as appropriate)

the monthly budget statement

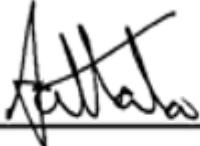
quarterly report on the implementation of the budget and financial state
affairs of the municipality

mid-year budget and performance assessment

For the quarter ended **30 September 2023** has been prepared in accordance with the
Municipal Finance Management Act and regulations made under that Act.

Print name: Mr SB MATLALA

Municipal Manager of Sol Plaatje Local Municipality (NC091)

Signature:  _____

Date: 30/10/2023