



# **SOL PLAATJE MUNICIPALITY**

## **INVITATION FOR QUOTATION**

**Q059/2011**

### **REPLACEMENT OF A 450MM STEEL PIPE AT NEWTON RESERVOIR COMPLEX**

SUPPLIER \_\_\_\_\_

ADDRESS: \_\_\_\_\_ TEL NO: \_\_\_\_\_

\_\_\_\_\_ CELL NO.: \_\_\_\_\_

\_\_\_\_\_ FAX NO: \_\_\_\_\_

Prepared for:-  
Sol Plaatje Municipality  
Private Bag X5030  
KIMBERLEY  
8300

Prepared by: -  
**LINE MANAGER: Derrick Karstens**  
Private Bag x5030  
KIMBERLEY  
8300

**Wednesday, 20 April 2011**

**SQD1**  
**SOL PLAATJE MUNICIPALITY**

**INVITATION FOR QUOTATIONS**

Directorate: CITY ENGINEER Section: WATER WORKS

Contact person: DERRICK KARSTENS

telephone: 079 500 2554

*Documents are obtainable from:  
Contract Department, City Hall, 2 Market Square, Kimberley  
Telephone: 053 8078482/3/9*

Date: 20 April 2011

Reference No. "Q059/2011"

**Q059/2011:**  
**REPLACEMENT OF 450MM STEEL PIPE AT NEWTON RESERVOIR**  
**COMPLEX**

***INVITATION FOR QUOTATIONS FOR ORDERS  
ABOVE R30 000 BUT LESS THAN R200 000***

***ALL QUOTATIONS MUST BE SUBMITTED WITH A COMPLETED  
PREFERENCE POINT SYSTEM PROCUREMENT CERTIFICATE***

***ANY QUOTE WILL NOT NECESSARILY BE ACCEPTED AND THE COUNCIL RESERVES  
THE RIGHT TO ACCEPT THE WHOLE OR ANY PART OF ANY QUOTE***

***QUOTATIONS SUBMITTED BY NON-REGISTERED (DATA BASE) PROVIDERS WILL ONLY BE  
CONSIDERED IF A VALID ORIGINAL TAX CLEARANCE CERTIFICATE  
FROM SARS IS SUBMITTED WITH THIS QUOTATION (FOR AMOUNTS ABOVE R15000.00)***

***GENERAL CONDITIONS***

***Quotations must be submitted using this official quotation form.***

- (1) ***PRICES ALTERED BY MEANS OF CORRECTION FLUID WILL NOT BE CONSIDERED***
- (2) All quotations must be submitted with a completed Preference point system procurement certificate.
- (3) Prices quoted must include value added tax, delivery charges **and offloading to Municipal Stores in Industria Road, Ashburnham, Kimberley.**
- (4) Any quote will not necessarily be accepted and the Municipality reserves the right to accept the whole or any part of any quote and the bidder scoring the highest number of points will not necessarily be accepted.
- (5) **Preference will be given to Database Suppliers.**
- (6) Quotations submitted by non-registered (data base) providers will only be considered ***if a valid original tax clearance certificate from SARS*** is submitted ***with this quotation*** (for amounts above R15000.00) and if all information is submitted as required in the company profile form attached. (Refer to listing Criteria Form, SQD 6.1)

- (7) Quotations submitted by registered providers will only be considered if a copy of proof of registration is submitted with this quotation.
- (8) All quotations will be evaluated on a point system in accordance with the provisions of the Preferential Procurement Policy Framework Act No. 5 of 2000.
- (9) Sealed quotations, outwardly marked: **“Q059/2011: Replacement of a 450mm Steel Pipe at Newton Reservoir Complex”** must be addressed to the ***Municipal Manager*** and placed in the: **Tender Box, Ground Floor, Main Entrance of the City Hall, 2 Market Square, Kimberley** not later than ***11:00 on Friday 6 May 2011.***  
***Quotations will be opened in public in the Boardroom of the City Hall immediately after closing the same day.***
- (10) Invoices received before the last working day of each month will, as far as possible, be paid not later than the 15<sup>th</sup> day of the following month.

