

SOL PLAATJE MUNICIPALITY

Office of the Municipal Manager
KIMBERLEY

26 February 2008

MEMBERS:

Cllr M K Thole (Chairperson)
Cllr H P Legwabe
Cllr M M Leven
Cllr P J Vorster
Cllr K Pretorius

Mr A K A Bhyat
Mr R Matthews

Municipal Manager
Chief Financial Officer
Advisor: National Treasury (D Ochei)

NOTICE is hereby given that the **OVERSIGHT COMMITTEE** meeting of the City Council will be held in the Council Chamber, Civic Offices, Kimberley on **WEDNESDAY, 27 FEBRUARY 2008** at **15:00**.

BUSINESS: 1. Discussion of the Oversight report

T F MASHILO
MUNICIPAL MANAGER

SOL PLAATJE MUNICIPALITY

MINUTES OF AN OVERSIGHT COMMITTEE MEETING
HELD ON WEDNESDAY, 27 FEBRUARY 2008 AT 15:00

(Established in terms of council resolution C212/07; C354/07 and C446/07)

PRESENT: The Speaker, Cllr M K Thole (Chairperson)
Cllr P J Vorster
Cllr M M Leven
Cllr H P Legwabe (from 15:50)

Advisor: National Treasury (D Ochei)
Acting Chief Financial Officer (A Klopper)

Community Members

Mr A K A Bhyat
Mr R Matthews

and the Administrative Officer: Committee Services

A. APOLOGIES:

Municipal Manager
Chief Financial Officer
Cllr K Pretorius

ABSENT:

None

B. CONFIRMATION OF MINUTES

RESOLVED:

1. That the minutes of the Informal Oversight Committee meeting held on 25 February 2008 be adopted and approved subject to the following:
 - 1.1 That the first sentence under heading no. 1 reads: *"Mr Matthews requested that every committee member must make inputs in terms of the Annual Report 2005/6."*
 - 1.2 That the second sentence reads: *"The Annual report 2006/7 presented to National Treasury was disregarded."*

C. MATTERS ARISING FROM THE MINUTES – 25-02-08

1. ANNUAL REPORT 2005/6

The Annual report 2005/6 will be tabled to council on 4 February 2008.

NOTED

MINUTES – OVERSIGHT COMMITTEE MEETING – 27-02-08

D. NEW MATTERS

2. TERMS OF REFERENCE

The Advisor: National Treasury informed the committee that the terms of reference will be presented on powerpoint at the next meeting.

NOTED

3. GOVERNMENT SERVICE DELIVERY LEVELS

Mr Bhyat made reference to an extract from the government gazette, i.e. Government Service Delivery Levels, and was read out to members. The Speaker felt the extract report is favoured for inclusion in the Oversight report to be presented to council. Mr Matthews stated that himself and Mr Bhyat would see how best to incorporate the extraction into the Oversight report, whereby the final draft be completed by Friday, 29 February 2008. The revised document will include recommendations to council.

RESOLVED:

1. That the extraction on Government Service Delivery Levels be amalgamated with the Oversight report on the Annual report 2005/6 and be presented to council on 4 February 2008.
2. That copies be made of the revised report for distribution at the council meeting.
3. That recommendations to council be stated in the report.

4. ANNUAL REPORT 2006/7

Mr Matthews stated that the Oversight report on the Annual Report 2006/7 was to be finalised by March 2008. The Annual report has to be redone, since inputs were not up to scratch from directorates, and thus will not be ready to deliver oversight on the report until later in the year. He also mentioned that the Annual report had to serve before the Audit Committee and this was not the case.

RESOLVED:

1. That Mr Matthews liaise with the ED: Corporate Services to enquire whether the Annual report 2006/7 was submitted to the Auditor-General.

5. NATIONAL TREASURY

The Advisor: National Treasury enlightened the committee on the findings of National Treasury on the Annual report 2006/7. He mentioned that they felt the report was not clear in terms of the effect of service delivery on rate-payers. The report was viewed as a “copy/paste” document and the information presented was either incomplete, did not make sense and did not have a document flow (absence of linked information).

NOTED

MINUTES – OVERSIGHT COMMITTEE MEETING – 27-02-08

6. BONUSES

The Speaker emphasised that the finance section take note that councillors and officials will not receive extra remuneration for serving on the Oversight Committee.

NOTED

The Speaker stated that the integrity of the institution needs to be maintained and that she must be made aware of officials who undermine authority.

She thanked members for their time and was impressed with their hard work.

The meeting closed at 16:20.

Speaker_____

Date_____