



SOL PLAATJE MUNICIPALITY

INVITATION FOR QUOTATION

Q 030/2011

COMPLETION OF INCOMPLETE HOUSES - DUNSTON PROJECT

SUPPLIER _____

ADDRESS: _____ TEL NO: _____

_____ CELL NO.: _____

_____ FAX NO: _____

Prepared for:-
Sol Plaatje Municipality
Private Bag X5030
KIMBERLEY
8300

Prepared by:-
LINE MANAGER: THAPELO BONOKWANE
Private Bag x5030
KIMBERLEY
8300

SOL PLAATJE MUNICIPALITY

INVITATION FOR QUOTATIONS

Directorate: **INFRASTRUCTURE & SERVICES** Section: **HOUSING SUPPORT CENTRE**

Contact person: **Thapelo Bonokwane** telephone: **082 3796117/0538712755**

*Documents are obtainable from:
Contract Department, City Hall, 2 Market Square, Kimberley
Telephone: 053 8078482/3/9*

Date: **1 MARCH 2011**

Reference No. **"Q 030/2011"**

Q 030/2011:
COMPLETION OF INCOMPLETE HOUSES-DUSTON PROJECT

***INVITATION FOR QUOTATIONS FOR ORDERS
ABOVE R30 000 BUT LESS THAN R200 000***

***ALL QUOTATIONS MUST BE SUBMITTED WITH A COMPLETED
PREFERENCE POINT SYSTEM PROCUREMENT CERTIFICATE***

***ANY QUOTE WILL NOT NECESSARILY BE ACCEPTED AND THE COUNCIL RESERVES
THE RIGHT TO ACCEPT THE WHOLE OR ANY PART OF ANY QUOTE***

***QUOTATIONS SUBMITTED BY NON-REGISTERED (DATA BASE) PROVIDERS WILL ONLY BE
CONSIDERED IF A VALID ORIGINAL TAX CLEARANCE CERTIFICATE
FROM SARS IS SUBMITTED WITH THIS QUOTATION (FOR AMOUNTS ABOVE R15000.00)***

GENERAL CONDITIONS

Quotations must be submitted using this official quotation form.

- (1) ***PRICES ALTERED BY MEANS OF CORRECTION FLUID WILL NOT BE CONSIDERED***
- (2) All quotations must be submitted with a completed Preference point system procurement certificate.

- (3) Prices quoted must include value added tax, delivery charges **and offloading to the Municipal Stores in Industria Road, Ashburnham, Kimberley (unless otherwise stated).**
- (4) Any quote will not necessarily be accepted and the Municipality reserves the right to accept the whole or any part of any quote and the bidder scoring the highest number of points will not necessarily be accepted.
- (5) **Preference will be given to Database Suppliers.**
- (6) Quotations submitted by non-registered (data base) providers will only be considered *if a valid original tax clearance certificate from SARS* is submitted *with this quotation* (for amounts above R15000.00) and if all information is submitted as required in the company profile form attached. **(Refer to listing Criteria Form, SQD 6.1)**

SQD1

- (7) Quotations submitted by registered providers will only be considered if a copy of proof of registration is submitted with this quotation.
- (8) All quotations will be evaluated on a point system in accordance with the provisions of the Preferential Procurement Policy Framework Act No. 5 of 2000.
- (9) Sealed quotations, outwardly marked: **“Q 030/2011: Completion of Incomplete Houses- Dunston Project”** must be addressed to the **Municipal Manager** and placed in the: **Tender Box, Ground Floor, Main Entrance of the City Hall, 2 Market Square, Kimberley** not later than **11:00 on THURSDAY, 10th MARCH 2011.**
Quotations will be opened in public in the Boardroom of the City Hall immediately after closing the same day.
- (10) Invoices received before the last working day of each month will, as far as possible, be paid not later than the 15th day of the following month.

IS YOUR COMPANY REGISTERED AS AN AUTHORISED PROVIDER WITH SOL PLAATJE MUNICIPALITY?

YES NO IF YES, PROVIDE REGISTRATION NO. _____

DELIVERY TIME _____

SETTLEMENT DISCOUNT ALLOWED _____ % _____ DAYS

THESE QUOTED PRICE/S WILL HOLD GOOD UNTIL _____

NAME OF BIDDER _____

AUTHORISED BY _____

NAME OF COMPANY: _____

ADDRESS: _____

TELEPHONE NO. _____ FAX NO. _____

E-MAIL ADDRESS _____

PRICE SCHEDULE AND SPECIFICATIONS

Suppliers are to adhere strictly to the specifications given.
Not adhering to the specifications, will result in the quotation not being considered.