IS YOUR COMPANY REGISTERED AS AN AUTHORISED PROVIDER WITH SOL PLAATJE MUNICIPALITY?

YES  NO IF YES, PROVIDE REGISTRATION NO. \_\_\_\_\_

DELIVERY TIME \_\_\_\_\_

SETTLEMENT DISCOUNT ALLOWED \_\_\_\_\_ % \_\_\_\_\_ DAYS

THESE QUOTED PRICE/S WILL HOLD GOOD UNTIL \_\_\_\_\_

AUTHORISED BY BIDDER: PRINT NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

NAME OF COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NO. \_\_\_\_\_ FAX NO. \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

# PRICE SCHEDULE AND SPECIFICATIONS

Suppliers are to adhere strictly to the specifications given.  
Not adhering to the specifications, will result in the quotation not being considered.

## SPECIAL CONDITION

1. A compulsory clarification meeting to held on **Friday 29 April 2011 at Newton Reservoir Complex at 10h00.**

**NB: Non attendance of site meeting will result on quote being disqualified.**

SCHEDULE	DESCRIPTION	PAGE NO	AMOUNT	
			R	c
A	PRELIMINARY AND GENERAL	Page 7		
B	SITE WORKS	Page 8		
C	PIPES & SPECIALS	Page 9		
<b>SUB TOTAL A</b>				
Add 10 % allowance for Contingencies to be spent in part or as a whole at the sole discretion of the Engineer				
<b>SUB TOTAL B</b> Add 14 % allowance for VAT				
<b>TOTAL CARRIED FORWARD TO FRONT PAGE</b>				

## SPECIFICATION

Any additional charges in connection with off-site storage which there may be over and above the prices quoted in the various sections of this schedule of prices, shall be set-out in detail by the service provider. Amounts allowed for contingencies will be spent in part or as a whole at the sole discretion of the Engineer.

The units of measurement described in the Schedule/Bills of Quantities are metric units. Abbreviations used in the Scheu

mm	=	millimetre	h	=	hour
m	=	metre	kg	=	kilogram
km	=	kilometre	t	=	ton (1 000 kg)
m <sup>2</sup>	=	square metre	No.	=	number
m <sup>2</sup> .pass	=	square metre-pass	sum	=	lump sum
ha	=	hectare	MN	=	MegaNewton
m <sup>3</sup>	=	cubic metre	MN.m	=	MegaNewton-metre
m <sup>3</sup> .km	=	cubic metre-kilometre	P C sum	=	Prime Cost sum
l	=	litre	Prov sum	=	Provisional sum
kl	=	kilolitre	%	=	per cent
MPa	=	MegaPascal	kW	=	kilowatt

Pipes, fittings and valves (pipe specials)

The following abbreviations are used:

dia	-	diameter	uPVC	-	Unplasticised Polyvinyl Chloride
mat	-	material	MS	-	Mild Steel
SS	-	Stainless Steel	AS	-	As Specified
c to f	-	centre to face	GMS	-	Galvanised Mild Steel
d.f.	-	double flanged	o.a.	-	Overall
p.f.	-	puddle flange	CI	-	Cast Iron
NB	-	Nominal Bore	w.t	-	wall thickness

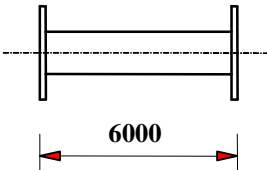
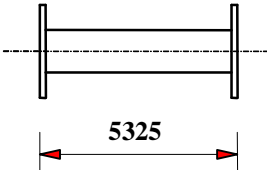
Applicable general material and corrosion protection specifications for pipe specials items:

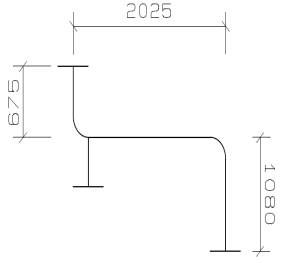
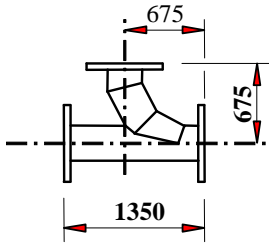
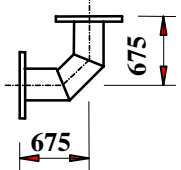
- a) All mild steel pipes and fittings shall be cleaned and treated with a polyimide-cured epoxy system similar and equal to COPON EP2300 or AMERCOAT 385 coating, externally and internally as specified in Clause 3.9.2.2 of SANS 1200L, to a dry-film thickness of at least 300 micrometres.

After installation, all exposed pipes shall be coated with an azure polyurethane enamel paint, to a dry-film thickness of 60 micro- metres.

- b) All rates shall be consistent for similar items of the same material and diameter. Where amendments are ordered, new rates shall be calculated by direct interpolation between the tender rates for the nearest two similar items. Only when amended or new items fall outside the range of similar items for which rates have been tendered, will new rates be negotiated.
- c) Unless otherwise stated, the dimensions and drilling of flanges shall comply with the requirements of SANS 1123, Table 16 for pipes with a diameter of 150 mm and smaller and Table 10 for diameters exceeding 150 mm.
- d) No pipes, fittings or spirals shall be tendered unless authorised by the engineer in writing.

**PIPE SCHEDULE:**

Mark	Dia.	Mat.	Description	Sketch	Qty	Rate	Amount	
							R	c
C/1	450mm NB	M.S. 9mm w.t.	double flanged pipe 6000mm long		3			
C/2	450mm NB	M.S. 9mm w.t.	double flanged pipe 5325mm long		1			

Mark	Dia.	Mat.	Description	Sketch	Qty	Rate	Amount		
							R	c	
C/3	450mm NB	M.S. 9mm w.t.	double flanged S bend 2025mm long and 675mm c to f with duck foot support		1				
C/4	450mm NB	M.S. 9mm w.t.	double flanged radial sweep tee 1350mm long with branch 675mm c to f		1				
C/5	450mm NB.	M.S. 9mm w.t.	double flanged 90° bend 675mm c to f		1				
C/6	450mm NB	M.S	blank flange		1				
TOTAL CARRIED FORWARD TO ITEM C.1.1 ON PAGE 9									

\_\_\_\_\_  
SIGNATURE OF BIDDER

\_\_\_\_\_  
DATE

***\*FOR OFFICE USE ONLY\****

**AS AGREED BY :-**

LINE/PROJECT MANAGER: \_\_\_\_\_ DATE: \_\_\_\_\_

ACQUISITION MANAGER: \_\_\_\_\_ DATE: \_\_\_\_\_

**APPROVED BY:**

SUPPLY CHAIN MANAGER: \_\_\_\_\_ DATE: \_\_\_\_\_

**QUOTATION NO Q??/2011**  
**SOL PLAATJE MUNICIPALITY**  
**THE REPLACEMENT OF A 450MM Ø STEEL PIPE AT NEWTON RESERVOIR COMPLEX**  
**SCHEDULE A: PRELIMINARY AND GENERAL**

ITEM NO	PAYMENT CLAUSE	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
A.1	SABS 1200A 8.3	FIXED CHARGED ITEMS				
A.1.1	8.3.1	All contractual requirements	sum	1		
A.1.2	8.3.2	All overhead costs	sum	1		
A.2.	8.3.2.2	FACILITIES FOR CONTRACTOR				
		All other obligations and facilities (specify)				
A.2.1						
A.2.2						
A.2.3						
A.2.4						
A.2.5						
<b>SUB-TOTAL CARRIED FORWARD</b>						

**QUOTATION NO Q??/2011**  
**SOL PLAATJE MUNICIPALITY**  
**THE REPLACEMENT OF A 450MM Ø STEEL PIPE AT NEWTON RESERVOIR COMPLEX**  
**SCHEDULE B: SITE WORKS**

ITEM NO	PAYMENT CLAUSE	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	1200C	SITE CLEARANCE				
B.1	8.2.1	CLEAR AND GRUB				
B.1.1		Clear and grub the site and dewatering where necessary	m <sup>2</sup>	100		
B.2	1200D	EARTHWORKS				
B.2.1	8.3.1.2	Hand excavations to expose existing services	m <sup>3</sup>	20		
B.3	SABS	REMOVE EXISTING STRUCTURE				
B.3.1		Remove existing 450mm diameter steel down pipe from elevated tower and transport to site specified by municipality. Haul distance 3km	Sum	1		
B.4		SMALL CONCRETE WORKS				
B.4.1		Construction of a 1500 x 1500 x 350mm concrete (19/25MPa) plinth	Sum	1		
B.4		LANDSCAPING AND GRASSING				
		Restore surrounding to original conditions	Sum	1		
<b>SUB-TOTAL CARRIED FORWARD</b>						

QUOTATION NO Q??/2011

SOL PLAATJE MUNICIPALITY

THE REPLACEMENT OF A 450MM Ø STEEL PIPE AT NEWTON RESERVOIR COMPLEX

SCHEDULE C: PIPES & SPECIALS

ITEM NO	PAYMENT CLAUSE	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
C.1.1		PIPE S & SPECIALS  Supplying, testing and installation of pipes, fittings and specials brought forward from the Pipe Schedule	Sum	1		
<b>SUB-TOTAL CARRIED FORWARD</b>						

# DECLARATION OF INTEREST

**SQD 4**

1. No bid will be accepted from persons in the service of the State\* .
2. Any person, having a kinship with persons in the service of the State, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in the service of the State, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest bid.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid: -
  - 3.1 Full name .....
  - 3.2 Identity number .....
  - 3.3 Company registration number .....
  - 3.4 Tax reference number.....
  - 3.5 VAT registration number .....
  - 3.6 Are you presently in the service of the State\* YES  / NO 
    - 3.6.1 If so, furnish particulars .....
    - .....
  - 3.7 Have you been in the service of the State for the past 12 months YES  / NO 
    - 3.7.1 If so, furnish particulars .....
    - .....
  - 3.8 Do you have any relationship (family, friend, other) with persons YES  / NO   
in the service of the State and who may be involved with the evaluation and/or adjudication of this bid?
    - 3.8.1 If so, furnish particulars .....
    - .....
  - 3.9 Are you aware of any relationship (family, friend, other) between YES  / NO   
a bidder and any persons in the service of the State and who may be involved with the evaluation and/or adjudication of this bid?
    - 3.9.1 If so, furnish particulars .....

3.10 Are any of the company's directors, managers, principle shareholders or stakeholders in service of the State?

YES  / NO

3.11.1 If so, furnish particulars .....

.....

\* MSCM Regulations "in the service of the State" means to be -

- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

=====

### C E R T I F I C A T I O N

I, THE UNDERSIGNED (NAME) .....

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT.

I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

Date

.....

Position

Name of bidder

**PREFERENTIAL, HDI AND SPECIFIC GOALS BALANCED SCORECARD:**  
**(80/20 PREFERENCE POINT SYSTEM)**

**IMPORTANT: -**

**Failure on the part of a bidder to complete this section shall be interpreted to mean that the preference points for the following equity ownership by HDI and/or achieving the following goals are not claimed.**

**Penalty: -**

**Upon detecting any false claim or statement hereunder will result in the bidders de-registration and the bidder will be prevented from participation in future contracts for a period of three (3) years.**

**(1) Shareholding by HDI**

(See General Definitions in this document)

	<b>Description</b>	<b>Maximum Points</b>	<b>Percentage Ownership (%)</b>	<b># (See below) Percentage involvement of individuals Exercising control over Enterprise and are Shareholders (%)</b>
1.1	"Black People" Percentage Points" (See General Definitions in this document)	<b>10</b>		
1.2	Gender, percentage Ownership by Female Individuals.	<b>3</b>		
1.3	Disablement, percentage Ownership by Disabled Individuals	<b>2</b>		
1.4	Youth, percentage Ownership by Youth	<b>2</b>		

**(2) Specific Goals**

	<b>Description</b>	<b>Maximum Points</b>	<b>Mark if applicable</b>
1.1	Enterprise operating within the Frances Baard District Area	<b>3</b>	

**Signature of Bidder:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# **CONTROL** is the power to govern the financial and operating policies of an enterprise so as to obtain benefits from its activities and **INVOLVEMENT** refers to the degree / percentage active involvement in the day to day activities of the enterprise. Therefore the percentage indicated must be the percentage active involvement of individuals who have control over the enterprise and are shareholders.

# The Equity Ownership will be equated to the percentage active involvement for scoring and evaluating points.

**\* FOR OFFICE USE ONLY\***

<b>AS AGREED BY : -</b>	
LINE/PROJECT MANAGER: _____	DATE: _____
ACQUISITION MANAGER: _____	DATE: _____
<b>APPROVED BY:</b>	
SUPPLY CHAIN MANAGER: _____	DATE: _____

**METHOD OF POINTS CALCULATION (Continued)**

**ESTABLISHMENT OF HDI EQUITY OWNERSHIP IN AN ENTERPRISE**

Equity ownership shall be equated to the percentage of an enterprise which is owned by individuals classified as HDI's, or in the case of a company, the percentage shares that are owned by individuals classified as HDI's, who are actively involved in the management and daily business operations of the enterprise and exercise control over the enterprise, commensurate with their degree of ownership.

Where individuals are not actively involved in the management and daily business operations and do not exercise control over the enterprise commensurate with their degree of ownership, equity ownership may not be claimed.

**ADJUDICATION USING A POINT SYSTEM**

The bidder obtaining the highest number of points **may** be awarded the contract.

Preference points shall be calculated after prices have been brought to a comparative basis.

Points scored will be rounded off to 2 decimal places.

In the event of equal points scored, the bid **will** be awarded to the bidder scoring the highest number of points for specified goals.

**POINTS AWARDED FOR HISTORICALLY DISADVANTAGED INDIVIDUALS**

Equity claims for a trust will only be allowed in respect of those persons who are both trustees and beneficiaries and who are actively involved in the management of the trust.

Documentation to substantiate the validity of the credentials of the trustees contemplated above must be submitted.

Listed companies and tertiary institutions do not qualify for HDI preference points.

A consortium or joint venture may, based on the percentage of the contract value managed or executed by their HDI-members, be entitled to preference points in respect of an HDI.

A person awarded a contract as a result of preference for contracting with, or providing equity ownership to an HDI, may not subcontract more than 25% of the value of the contract to a person who is not an HDI or does not qualify for the same number or more preference for equity ownership.

**DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES**

- 1 This Municipal Quotation Document must form part of all quotes invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 Any quote may be rejected if the supplier, or any of it’s directors have: -
  - a. abused the municipality’s/municipal entity’s supply chain management system or committed any improper conduct in relation to such system;
  - b. been convicted for fraud or corruption during the past five years;
  - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
  - d. been listed in the Register for Bid Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the quote: -

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury’s database as a company or person prohibited from doing business with the public sector?  <b>(Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? <b>access this Register enter the National Treasury’s website, <a href="http://www.treasury.gov.za">www.treasury.gov.za</a>, click on the icon “Register for Tender Defaulters” or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		

Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

**CERTIFICATION**

***I, THE UNDERSIGNED (FULL NAME) .....  
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM  
IS TRUE AND CORRECT.***

***I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION  
MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE  
FALSE.***

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Bidder