



# SOL PLAATJE LOCAL MUNICIPALITY

## UNEMPLOYED GRADUATE TRAINING PROGRAMME FOR THE FOLLOWING DISCIPLINES:

**ELECTRICAL TECHNICIAN (1 VACANCY)**

**TOWN PLANNER (3 VACANCIES)**

**GIS TECHNICIAN (3 VACANCIES)**

**CIVIL TECHNICIAN (2 VACANCIES)**

**CIVIL TECHNOLOGIST (1 VACANCY)**

### 3-Year Mentorship Contract

Applications are hereby invited for the above-mentioned discipline at Sol Plaatje Local Municipality in the Frances Baard District Area.

Sol Plaatje Local Municipality will provide the successful graduate with experiential training that will result in the development of technical knowledge. The focus is on training to become registered professionals with the required professional body. The intern will be trained by Sol Plaatje Local Municipality for the duration of the contract. Candidates may apply for vacant posts as qualified professionals on completion of the training.

Interns will receive the following fixed stipends with no additional benefits: **R216 000 – R252 000/a**

**Minimum Qualifications for Electrical Technician:** National Diploma (Electrical Engineering) or a relevant Degree.

**Minimum Qualifications for Town Planner:** BSc in Town and Regional Planning and/or in Urban and Regional Planning and/or Honours in Town and Regional Planning and in Urban and Regional Planning.

**Minimum Qualifications for Civil Technologist:** Relevant 3-year tertiary qualification or relevant Degree.

**Minimum Qualifications for Civil Technician:** National Diploma (including practical experience, P1 and P2) or relevant Degree.

**Minimum Qualifications for GIS Technician:** BSc in Geomatics and/or BSc Geo-Informatics and/or BSc (Hons) Geo-informatics.

**Other requirements:** • Valid Code 08/EB Driver's license • Ability to work under pressure.

**Key Skills and Knowledge:** We are looking for a results-driven person, a team player who is customer focused • Has knowledge of engineering principles and has an ability to apply this knowledge • An ability to communicate (in writing and verbally) well at all levels • A positive attitude • An ability to plan and organise workloads effectively to enhance performance • Willingness to work irregular hours • Computer Literate in MS Office.

**Key Responsibilities:** During the training, Engineering Interns will be expected to successfully demonstrate all proficiencies as determined by the respective professional bodies for the graduate development programme in the respective disciplines.

Preference will be given to applicants who permanently reside in the Frances Baard District Area. The programme is restricted to South African citizens only. Appointment will also be made in the context of Employment Equity Act. The programme is strictly for unemployed graduates.

Shortlisted applicants may be subjected to competency assessment / or security clearance and will be required to produce original certificates.

**GIS candidates are requested to attach academic records together with qualifications. The shortlisted candidates will be required to complete an online assessment on the GIS Portal.**

**NB!** Successful candidates will first have to be cleared for professionalisation by their respective body, before being informed of their acceptance on the programme.

**ENQUIRIES: MRS N GOOL, (053) 830 6281, between 08:00 – 16:00 (Monday – Friday).**

Your application must be completed on an official Sol Plaatje Local Municipality application form and will not be considered if not submitted. Application forms are available on the municipal website ([www.solplaatje.org.za](http://www.solplaatje.org.za)).

Interested persons are required to submit a Sol Plaatje Local Municipality application form, together with their CV and certified copies of qualifications and proof of residence to [ngool@solplaatje.org.za](mailto:ngool@solplaatje.org.za) or drop off in the application box between 08:00 and 16:00 on the 3<sup>rd</sup> Floor, New Civic Building for Attention: Mrs M van Zyl. These requirements must be met and failure to do so will result in the applicant's immediate disqualification.

No CV's and certified copies of qualifications will be returned on the applicant's request. **Late applications will not be accepted.**

If you do not receive a reply within four (4) weeks of the closing date, please consider your application unsuccessful.

***Notwithstanding any representations to the contrary, no employment contract will come into effect until a written offer has been made by the municipality to, and accepted by, the applicant.***

**THE SOL PLAATJE LOCAL MUNICIPALITY RESERVES THE RIGHT NOT TO MAKE AN APPOINTMENT.**

**CLOSING DATE: 24 November 2023 @ 13:00**

**23382304510NIMRCZZWM**



**QUALIFICATIONS (Please elaborate on CV)**

*Highest secondary qualification obtained*

Name of School

Highest Grade      Year Obtained

*Highest tertiary qualification obtained*

Name of Institution

Name of Qualification

NQF Level      Year Obtained

Name of Institution

Name of Qualification

NQF Level      Year Obtained

Name of Institution

Name of Qualification

NQF Level      Year Obtained

**WORK EXPERIENCE (Please elaborate on CV) – Start with the most recent (i.e. current employer)**

Employer

Post Held

From      Month      Year      To      Month      Year

Reason for Leaving

Employer

Post Held

From      Month      Year      To      Month      Year

Reason for Leaving

Employer

Post Held

From      Month      Year      To      Month      Year

Reason for Leaving

**DISCIPLINARY RECORD**

Have you been dismissed for misconduct during the past ten (10) years?      Yes      No

If yes, name of Municipality / Employer

Type of misconduct / transgression

Date of resignation / disciplinary case finalised / dismissal

Award / sanction

Have you been accused of an alleged misconduct and resigned from your job pending finalisation of the disciplinary proceedings?      Yes      No

**CRIMINAL RECORD**

Have you been convicted of any criminal offence in a court of law during the past ten (10) years?	Yes	No
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If yes, type of criminal act	
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Date criminal case finalised	
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Outcome / Judgement. Please attach proof.	
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**REFERENCES (Please elaborate on CV)**

Name of Referee	
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Relationship	
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Telephone number – office hours (    )		Mobile Phone Number	
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Email Address	
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Name of Referee	
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Relationship	
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Telephone number – office hours (    )		Mobile Phone Number	
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Email Address	
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Name of Referee	
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Relationship	
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Telephone number – office hours (    )		Mobile Phone Number	
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Email Address	
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**DECLARATION**

- I hereby certify that all information provided in this application and any attachments in support thereof is to the best of my knowledge true and correct. All relevant information to assist in my application has been disclosed.
- I realise that if this application should lead to my appointment and there is proof that false information has been provided, this may lead to legal proceedings and immediate dismissal.
- I confirm that my contact details given here are correct and if anything changes, I will inform Sol Plaatje Municipality as it is my obligation to provide correct contact information. All correspondence from Sol Plaatje Municipality is done via email and / or sms (text messaging).
- I will avail myself on the date and time scheduled for interviews by Sol Plaatje Municipality as I understand that interview dates cannot be altered.
- The Sol Plaatje Municipality complies with the provisions of the POPIA and you are hereby giving consent that your information will only be used for the purpose of the position you have applied for.
- I hereby also give consent that Sol Plaatje Municipality can access my personal information and conduct the following checks as and when necessary qualification(s), memberships, work permits, employment references, criminal record, ID verification, drivers' licence and PDP.

Signature		Date	
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**FOR SOL PLAATJE MUNICIPALITY RECRUITMENT OFFICE USE ONLY**

Appointed as		From	
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Salary Scale		Notch	
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Remarks		Post ID	
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Directorate		Appointments Committee	
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Vote number		Reference No	20____ / _____
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Application processed (Recruitment)		Date	
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Comments	
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Comments	
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Approval – Executive Director		Date	
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Approval – Municipal Manager		Date	
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Approval – Human Resource Manager		Date	
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Approval – Human Resource Manager		Date	
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