SPECIAL CONDITION:

- 1) Suppliers MUST be registered with NHBC. (Proof to be submitted with quote).

Details	Quantity	<i>Price / each Inclusive of vat & delivery charges</i>	<i>Total price Inclusive of vat & delivery charges</i>
Completion of Incomplete Houses – Dunston Project	18		
NETT TOTAL AMOUNT, R			

Annexure RMR/1

SPECIFICATION
FOR WORK TO BE COMPLETED ON THE SITE NUMBERS MENTION IN DUNSTON
PROJECT FOR THE NHBC COMPLIANCE

- 23813** 1) Supply and fit new three lever lock to both external doors.
2) All window frames, to be serviced and leave in good working order to closed properly and open properly.
3) External doors to be sanded down, apply one sanding sealer coat and two coats of clear vanish.
4) All water supply pipes and waste water pipes to be properly secured to wall with approved brackets.
- 23823** 1) Supply and fit new peg stays to window frames of all window.
2) Frames to be serviced and leave in good working order, to close properly and open

properly.

- 3) Supply and fit new meranti F.L and B flush back door to front.
- 4) Supply and fit new three lever locks to both external doors.
- 5) Supply and fit new two lever lock to toilet door.
- 6) Supply and fit new copper elbow to supply line to zink.
- 7) All internal and external doorframes to be painted one undercoat and one coat high gloss paint.
- 8) All window frames to be painted one undercoat and one high gloss paint.

- 23879**
- 1) Supply and fit new hollow core door to toilet
 - 2) Fit to new toilet door new two lever lock.
 - 3) All window frames to be serviced to open and close properly and leave in good working order.
 - 4) Fit existing zink, supply new zink brackets to match existing houses and leave in perfect working order trap.
 - 5) Supply and install new porcelain p trap pan and new porcelain cistern with necessary fitting and leave in good working order.
 - 6) Install complete sewerage system that is trenching, laying of pipes connecting to toilet, gully, connecting to municipal sewer line and supplying of all material to connect the system and leave in working order.
 - 7) Supply and fit weather boards to both external doors.
 - 8) Build new beam filling around house.
 - 9) Supply and fit new ceiling board in lounge well secured to brandering and H strip.

- 23793**
- 1) Supply and fit new three lever mortice lock.
 - 2) Supply and fit new sliding stays to all windows frames.
 - 3) External doors to be sanded down to a smooth and even surface and painted with a sanding sealer and two coats clear vanish.
 - 4) Clean around edges of bath and neatly finish with silicon all around bath.
 - 5) All window frames window frames to be painted with one under coat and one coat high gloss paint.
 - 6) Supply and paint the house externally with two coats of approved cemcrete.

- 23808**
- 1) Fit existing zink supply to zink new bracket with all necessary fittings in leave in good working order.
 - 2) Supply and fit new "p trap porcelain pan with all necessary fitting and leave in good working order.

Complete the super structure by:

- 23900**
- 1) Supply and install complete roof with beams ceilings and I.B.R. sheets etc well secured to house.
 - 2) Build in beam filling
 - 3) All window frames brickwork to be finished off neatly
 - 4) All interior walls to be coated with 15mm plaster (4:1 cement mortar)
 - 5) Supply and install meranti external doors and hollow core internal lock.
 - 6) Fit external doors with three lever locks and internal doors with two lever locks
 - 7) Supply and install new 1.7m plastic bath, porcelain "P" trap pan and plastic cistern and toilet seat with all the necessary fittings taps included. In kitchen install new single bowl sink with brackets and all necessary fittings

- 8) Trenching for sewerage pipes. Supply and install all sewer pipes and connect to toilet gully and municipality sewer connection connect water supply and leave bathroom and toilet with zinc in good working order.
- 9) Sand down doors paint one sanding sealer and two coats clear varnish.
- 10) Paint externally walls with two coats of cemwash
- 11) Build bath close and plaster front
- 12) All window frames to be glazed with 4mm clear and obscure glass.

- 23861**
- 1) Supply and install new fittings to bath and toilet and leave in working order
 - 2) Build in new gully remove old gully
 - 3) Supply and fit redirect new pipes that waste water throws in gully not sewer line.
 - 4) Supply and fit new meranti external doors to both back and front.
 - 5) Move zink and tap with waste pipes from its current position and leave in working order.
 - 6) Clean around bath and neatly fill in with silicon around bath.

- 23860**
- 1) Supply and install and connect new fittings to bath and toilet and leave in perfect working order.
 - 2) Remove existing gully. Supply and install new gully to the satisfaction of municipality representative and .
 - 3) Supply and install new zink brackets and connect water and waste pipes and leave in working order

- 23888**
- 1) Remove existing plastering from walls.
 - 2) Plaster all internal walls with 4:1 cement mortar.

- 23890**
- 1) Sand down external doors apply a sealer coat and vanish doors with two coats of clear varnish.
 - 2) Paint all door frames with one undercoat and one coat high gloss paint.
 - 3) Sand down external doors and apply a sanding sealer and paint with coat clear vanish.
 - 4) Paint all external woodwork with carbolinuim
 - 5) Supply and fit new hollow core toilet door fit new door with new two lever montice lock.
 - 6) Supply and fit new water supply pipes including new waste water pipes and fittings to bathroom.
 - 7) Supply and install new sewer system and connect to bathroom and municipal sewer line.
 - 8) Supply and fit new peg stays to window frames.
 - 9) Where holes was chased through walls for plumbing work holes are to be neatly closed and the area around pipes neatly rounded off with a plaster band

- 23822**
- 1) Build beam filling around the house and all reveals are to be neatly rounded off.
 - 2) Sand down external doors apply a sanding sealer and paint two coats of clear varnish.
 - 3) Paint all door frames one undercoat and one coat high gloss paint.
 - 4) Supply and install new zink with all necessary brackets install supply water line with taps and all waste fittings and leave perfect working order.
 - 5) Supply and fit new sliding stays to window frames.
 - 6) Paint all window frames one under coat and one coat high gloss paint

- 23815** 1) Supply and fit new plastic toilet cistern
2) Supply and fit new toilet seat
3) Supply and fit new sliding stays to window frames.
- 23825** 1) Supply and fit new cornish to kitchen neatly mitred.
2) Paint doorframes with one undercoat and one coat high gloss paint.
3) Sand down external doors and apply a sanding sealer coat and vanish doors with two coats clear vanish.
4) Clear surround of bath and apply silicon neatly to bath.
5) Supply and install new plastic cistern and leave in perfect working order.
6) Supply and fit new cornish to toilet neatly metred.
7) Build beam filling to house.
- 23894** 1) Sand down external doors
Apply a sanding sealer and vanish doors with two coats clear varnish.
- 23895** 1) Sand down external doors
Apply a sanding sealer and vanish doors with two coats clear varnish.
- 23897** 1) Sand down external doors
Apply a sanding sealer and vanish doors with two coats clear varnish.
- 23898** 1) Trenching for new sewer line. Provide all new and fittings and install new sewer line with gully connected to municipal sewer connection and bathroom leave in perfect working order.
2) Open sewer pipe remove and fit new "Y" junction, redirect flow of sewer with new junction to municipalities connection.
- 23932** 1) Trench next to foundation where exterior walls overhang prepare and do underpinning with concrete.
2) Cast 1 metre apron finished off 300mm into ground at edge.

**** FOR OFFICE USE ONLY****

AS AGREED BY :-

LINE/PROJECT MANAGER: _____ DATE: _____

ACQUISITION MANAGER: _____ DATE: _____

APPROVED BY:

SUPPLY CHAIN MANAGER: _____ DATE: _____

DECLARATION OF INTEREST

SQD 4

1. No bid will be accepted from persons in the service of the State* .
2. Any person, having a kinship with persons in the service of the State, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in the service of the State, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest bid.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid: -
 - 3.1 Full name
 - 3.2 Identity number
 - 3.3 Company registration number
 - 3.4 Tax reference number.....
 - 3.5 VAT registration number
 - 3.6 Are you presently in the service of the State* YES / NO
 - 3.6.1 If so, furnish particulars
 -
 - 3.7 Have you been in the service of the State for the past 12 months YES / NO
 - 3.7.1 If so, furnish particulars
 -
 - 3.8 Do you have any relationship (family, friend, other) with persons YES / NO

in the service of the State and who may be involved with the evaluation and/or adjudication of this bid?

3.8.1 If so, furnish particulars
.....

3.9 Are you aware of any relationship (family, friend, other) between YES / NO
a bidder and any persons in the service of the State and who may be
involved with the evaluation and/or adjudication of this bid?

3.9.1 If so, furnish particulars
.....

SQD 4

3.10 Are any of the company’s directors, managers, principle YES / NO
shareholders or stakeholders in service of the State?

3.10.1 If so, furnish particulars
.....

3.11 Are any spouse, child or parent of the company’s directors, YES / NO
managers, principle shareholders or stakeholders in service
of the State?

3.11.1 If so, furnish particulars
.....

* MSCM Regulations “in the service of the State” means to be -

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

=====

CERTIFICATION

I, THE UNDERSIGNED (NAME)
 CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT.

I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE
 TO BE FALSE.

.....
 Signature Date

.....
 Position Name of bidder

SQD 6.1

 <p>Sol Plaatje Municipality</p>	<p>SOL PLAATJE MUNICIPALITY, KIMBERLEY</p> <p>LISTING CRITERIA</p>
--	--

- 1) **Company Name:**
- 2) **Contact Details:** Tel No: Fax No:.....Cell phone No:.....
- 3) **Postal Address:**
- 4) **VAT Registered:** Yes No **If registered, VAT Registration No:**
- 5) **Settlement Discount Allowed:** % for payment within.....days
- 6) **Bank Name:**
- 7) **Account No:** **Type of Account:** **Branch code:**.....
- 8) **Location in Sol Plaatje Municipal Area:** Yes No
- 9) **% owned by black male:**.....% **% wned by black female:** %
% owned by black youth:%
- 10) **% owned by disabled persons:**% **% owned by white female:**..... %
- 11) **Indicate Main Sector/ Please select one only:**
 Agriculture ; Mining and Quarrying ; Manufacturing ; Electricity, Gas, Water ;
 Construction ; Retail & Motor Trade & Repairs ; Wholesale Trade, Commercial Agents and
 Allied Services ; Catering & Accommodation & other Trade ; Transport, Storage &
 Communications; Finance and Business Services ; Community, Social and Personal

Services

12) **Amount of full time employed staff:** **Annual Turnover:** R.....
Asset Value (*excluding fixed property*): R.....

13) **Declaration of Interest:**

- Are you in the service of the State or have you been in the service of the State (including Municipal officials or councillors) in the previous 12 months?
- Are any close family members (spouse, child or parent) of a director, manager, shareholder or stakeholder of your company in the service of the State (including municipal officials or councillors) or has been in the service of the State during the previous 12 months?

SQD 6.2

SOL PLAATJE MUNICIPALITY



PREFERENCE POINT SYSTEM

PROCUREMENT CERTIFICATE

Preference point system for procurement with a Rand value equal to or above R30 000 but less than R200 000.

NAME OF FIRM: _____

POSTAL ADDRESS: _____

TELEPHONE NO: _____

CONTACT PERSON: _____

APPROVED REGISTRATION NO OBTAINED FROM SPM DATABSE: _____

**PREFERENCE POINTS CLAIM FORM IN TERMS OF
THE PREFERENTIAL PROCUREMENT REGULATIONS 2001
PURCHASES**

METHOD OF POINTS CALCULATION

The points system used is in accordance with the provisions of the Preferential Procurement Policy Framework Act, No. 5 of 2000.

This preference form must form part of all bids invited. It contains general information and serves as a claim form for Historically Disadvantaged Individuals (HDI's) preference points as well as a summary for preference points claimed for attainment of other specified goals.

N.B. :
BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF EQUITY OWNERSHIP BY HISTORICALLY DISADVANTAGED INDIVIDUALS (HDI'S) AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS 2001

The following preference point systems are applicable to all quotes:

- 1.1 The following preference point systems are applicable to all quotes: -
The 80/20 system for requirements with a Rand value of up to R200 000

- 1.2 Preference points for this bid shall be awarded for: -
(a) Price; and
(b) Specific contract participation goals, as specified in the attached forms

- 1.3 Failure on the part of a bidder to fill in and/or to sign this form may be interpreted to mean that preference points are not claimed.

- 1.4. The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

SOL PLAATJE MUNICIPALITY**METHOD OF POINTS CALCULATION**

- 1.5 Preference for being an HDI and/or achieving specified goals will be calculated separately and will be added to the points scored for functionality and prices.

80/20 Points

Price	80
HDI and Specific Contract Participation Goals	20

The following formula will be used to calculate the points for price and functionality: -

$$PS = P_c \times \left\{ 1 - \frac{P_t - P_{\min}}{P_{\min}} \right\}$$

Where

$$P_c = 80$$

PS = points scored for price of quote under consideration

P_t = Rand value of offer quote under consideration

P_{\min} = Rand value of lowest acceptable quote

**PREFERENCE POINTS CLAIM FORM IN TERMS OF
THE PREFERENTIAL PROCUREMENT REGULATIONS 2001**

PURCHASES

This preference form must form part of all bids invited. It contains general information and serves as a claim form for Historically Disadvantaged Individuals (HDI's) preference points as well as a summary for preference points claimed for attainment of other specified goals.

N.B.: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF EQUITY OWNERSHIP BY HISTORICALLY DISADVANTAGED INDIVIDUALS (HDI'S) AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS 2001

GENERAL DEFINITIONS

- 2.1 **“Acceptable bid”** means any bid which, in all respects, complies with the specifications and conditions of bid as set out in the bid document.
- 2.1.1.1 **“Bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods, works or services.
- 2.2 **“Black people”** is a generic term which means African, Coloureds and Indians as defined in the Broad – Based Black Empowerment Act (No.53 of 2003).
- 2.4 **“Comparative price”** means the price after the factors of a non-firm price and all unconditional discounts that can be utilised have been taken into consideration.
- 2.5 **“Consortium or joint venture”** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skills and knowledge in an activity for the execution of a contract.
- 2.5 **“Contract”** means the agreement that results from the acceptance of a bid by an organ of state.
- 2.7 **“Specific contract participation goals”** means the goals as stipulated in the Preferential Procurement Regulations 2001.
- 2.7.1 In addition to above-mentioned goals, the Regulations [12.(1)] also make provision for organs of State to give particular consideration to procuring locally manufactured products.
- 2.8 **“Control”** means the possession and exercise of legal authority and power to manage the assets, goodwill and daily operations of a business and the active and continuous exercise of appropriate managerial authority and power in determining the policies and directing the operations of the business.
- 2.9 **“Disability”** means, in respect of a person, a permanent impairment of a physical, intellectual, or sensory function, which results in restricted, or lack of, ability to perform an activity in the manner, or within the range, considered normal for a human being.
- 2.10 **“Equity Ownership”** means the percentage ownership and control, exercised by individuals within an enterprise.
- 2.11 **“Good standing”** means not being blacklisted or involved in illegal activities, must comply with the credit control policy with regard to payments for services and must have satisfactorily complied with present and previous contractual obligations.

SQD 6.2

GENERAL DEFINITIONS (Continued)

- 2.12 **“Historically Disadvantaged Individual (HDI)”** means a South African citizen
- (1) who, due to the apartheid policy that had been in place, had no franchise in national elections prior to the introduction of the Constitution of the Republic of South Africa, 1983 (Act No 110 of 1983) or the Constitution of the Republic of South Africa, 1993, (Act No 200 of 1993) (“the interim Constitution); and/or
 - (2) who is a female; and/or
 - (3) who has a disability:
 - (4) who is a youth
- provided that a person who obtained South African citizenship on or after the coming to effect of the Interim Constitution, is deemed not to be a HDI;
- 2.13 **“Management”** means an activity inclusive of control and performed on a daily basis, by any person who is a principal executive officer of the company, by whatever name that person may be designated, and whether or not that person is a director.
- 2.14 **“Owned”** means having all the customary elements of ownership, including the right of decision-making and sharing all the risks and profits commensurate with the degree of ownership interests as demonstrated by an examination of the substance, rather than the form of ownership arrangements.
- 2.15 **“Person”** includes reference to a juristic person.
- 2.16 **“Rand value”** means the total estimated value of a contract in Rand denomination that is calculated at the time of bid invitations and includes all applicable taxes and excise duties.
- 2.17 **“Small, Medium and Micro Enterprises (SMMEs)”** bears the same meaning assigned to this expression in the National Small Business Act, 1996 (No 102 of 1996).
- 2.18 **“Sub-contracting”** means the primary contractor’s assigning or leasing or making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.
- 2.19 **“Trust”** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person.
- 2.20 **“Trustee”** means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

PREFERENTIAL, HDI AND SPECIFIC GOALS BALANCED SCORECARD:
(80/20 PREFERENCE POINT SYSTEM)

IMPORTANT: -

Failure on the part of a bidder to complete this section shall be interpreted to mean that the preference points for the following equity ownership by HDI and/or achieving the following goals are not claimed.

Penalty: -

Upon detecting any false claim or statement hereunder will result in the bidders de-registration and the bidder will be prevented from participation in future contracts for a period of three (3) years.

(1) Shareholding by HDI

(See General Definitions in this document)

	Description	Maximum Points	Percentage Ownership (%)	# (See below) Percentage involvement of individuals Exercising control over Enterprise and are Shareholders (%)
1.1	"Black People" Percentage Points" (See General Definitions in this document)	10		
1.2	Gender, percentage Ownership by Female Individuals.	1		
1.3	Disablement, percentage Ownership by Disabled Individuals	1		
1.4	Youth, percentage Ownership by Youth	1		

(2) Specific Goals

	Description	Maximum Points	Mark if applicable
1.1	Enterprise operating within the Frances Baard District Area	7	

Signature of Bidder: _____

Date: _____

CONTROL is the power to govern the financial and operating policies of an enterprise so as to obtain benefits from its activities and **INVOLVEMENT** refers to the degree / percentage active involvement in the day to day activities of the enterprise. Therefore the percentage indicated must be the percentage active involvement of individuals who have control over the enterprise and are shareholders.

The Equity Ownership will be equated to the percentage active involvement for scoring and evaluating points.

**** FOR OFFICE USE ONLY****

AS AGREED BY : -	
LINE/PROJECT MANAGER: _____	DATE: _____
ACQUISITION MANAGER: _____	DATE: _____
APPROVED BY:	
SUPPLY CHAIN MANAGER: _____	DATE: _____

METHOD OF POINTS CALCULATION (Continued)

ESTABLISHMENT OF HDI EQUITY OWNERSHIP IN AN ENTERPRISE

Equity ownership shall be equated to the percentage of an enterprise which is owned by individuals classified as HDI's, or in the case of a company, the percentage shares that are owned by individuals classified as HDI's, who are actively involved in the management and daily business operations of the enterprise and exercise control over the enterprise, commensurate with their degree of ownership.

Where individuals are not actively involved in the management and daily business operations and do not exercise control over the enterprise commensurate with their degree of ownership, equity ownership may not be claimed.

ADJUDICATION USING A POINT SYSTEM

The bidder obtaining the highest number of points **may** be awarded the contract.

Preference points shall be calculated after prices have been brought to a comparative basis.

Points scored will be rounded off to 2 decimal places.

In the event of equal points scored, the bid **will** be awarded to the bidder scoring the highest number of points for specified goals.

POINTS AWARDED FOR HISTORICALLY DISADVANTAGED INDIVIDUALS

Equity claims for a trust will only be allowed in respect of those persons who are both trustees and beneficiaries and who are actively involved in the management of the trust.

Documentation to substantiate the validity of the credentials of the trustees contemplated above must be submitted.

Listed companies and tertiary institutions do not qualify for HDI preference points.

A consortium or joint venture may, based on the percentage of the contract value managed or executed by their HDI-members, be entitled to preference points in respect of an HDI.

A person awarded a contract as a result of preference for contracting with, or providing equity ownership to an HDI, may not subcontract more than 25% of the value of the contract to a person who is not an HDI or does not qualify for the same number or more preference for equity ownership.

BID DECLARATION

Bidders must complete the "Declaration of Interest" form at the end of this form.

DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Quotation Document must form part of all quotes invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 Any quote may be rejected if the supplier, or any of it’s directors have: -
 - a. abused the municipality’s/municipal entity’s supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Bid Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the quote: -

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury’s database as a company or person prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? access this Register enter the National Treasury’s website, www.treasury.gov.za, click on the icon “Register for Tender Defaulters” or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		

Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

CERTIFICATION

***I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM
IS TRUE AND CORRECT.***

***I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION
MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE
FALSE.***

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder