



SOL PLAATJE MUNICIPALITY

INVITATION FOR QUOTATION

Q053/2011

SUPPLY AND DELIVERY OF CAD SOFTWARE

SUPPLIER _____

ADDRESS: _____ TEL NO: _____

_____ CELL NO.: _____

_____ FAX NO: _____

Prepared for:-
Sol Plaatje Municipality
Private Bag X5030
KIMBERLEY
8300

Prepared by: -
LINE MANAGER: Llewellyn Stevens
Private Bag x5030
KIMBERLEY
8300

Wednesday, 30 March 2011

SOL PLAATJE MUNICIPALITY**INVITATION FOR QUOTATIONS**

Directorate: **INFRASTRUCTURE & SERVICES** Section: **ELECTRICAL DEPT**

Contact person: **MARIUS MYBURGH** telephone: **053 8306415**

*Documents are obtainable from:
Contract Department, City Hall, 2 Market Square, Kimberley
Telephone: 053 8078482/3/9*

Date: **30 March 2011**

Reference No. **"Q053/2011"**

Q053/2011:

SUPPLY AND DELIVERY CAD SOFTWARE

***INVITATION FOR QUOTATIONS FOR ORDERS
ABOVE R30 000 BUT LESS THAN R200 000***

***ALL QUOTATIONS MUST BE SUBMITTED WITH A COMPLETED
PREFERENCE POINT SYSTEM PROCUREMENT CERTIFICATE***

***ANY QUOTE WILL NOT NECESSARILY BE ACCEPTED AND THE COUNCIL RESERVES
THE RIGHT TO ACCEPT THE WHOLE OR ANY PART OF ANY QUOTE***

***QUOTATIONS SUBMITTED BY NON-REGISTERED (DATA BASE) PROVIDERS WILL ONLY BE
CONSIDERED IF A VALID ORIGINAL TAX CLEARANCE CERTIFICATE
FROM SARS IS SUBMITTED WITH THIS QUOTATION (FOR AMOUNTS ABOVE R15000.00)***

GENERAL CONDITIONS

Quotations must be submitted using this official quotation form.

- (1) ***PRICES ALTERED BY MEANS OF CORRECTION FLUID WILL NOT BE CONSIDERED***
- (2) All quotations must be submitted with a completed Preference point system procurement certificate.
- (3) Prices quoted must include value added tax, delivery charges **and offloading to Municipal Stores in Industria Road, Ashburnham, Kimberley.**
- (4) Any quote will not necessarily be accepted and the Municipality reserves the right to accept the whole or any part of any quote and the bidder scoring the highest number of points will not necessarily be accepted.
- (5) **Preference will be given to Database Suppliers.**
- (6) Quotations submitted by non-registered (data base) providers will only be considered ***if a valid original tax clearance certificate from SARS is submitted with this quotation*** (for amounts above R15000.00) and if all information is submitted as required in the company profile form attached. **(Refer to listing Criteria Form, SQD 6.1)**

- (7) Quotations submitted by registered providers will only be considered if a copy of proof of registration is submitted with this quotation.
- (8) All quotations will be evaluated on a point system in accordance with the provisions of the Preferential Procurement Policy Framework Act No. 5 of 2000.
- (9) Sealed quotations, outwardly marked: **“Q053 /2011: Supply & Delivery CAD Software”** must be addressed to the ***Municipal Manager*** and placed in the: **Tender Box, Ground Floor, Main Entrance of the City Hall, 2 Market Square, Kimberley** not later than **11:00 on FRIDAY, 8 APRIL 2011.**
Quotations will be opened in public in the Boardroom of the City Hall immediately after closing the same day.
- (10) Invoices received before the last working day of each month will, as far as possible, be paid not later than the 15th day of the following month.

IS YOUR COMPANY REGISTERED AS AN AUTHORISED PROVIDER WITH SOL PLAATJE MUNICIPALITY?

YES NO IF YES, PROVIDE REGISTRATION NO. _____

DELIVERY TIME _____

SETTLEMENT DISCOUNT ALLOWED _____ % _____ DAYS

THESE QUOTED PRICE/S WILL HOLD GOOD UNTIL _____

AUTHORISED BY BIDDER: PRINT NAME: _____ SIGNATURE: _____

NAME OF COMPANY: _____

ADDRESS: _____

TELEPHONE NO. _____ FAX NO. _____

E-MAIL ADDRESS _____

PRICE SCHEDULE AND SPECIFICATIONS

Suppliers are to adhere strictly to the specifications given.
Not adhering to the specifications, will result in the quotation not being considered.

Description	Please Specify Brand Name	Quantity	Total price Inclusive of 14% vat & delivery charges
1. Perpetual license <u>* The same or similar to MicroStation *</u>		1	
2. Select Subscription <u>* The same or similar to MicroStation *</u>		1	
NETT TOTAL AMOUNT,			R

SPECIFICATIONS:

Printing & plotting options

2D PDF, Post Scrip and HPGL2/RTL printing support
2D and 3D PDF and U3D support
Batch and scheduled print processing
Support for resymbolization and prioritization for plot execution

Google Earth Publishing Tools

Support for Google Earth v4.0
Publish rich DGN, DWG and GIS models to the Google Earth KML file format
Capture Google Earth terrain models and aerial imagery for a realistic representation of the site
Play camera animations in Google Earth

Extensibility

Visual Basic for Applications (VBA) support
Customizable user interface

CAD Standards Management

CAD standards checking tools to provide valuable and accurate insight into the quality of CAD content and enable administrators to check CAD content against standards using Element Templates to increase the quality & consistency of all project content.

Design history

Record and review a complete history of changes to a DGN file and all DGN references
Restore previous design content from any working session throughout the life cycle of the DGN file

Undo changes in a file from a different work session, day, week, month or even a different year.

Supported formats

DGN file format provides cross - application compatibility for specialized industry application

Native read and write for all DGN file formats

Import capability for: DXF, 3DS, RDL, IGES, Parasolid, ACIS SAT, CGM, STEP, STL, Image & Text

Export capability for DXF, RDL, IGES, Parasolid, ACIS SAT, CGM, STEP, VRML World, STL, Google Earth KML, U3D,

Visible Edges & 2D.

Native DWG working

DWG work mode to maximize compatibility

AutoCAD keyboard command support

Digital signatures

Record all design stage changes and apply a digital signature for authenticity

Digital rights

Define secure permissions for viewing, editing and printing DGN files

Support for 2048-bit public/private keys and integrated with digital signature technology

Additional permissions features include access expiration dates

2D/3D Design productivity

All new interface with easy-to-use tool bar and menu system

All open views are active all of the time when working across 2D and 3D views

Comprehensive array of drafting and annotation tools

AccuDraw for dynamic control and input and Accusnap for intelligent and interactive snapping

Key board position assignments provide optimized navigation and selection of tools and tasks

Programmable mouse functionality to increase the performance of view and model navigation

File history navigation tools make it easy to manage large amounts of content within a distributed team

Work with multiple design models in a DGN file

Project explorer & link sets

Create link sets between files, models, saved views, references and elements within CAD, PDF and Microsoft

Office Files

Manage and navigate relationships of content within files such as drawings and specification documents

Manage drawing and document sets with automatic updates to all linked annotation

3D Modeling capabilities

Advanced and comprehensive wireframe, surface, mesh and feature-based solid modeling tools
Versatile editing and manipulation tools for carving and sculpting 3D geometry using Boolean operations

Google 3D Warehouse integration

Dynamically download and place model content from the Google 3D warehouse inside CAD program

Support for 3DS max files (Autodesk)

Animation

Real time animation tools including, animation tree view, time line or velocity graph and story board panel

Live on screen animator preview tool

Key frame & time based animation

References

Reference 2D/3D - DGN and DWG files in the same model file

Attach images as reference files including satellite and aerial site photos and scanned maps and drawings

Attach a model file as a reference file at different stages of development using Design History

Attach a PDF file as a reference file for a full 360 degree design, review and edit workflow

Raster manager

Multiple image format support up to 24-bit color including TIFF, JPG, CIT, COT, RLE etc.

Multiple wavelet compression formats ECW and MrSID are supported

Support for multi-page PDF documents

I/RAS B raster formats, JPEG 2000 format and ECW format support

**** FOR OFFICE USE ONLY****

AS AGREED BY : -

LINE/PROJECT MANAGER: _____ DATE: _____

ACQUISITION MANAGER: _____ DATE: _____

APPROVED BY:

SUPPLY CHAIN MANAGER: _____ DATE: _____

PREFERENTIAL, HDI AND SPECIFIC GOALS BALANCED SCORECARD:
(80/20 PREFERENCE POINT SYSTEM)

IMPORTANT: -

Failure on the part of a bidder to complete this section shall be interpreted to mean that the preference points for the following equity ownership by HDI and/or achieving the following goals are not claimed.

Penalty: -

Upon detecting any false claim or statement hereunder will result in the bidders de-registration and the bidder will be prevented from participation in future contracts for a period of three (3) years.

(1) Shareholding by HDI

(See General Definitions in this document)

	Description	Maximum Points	Percentage Ownership (%)	# (See below) Percentage involvement of individuals Exercising control over Enterprise and are Shareholders (%)
1.1	"Black People" Percentage Points" (See General Definitions in this document)	10		
1.2	Gender, percentage Ownership by Female Individuals.	3		
1.3	Disablement, percentage Ownership by Disabled Individuals	2		
1.4	Youth, percentage Ownership by Youth	2		

(2) Specific Goals

	Description	Maximum Points	Mark if applicable
1.1	Enterprise operating within the Frances Baard District Area	3	

Signature of Bidder: _____

Date: _____

CONTROL is the power to govern the financial and operating policies of an enterprise so as to obtain benefits from its activities and **INVOLVEMENT** refers to the degree / percentage active involvement in the day to day activities of the enterprise. Therefore the percentage indicated must be the percentage active involvement of individuals who have control over the enterprise and are shareholders.

The Equity Ownership will be equated to the percentage active involvement for scoring and evaluating points.

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AS AGREED BY : -	
LINE/PROJECT MANAGER: _____	DATE: _____
ACQUISITION MANAGER: _____	DATE: _____
APPROVED BY:	
SUPPLY CHAIN MANAGER: _____	DATE: _____

METHOD OF POINTS CALCULATION (Continued)

ESTABLISHMENT OF HDI EQUITY OWNERSHIP IN AN ENTERPRISE

Equity ownership shall be equated to the percentage of an enterprise which is owned by individuals classified as HDI's, or in the case of a company, the percentage shares that are owned by individuals classified as HDI's, who are actively involved in the management and daily business operations of the enterprise and exercise control over the enterprise, commensurate with their degree of ownership.

Where individuals are not actively involved in the management and daily business operations and do not exercise control over the enterprise commensurate with their degree of ownership, equity ownership may not be claimed.

ADJUDICATION USING A POINT SYSTEM

The bidder obtaining the highest number of points **may** be awarded the contract.

Preference points shall be calculated after prices have been brought to a comparative basis.

Points scored will be rounded off to 2 decimal places.

In the event of equal points scored, the bid **will** be awarded to the bidder scoring the highest number of points for specified goals.

POINTS AWARDED FOR HISTORICALLY DISADVANTAGED INDIVIDUALS

Equity claims for a trust will only be allowed in respect of those persons who are both trustees and beneficiaries and who are actively involved in the management of the trust.

Documentation to substantiate the validity of the credentials of the trustees contemplated above must be submitted.

Listed companies and tertiary institutions do not qualify for HDI preference points.

A consortium or joint venture may, based on the percentage of the contract value managed or executed by their HDI-members, be entitled to preference points in respect of an HDI.

A person awarded a contract as a result of preference for contracting with, or providing equity ownership to an HDI, may not subcontract more than 25% of the value of the contract to a person who is not an HDI or does not qualify for the same number or more preference for equity ownership.

DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Quotation Document must form part of all quotes invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 Any quote may be rejected if the supplier, or any of it’s directors have: -
 - a. abused the municipality’s/municipal entity’s supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Bid Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the quote: -

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury’s database as a company or person prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? access this Register enter the National Treasury’s website, www.treasury.gov.za, click on the icon “Register for Tender Defaulters” or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		

Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

CERTIFICATION

***I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM
IS TRUE AND CORRECT.***

***I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION
MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE
FALSE.***

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder