INVITATION FOR QUOTATIONS

Q103 /2017:

SUPPLY AND DELIVERY OF STRUCTURAL FIRE FIGHTING SUIT

SUPPLIER: ____________________________________________________________

PHYSICAL TRADING OFFICE ADDRESS: _________________________________

______________________________

______________________________

______________________________

______________________________

TEL NO: ____________________  CELL NO: _________________________________

FAX NO: ____________________  EMAIL ADDRESS: _________________________

Prepared for: -
Sol Plaatje Municipality
Private Bag X5030
KIMBERLEY
8300

Prepared by: -
ACQUISITIONER: B Mpotsang
Line Manager: Ryno Griesel
Private Bag x5030
KIMBERLEY
8300

SCOA Printing Vote No: 2414232060111jj1zz7e  Compile Date: 13 March 2017
SOL PLAATJE MUNICIPALITY

INVITATION FOR QUOTATIONS

Directorate: Community Services
Section: Emergency Services

Contact person: Ryno Griesel
Telephone: 0834448003

Date: 13 March 2017
Reference No. “Q103/2017”

SUPPLY AND DELIVERY OF STRUCTURAL FIRE FIGHTING SUIT

Documents are obtainable from:
SCU Contract Department, Abattoir Road, Stores Complex (Opposite Security), Kimberley
Telephone: 053 8078482/3/9

INVITATION FOR QUOTATIONS FOR ORDERS
ABOVE R30 000 BUT LESS THAN R200 000

ANY QUOTE WILL NOT NECESSARIILY BE ACCEPTED AND THE COUNCIL RESERVES
THE RIGHT TO ACCEPT THE WHOLE OR ANY PART OF ANY QUOTE

QUOTATIONS SUBMITTED WILL ONLY BE CONSIDERED IF THE BIDDER HAS BEEN APPROVED ON THE CENTRAL SUPPLIER DATABASE (CSD) ON THE NATIONAL TREASURY’S WEBSITE (www.csd.gov.za); COMPLETED AND
SUBMITTED ALL DOCUMENTS AS PER LISTING CRITERIA IN THE ATTACHED DOCUMENT AND
THE BIDDER COMPLIES WITH THE REQUIREMENTS OF THE ATTACHED MQD 2.

GENERAL CONDITIONS

Quotations must be submitted using this official quotation form.

(1) It must be stated that such envelope contains a bid and the contract reference number must appear on the envelope.

(2) Bidders are required to confirm the status of their Municipal Rates and Service Accounts. A current(30days) Municipal Rates and Service account, letters from Landlords or a Valid Lease Agreement and letters and or invoices from the Body Corporate will be accepted. Such confirmation documents MAY NOT be older than 30 days. See Listing Criteria in this document.

(3) Should a bidder fail to maintain this status after the contract is awarded; the Council may cancel this contract or make single or multiple deductions from any payment claims in terms of the contract to the amount equal to any outstanding amounts owed to the municipality. The bidder shall have no right whatsoever to claim damages resulting from such action.
A **certified copy** of the B-BBEE certificate **must** be included in this bid document to qualify for relevant points claimed as per MQD 6.1 Certificate.

Prices quoted must include value added tax, delivery charges.

All quotations will be evaluated on a point system in accordance with the provisions of the Preferential Procurement Policy Framework Act No. 5 of 2000 and the revised Preferential Procurement Regulations 2011.

Sealed quotations, outwardly marked: “**Q103/2017:** Supply & Delivery of Structural Fire Fighting Suit” **must** be addressed to the Municipal Manager and placed in the Tender Box (Opposite Security), Abattoir Road, Municipal Stores Complex, Kimberley not later than 11:00 28 March, 2017.

**Quotations will be opened in public in the SCU Boardroom, Abattoir Road, Municipal Stores Complex, and Kimberley immediately after closing the same day.**

Invoices received before the last working day of each month will, as far as possible, be paid not later than the 15th day of the following month.

DELIVERY TIME ____________________________________________________________

SETTLEMENT DISCOUNT ALLOWED _________________________% _________________________DAYS

THESE QUOTED PRICE/S WILL HOLD GOOD UNTIL ________________________________

NAME OF BIDDER ______________________________________________________________

AUTHORISED BY THE BIDDER: PRINT NAME ___________________________ SIGNATURE ____________

NAME OF COMPANY: __________________________________________________________________________

POSTAL ADDRESS: __________________________________________________________________________

TELEPHONE NO. ________________________________ FAX NO. ________________________________

E-MAIL ADDRESS __________________________________________________________________________
TAX CLEARANCE CERTIFICATE REQUIREMENTS

TO AVOID DISQUALIFICATION this page (MQD2) MUST BE FULLY COMPLETED and signed by two witnesses.

It is a condition of bid that the taxes of the successful bidder must be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder’s tax obligations. Bids will not be considered if these requirements are not met.

1. Previously a taxpayer (bidder) was required to submit a valid, original paper Tax Clearance Certificate (TCC), the tax payer/bidder MUST now submit TAX COMPLIANCE STATUS PIN NO. Bids WILL NOT be considered if the correct PIN NO and Tax Reference Number are not included in this document.

2. Applications for the Tax Clearance Certificates MUST be made via eFiling. In order to use this provision, taxpayers will need to register with SARS as eFilers through the website www.sars.gov.za or contact the SARS Contact Centre on 0800007277.

3. The bidder (Name) ………………………………………………… Hereby grants Sol Plaatje Local Municipality

   Permission to use the following TAX COMPLIANCE STATUS PIN NO …………………………………………………

   With reference to the following Tax reference Number……………………………………………………………………

4. The bidder (Name) ………………………………………………… Hereby further grants SARS permission to disclose the bidders TAX COMPLIANCE STATUS to Sol Plaatje Local Municipality on an on-going basis during the Contract Term.

5. A bidder who appoints a Sub-Contractor / Joint Venture / Consortia to execute a portion of a contract (Sub-Contractor in excess of National Treasury threshold) must ensure that each appointment is TAX COMPLIANT and remains TAX COMPLIANT for the duration of the contract. Successful bidders must provide Sol Plaatje Local Municipality authority from their appointments confirming that SARS may, on an on-going basis during the contract term, disclose the appointed Sub-Contractor / Joint Venture / Consortia TAX COMPLIANCE STATUS.

6. A bidder who acts on behalf of an undisclosed principal must disclose such a fact upon submission of a bid as well as identity of that principal. The TAX COMPLIANCE STATUS of that principle must be verified in the same manner as that of the bidder. The same principle applies mutatis mutandis to any Sub-Contractor / Joint Venture / Consortia appointed by a successful bidder to execute a portion of a contract.

7. The TAX COMPLIANCE STATUS of all parties must be disclosed and verified if the bidder consist of a partnership and

8. A bidder, who is not resident in the Republic of South Africa, must apply for TAX CLEARANCE at SARS.

SIGNATURE OF BIDDER ……………………………………………  DATE: ……………………………

CAPACITY UNDER WHICH THIS BID IS SIGNED: ………………………………………………………………………

WITNESS 1 ……………………………………………………………  DATE: ……………………………

WITNESS 2 ……………………………………………………………  DATE: ……………………………
<table>
<thead>
<tr>
<th><strong>SOL PLATJJE MUNICIPALITY, KIMBERLEY</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MANDATORY</strong> <strong>LISTING CRITERIA</strong></td>
</tr>
</tbody>
</table>

**CENTRAL SUPPLIER DATABASE REGISTRATION NUMBER (CSD):** ________________________________

<table>
<thead>
<tr>
<th><strong>1</strong></th>
<th>Company name</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><strong>2</strong></th>
<th>Contact details</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Telephone Number</td>
</tr>
<tr>
<td></td>
<td>_______________</td>
</tr>
<tr>
<td>Email address</td>
<td>____________________________________________</td>
</tr>
<tr>
<td>Contact person:</td>
<td>____________________________________________</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>3</strong></th>
<th>Postal Address:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><strong>4</strong></th>
<th>VAT registered</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Yes ☐</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>5</strong></th>
<th>Settlement discount allowed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>__________₁ %</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>6</strong></th>
<th>Bank account details</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Account No.:</td>
</tr>
<tr>
<td>Bank Name</td>
<td></td>
</tr>
<tr>
<td>Branch Name</td>
<td></td>
</tr>
<tr>
<td>Bank account type</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>7</strong></th>
<th>Business Municipal Rates and Service Account Number:</th>
</tr>
</thead>
<tbody>
<tr>
<td>**A current (30 days) account, or Lease Agreement in the case of a Landlord responsible for account, **must be attached to this document **</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>8</strong></th>
<th>Located in Sol Plaatje Municipal Area</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Yes ☐</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>9</strong></th>
<th>% owned by black male: ______________%</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>% owned by black female: _____________%</td>
</tr>
<tr>
<td></td>
<td>% owned by black youth: ______________%</td>
</tr>
<tr>
<td></td>
<td>% owned by white female: _____________%</td>
</tr>
<tr>
<td></td>
<td>% owned by disabled persons: __________%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>10</strong></th>
<th>B-BBEE status level of contribution:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>11</strong></th>
<th>Indicate main sector. Please select one (1) only:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Agriculture ☐; Mining and Quarrying ☐; Manufacturing ☐; Electricity, Gas, Water ☐; Construction ☐; Retail &amp; Motor Trade &amp; Repairs ☐; Wholesale Trade, Commercial Agents and Allied Services ☐; Catering &amp; Accommodation &amp; other Trade ☐; Transport, Storage &amp; Communications ☐; Finance and Business Services ☐; Community, Social and Personal Services ☐</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>12</strong></th>
<th>Amount full time employed staff: __________</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Annual Turnover: R_________________________</td>
</tr>
<tr>
<td></td>
<td>Asset Value (Excluding fixed property) R_________________________</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>13</strong></th>
<th>It is the responsibility of the Supplier/Bidder to inform Sol Plaatje Municipality of any changes during the contract period</th>
</tr>
</thead>
<tbody>
<tr>
<td>NAME (PRINT)</td>
<td>SIGNATURE:</td>
</tr>
<tr>
<td>--------------</td>
<td>------------</td>
</tr>
<tr>
<td>CAPACITY:</td>
<td></td>
</tr>
<tr>
<td>WITNESS (NAME):</td>
<td>SIGNATURE:</td>
</tr>
<tr>
<td>DATE:</td>
<td></td>
</tr>
</tbody>
</table>
ATTACH PROOF OF CSD DATABASE REGISTRATION HERE
ATTACH THE RECENT MUNICIPAL ACCOUNT OR AGREEMENTS AS PER GENERAL CONDITIONS NO: 2 (MQD 1)
SUPPLY AND DELIVERY OF STRUCTURAL FIRE FIGHTING SUIT

PRICE SCHEDULE AND SPECIFICATIONS AND SPECIAL CONDITIONS

Suppliers are to adhere strictly to the specifications given. Non-adherence to the specifications will result in the quotation not being considered.

SPECIFICATION AND SPECIAL CONDITION

1. The items requested must comply with the specifications of the S.A.B.S and NFPA standards.
2. Quantities will verify dependent on the needs of the Emergency Services and the quoted prices.
3. Evaluation of this quote is subject to completion of the Local Content Declaration (MQD6.2 and Templates) failure to comply will lead to disqualification

PRICE SCHEDULE

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>TOTAL PRICE (incl. VAT)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Structural Fire Fighting Suit</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>(Quantities depend on prices)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL R</td>
</tr>
</tbody>
</table>


1. **SCOPE:**

This specification covers the requirements for firefighting protective clothing for the Sol Plaatje Emergency Services and is based on the National Standard.

**PROTECTIVE CLOTHING:**

Structural Fire Fighting Suit

**DEFINITIONS:**

For the purpose of this specification the definitions given in the following will apply:

A. S.A.B.S. 04, SABS 1362, SABS 0101,

**PROTECTIVE CLOTHING:**

Protective uniform intended to provide personal protection during fire fighting, rescue, emergency medical and any other emergency and/or special operations.
ITEM 1: STRUCTURAL FIRE FIGHTING SUIT

1. Standard Design:
   a. The complete suit shall comply fully with all relevant standards as set in the NFPA 1971 (1999) codes, as amended.
   b. The suit shall consist of a coat and trousers.
   c. The minimum overlap between the coat and trousers shall be 250 mm.
   d. Each garment shall consist of a composite of an outer shell, vapour barrier, thermal barrier and lining.
   e. The vapour barrier, thermal barrier and lining shall form the inner shell and shall be detachable from the outer shell.
   f. The suits shall be made in seven (7) sizes labeled: Small, Medium, Large, XLarge,
   g. XX-Large, XXX-Large and Special Size. Special size suits shall be made to fit for individual personnel, where standard sizes will not fit and protect adequately.

2. Fabric and Garment Requirements:
   a. Outer Material (Shell):
      ii. The fabric shall withstand at least 350 cycles on the Taber Abrasion Machine without the
         iii. Material holing (90% of material weight retained).
      iv. The TPP (Thermal Protective Performance) shall be no less than 45 cal/cm² on the composite of the material on
         offer.
      v. The tensile strength of the outer material after 5 seconds TTP exposure shall not be less than 75 kg in warp and fill.
      vi. The garments shall comply with the NFPA 1971 (1999) standards for: Seam strength, High visibility, Hardware and
         Label legibility.
      vii. Only yarns guaranteed by the manufacturer to 260°C and S.A.B.S./NFPA shall be used.
      viii. All raw edges and seams shall be overlocked by using at least five (5) strands of yarn.

3. Vapour Barrier:
   a. The fabric shall have NFPA 1971, 1976, 1999 (1997) approval for:
      i. Flame Resistance
      ii. Heat Resistance
      iii. Water Resistance
      iv. Liquid Resistance
      v. Viral Resistance (Bacteriophage)
      vi. Strength
      vii. Resistance to penetration by fire ground chemicals.
   b. The fabric shall be breathable with a Ret value of less than 130 x 10³ m²mbar/watt. (Ret - Resistance to evaporative heat
      transfer).

4. Thermal Barrier & Lining:
   a. The fabric shall have NFPA 1971 (1997) approval for:
      i. Flame Resistance
      ii. Heat Resistance
      iii. Thermal Resistance
      iv. Cleaning Shrinkage
      v. Strength

5. Requirements for Protective coats:
   a. The outer shell shall be of a single layer construction throughout.
   b. All seams shall be double stitched.
   c. The coat shall be of medium length (700 mm for size large).
d. The coat shall have a double closure front with 50 mm Velcro and a heavy duty zip. The zip shall comply with the standards as set in NFPA 1971.

e. There shall be no seams on the shoulders. Sleeves shall be constructed in such a way as to afford maximum movement.

f. The sleeve cuffs shall be reinforced.

g. The arms of the coat shall be designed to facilitate the maximum amount of free arm movement.

h. Shoulder and elbow padding is required. The elbow pads shall be oval shaped. The padding shall consist of a polymer-coated kevlar with a heat resistant material sandwiched between the shell and the kevlar. The padding shall be stitched onto the outer shell using double stitching. On the shoulders a thicker padding is required for more comfort when wearing a breathing apparatus.

i. The vapour barrier, thermal barrier and lining together shall form the inner garment.

j. The inner jacket shall be attached to the outer jacket by means of a heavy-duty zip and Velcro with snaps at the arms.

k. The inner jacket shall be equipped with wristlets and thumb loops in accordance with the NFPA 1971 standards, as amended.

l. The jacket shall include inverted pleats. The two pleats shall be set in the back of the outer shell and shall start at the shoulder and extend to the hem of the jacket. The liner shall feature a single inverted pleat situated in the upper middle of the back. If no pleats are supplied provision shall be made in the design of the coat to allow free movement of the arms without any discomfort.

**Pockets**

1. Two (2) pleated waterproof side pockets shall be fitted to the coat. The size of these pockets shall be 275 mm x 225 mm with a 75 mm pocket-flap held down by two (2) Velcro squares.

2. Each jacket shall have a pocket designed to carry a helmet torch. The measurement of the torch is approximately 170 mm long x 50 mm diameter. The pocket shall be of a box type construction and shall have a drainage eyelid in the bottom. The pocket shall be closed off with a pocket-flap fastened with a Velcro Square. The flashlight pocket shall be next to the right hand side pocket.

3. A radio pocket shall be fitted onto the left chest. The pocket shall be so positioned not to hinder the Breathing Apparatus shoulder straps. The pocket shall feature a pocket flap with an insertion for the antenna. The pocket flap shall be closed with a Velcro square.

4. A microphone strap shall be mounted horizontally high up on the chest for easy access. The strap shall be approximately 50 mm long. The strap shall be sewn to the coat at the ends only.

5. All pockets shall be of the same material as the outer shell.

6. A pocket shall be placed on each side on the inside of the inner shell. These pockets shall be constructed of the same material as the inner shell.

**Collar**

1. The collar shall be of a double layer of the same material as the outer shell and shall have a layer of the quilted thermal barrier in the middle thereof.

2. A storm-flap, constructed the same as the collar, shall be fitted in such a way as to ensure a “Dry Suit”.

6. **Requirements for protective trousers**

a. The trousers shall be shaped in such a way that it will provide a tailored fit.

b. The trousers shall extend no less than 150 mm above the waist.

c. Super heavy-duty suspenders shall be permanently fitted to the trousers. A mechanism to prevent the straps from sliding from the shoulders shall be incorporated into the suspenders.

d. The main body of the suspenders shall be constructed of non-elastic webbing.

e. The suspenders shall be no less than 50 mm wide.

f. The suspenders shall be equipped with two non-slip thermoplastic slide fasteners for adjustment.

g. On the back 50 mm wide elastic webbing shall be stitched to the non-elastic webbing.

h. The left and right suspender belt shall be connected with 50 mm elastic webbing at the back.
i. Provision shall be made for a fly flap in the trousers. This fly flap shall be fastened with
j. Velcro along the entire length. The fly flap shall taper from top to bottom.
k. The cuff area of the trousers shall be reinforced.
I. The leg ends shall be wide enough to fit over the bunker boots. The bottom leg seam of the inner shell shall be fitted with an elastic band.
m. The knee area shall be reinforced with polymer coated Kevlar squares. The knee reinforcing shall be constructed in the same way as the shoulder pads.

7. Reflective Trims:
a. Retro-reflective fluorescent trims in accordance with the NFPA 1971 (1997) shall be fitted to the suit.
b. All trims shall be 3M type 9487.
c. The trims shall be 50 mm wide throughout.
d. All trims shall be double stitched.
e. The colour of the trims shall be lime-yellow with a silver strip in the centre.
f. The trims shall be positioned as specified.

* FOR OFFICE USE ONLY*

AS AGREED BY: -
LINE/PROJECT MANAGER: ___________________________ DATE: ___________________________

MANAGER ACQUISITIONING: ___________________________ DATE: ___________________________

APPROVED BY: -
MANAGER: SUPPLY CHAIN: ___________________________ DATE: ___________________________
PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2011

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution.

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R1 000 000 (all applicable taxes included); and

1.2 The value of this bid is estimated to exceed/not exceed R1 000 000 (all applicable taxes included) and therefore the 80/20 system shall be applicable.

1.3 Preference points for this bid shall be awarded for:

(a) Price; and
(b) B-BBEE Status Level of Contribution.

1.3.1 The maximum points for this bid are allocated as follows:

<table>
<thead>
<tr>
<th>POINTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PRICE</strong></td>
</tr>
<tr>
<td><strong>B-BBEE STATUS LEVEL OF CONTRIBUTION</strong></td>
</tr>
</tbody>
</table>

Total points for Price and B-BBEE must not exceed 100

1.4 Failure on the part of a bidder to fill in and/or to sign this form and submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS) or a Registered Auditor approved by the Independent Regulatory Board of Auditors (IRBA) or an Accounting Officer as contemplated in the Close Corporation Act (CCA) together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.5 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.
2. **DEFINITIONS**

2.1 “all applicable taxes” includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;

2.2 “B-BBEE” means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;

2.3 “B-BBEE status level of contributor” means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

2.4 “bid” means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;

2.5 “Broad-Based Black Economic Empowerment Act” means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

2.6 “comparative price” means the price after the factors of a non-firm price and all unconditional discounts that can be utilised have been taken into consideration;

2.7 “consortium or joint venture” means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;

2.8 “contract” means the agreement that results from the acceptance of a bid by an organ of state;

2.9 “EME” means any enterprise with an annual total revenue of R5 million or less;

2.10 “Firm price” means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;

2.11 “functionality” means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;

2.12 “non-firm prices” means all prices other than “firm” prices;

2.13 “person” includes a juristic person;

2.14 “rand value” means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;

2.15 “sub-contract” means the primary contractor’s assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;
2.16 "total revenue" bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the Government Gazette on 9 February 2007;

2.17 “trust” means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and

2.18 “trustee” means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

3. ADJUDICATION USING A POINT SYSTEM

3.1 The bidder obtaining the highest number of total points will be awarded the contract.

3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts;

3.3 Points scored must be rounded off to the nearest 2 decimal places.

3.4 In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.

3.5 However, when functionality is part of the evaluation process and two or more bids have scored equal points, including equal preference points for B-BBEE, the successful bid must be the one scoring the highest score for functionality.

3.6 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

4. POINTS AWARDED FOR PRICE

4.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

\[
P_s = 80 \left(1 - \frac{P_t - P_{\text{min}}}{P_{\text{min}}} \right)
\]

Where

\(P_s\) = Points scored for comparative price of bid under consideration

\(P_t\) = Comparative price of bid under consideration

\(P_{\text{min}}\) = Comparative price of lowest acceptable bid
5. Points awarded for B-BBEE Status Level of Contribution

5.1 In terms of Regulation 5 (2) and 6 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

<table>
<thead>
<tr>
<th>B-BBEE Status Level of Contributor</th>
<th>Number of points (80/20 system)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>18</td>
</tr>
<tr>
<td>3</td>
<td>16</td>
</tr>
<tr>
<td>4</td>
<td>12</td>
</tr>
<tr>
<td>5</td>
<td>8</td>
</tr>
<tr>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>7</td>
<td>4</td>
</tr>
<tr>
<td>8</td>
<td>2</td>
</tr>
<tr>
<td>Non-compliant contributor</td>
<td>0</td>
</tr>
</tbody>
</table>
ATTACH CERTIFIED COPY OF B-BBEE CERTIFICATE HERE
5.2 Bidders who qualify as EMEs in terms of the B-BBEE Act must submit a certificate issued by an Accounting Officer as contemplated in the CCA or a Verification Agency accredited by SANAS or a Registered Auditor. Registered auditors do not need to meet the prerequisite for IRBA’s approval for the purpose of conducting verification and issuing EMEs with B-BBEE Status Level Certificates.

5.3 Bidders other than EMEs must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a Verification Agency accredited by SANAS.

5.4 A trust, consortium or joint venture, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.

5.5 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.

5.6 Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.

5.7 A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.

5.8 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.

6. BID DECLARATION

6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

7. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.3.1.2 AND 5.1

7.1 B-BBEE Status Level of Contribution: ............ = .............(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 5.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or an Accounting Officer as contemplated in the CCA).

8. SUB-CONTRACTING

8.1 Will any portion of the contract be sub-contracted? YES / NO (delete which is not applicable)

8.1.1 If yes, indicate:

(i) what percentage of the contract will be subcontracted? ...........................................

(ii) the name of the sub-contractor? ........................................................................

(iii) the B-BBEE status level of the sub-contractor? ........................................

(iv) whether the sub-contractor is an EME? YES / NO (delete which is not applicable)
9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of firm : ............................................................................................................

9.2 VAT registration number : ..........................................................................................

9.3 Company registration number : ..................................................................................

9.4 TYPE OF COMPANY/ FIRM

☐ Partnership/Joint Venture / Consortium
☐ One person business/sole propriety
☐ Close corporation
☐ Company
☐ (Pty) Limited
[TICK APPLICABLE BOX]

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

........................................................................................................................................
........................................................................................................................................
........................................................................................................................................
........................................................................................................................................
........................................................................................................................................

9.6 COMPANY CLASSIFICATION

☐ Manufacturer
☐ Supplier
☐ Professional service provider
☐ Other service providers, e.g. transporter, etc.
[TICK APPLICABLE BOX]

9.7 MUNICIPAL INFORMATION

Municipality where business is situated ..........................................................................
Registered Account Number ...............................................................
Stand Number ....................................................................................

9.8 TOTAL NUMBER OF YEARS THE COMPANY/FIRM HAS BEEN IN BUSINESS?

..............................................................

9.9 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:
(i) The information furnished is true and correct;

(ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.

(iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;

(iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

(a) disqualify the person from the bidding process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution

WITNESSES:

1. .......................................................... ..........................................................

SIGNATURE(S)OF BIDDER(S)

2. .......................................................... DATE:............................................

ADDRESS:..........................................

....................................................

....................................................

....................................................
DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1 This Municipal Bidding Document must form part of all bids invited.

2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.

3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
   a. abused the municipality’s / municipal entity’s supply chain management system or committed any improper conduct in relation to such system;
   b. been convicted for fraud or corruption during the past five years;
   c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
   d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).

4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

<table>
<thead>
<tr>
<th>Item</th>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.1</td>
<td>Is the bidder or any of its directors listed on the National Treasury’s Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td></td>
<td>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <em>audi alteram partem</em> rule was applied).</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>The Database of Restricted Suppliers now resides on the National Treasury’s website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) and can be accessed by clicking on its link at the bottom of the home page.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.1.1</td>
<td>If so, furnish particulars:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
4.2 | Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?  
*Register for Tender Defaulters can be accessed on the National Treasury’s website ([www.treasury.gov.za](http://www.treasury.gov.za)) by clicking on its link at the bottom of the home page.* | Yes | No |

4.2.1 | If so, furnish particulars: |

4.3 | Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years? | Yes | No |

4.3.1 | If so, furnish particulars: |

<table>
<thead>
<tr>
<th>Item</th>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.4</td>
<td>Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

4.4.1 | If so, furnish particulars: |

<table>
<thead>
<tr>
<th>Item</th>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.5</td>
<td>Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

4.7.1 | If so, furnish particulars: |
CERTIFICATION

I, THE UNDERSIGNED (FULL NAME) …………………………………………………..
CERTIFY THAT THE INFORMATION FURNISHED ON THIS
DECLARATION FORM TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD
THIS DECLARATION PROVE TO BE FALSE.

………………………………………... .......................................................
Signature  Date

………………………………………... .......................................................
Position  Name of Bidder
DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1. This Municipal Bidding Document must form part of all bids invited.

2. It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.

3. The bid of any bidder may be rejected if that bidder, or any of its directors have:
   a. abused the municipality’s / municipal entity’s supply chain management system or committed any improper conduct in relation to such system;
   b. been convicted for fraud or corruption during the past five years;
   c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
   d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).

4. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

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<thead>
<tr>
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<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

The Database of Restricted Suppliers now resides on the National Treasury’s website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.

4.1.1 If so, furnish particulars:
<table>
<thead>
<tr>
<th>Item</th>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.2</td>
<td>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? Register for Tender Defaulters can be accessed on the National Treasury’s website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) by clicking on its link at the bottom of the home page.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.2.1</td>
<td>If so, furnish particulars:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.3</td>
<td>Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?</td>
<td></td>
<td></td>
</tr>
<tr>
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<td>If so, furnish particulars:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
CERTIFICATION

I, THE UNDERSIGNED (FULL NAME) …………………………………………………
CERTIFY THAT THE INFORMATION FURNISHED ON THIS
DECLARATION FORM TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

………………………………………...…………………………..
Signature Date

………………………………………...…………………………..
Position Name of Bidder
CERTIFICATE OF INDEPENDENT BID DETERMINATION

1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.

2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a pe se prohibition meaning that it cannot be justified under any grounds.

3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
   a. take all reasonable steps to prevent such abuse;
   b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
   c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.

4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.

5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.
CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

________________________________________________________________________

(Bid Number and Description)

in response to the invitation for the bid made by:

____________________________________________________________________________

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of:______________________________________________________ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;

2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;

3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;

4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;

5. For the purposes of this Certificate and the accompanying bid, I understand that the word “competitor” shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

   (a) has been requested to submit a bid in response to this bid invitation;

   (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and

   (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

29
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium\(^3\) will not be construed as collusive bidding.

7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
   (a) prices;
   (b) geographical area where product or service will be rendered (market allocation);
   (c) methods, factors or formulas used to calculate prices;
   (d) the intention or decision to submit or not to submit, a bid;
   (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
   (f) bidding with the intention not to win the bid.

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.

9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

\(^3\) Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

........................................................................................................................................

Signature                                      Date

........................................................................................................................................

Position                                      Name of Bidder
DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

1.1. Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.

1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.

1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.

1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.

1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

\[ \text{LC} = \left[ 1 - \frac{x}{y} \right] \times 100 \]

Where
\( x \) is the imported content in Rand
\( y \) is the bid bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of \( x \) must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

1.6 A bid may be disqualified if –

(a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and

(b) the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.

2. Definitions

2.1. “bid” includes written price quotations, advertised competitive bids or proposals;

2.2. “bid price” price offered by the bidder, excluding value added tax (VAT);

2.3. “contract” means the agreement that results from the acceptance of a bid by an organ of state;

2.4. “designated sector” means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;

2.5. “duly sign” means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility (close corporation, partnership or individual).

2.6. “imported content” means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour or intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;

2.7. “local content” means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;

2.8. “stipulated minimum threshold” means that portion of local production and content as determined by the Department of Trade and Industry; and

2.9. “sub-contract” means the primary contractor’s assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.

3. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:
Description of services, works or goods | Stipulated minimum threshold
---|---
| |

| | |
| | |

**4.** Does any portion of the services, works or goods offered have any imported content?  
*(Tick applicable box)*

![YES NO Box](image)

**4.1** If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on [www.reservebank.co.za](http://www.reservebank.co.za).

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

<table>
<thead>
<tr>
<th>Currency</th>
<th>Rates of exchange</th>
</tr>
</thead>
<tbody>
<tr>
<td>US Dollar</td>
<td></td>
</tr>
<tr>
<td>Pound Sterling</td>
<td></td>
</tr>
<tr>
<td>Euro</td>
<td></td>
</tr>
<tr>
<td>Yen</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
</tr>
</tbody>
</table>

NB: Bidders must submit proof of the SARB rate(s) of exchange used.

**5.** Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the DTI must be informed accordingly in order for the DTI to verify and in consultation with the AO/AA provide directives in this regard.
LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO. ................................................................................................................

ISSUED BY: (Procurement Authority / Name of Institution):

....................................................................................................................................................

NB

1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.thdti.gov.za/industrial development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below. Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, …................................................................. (full names),
do hereby declare, in my capacity as .....................................................
of ...............................................................................................................(name of bidder entity), the following:

(a) The facts contained herein are within my own personal knowledge.

(b) I have satisfied myself that:

(i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and

(ii) the declaration templates have been audited and certified to be correct.

(c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

<table>
<thead>
<tr>
<th>Bid price, excluding VAT (y)</th>
<th>R</th>
</tr>
</thead>
<tbody>
<tr>
<td>Imported content (x), as calculated in terms of SATS 1286:2011</td>
<td>R</td>
</tr>
<tr>
<td>Stipulated minimum threshold for local content (paragraph 3 above)</td>
<td></td>
</tr>
<tr>
<td>Local content %, as calculated in terms of SATS 1286:2011</td>
<td></td>
</tr>
</tbody>
</table>

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.
The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

(d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

(e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

N.B.: THIS FORM MUST BE SIGNED BY THE BIDDER AND TWO WITNESSES

<table>
<thead>
<tr>
<th>SIGNATURE:</th>
<th>_________________________________________________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>NAME: (PRINT)</td>
<td>_________________________________________________________________</td>
</tr>
<tr>
<td>DULY AUTHORISED TO SIGN ON BEHALF OF</td>
<td>_________________________________________________________________</td>
</tr>
<tr>
<td>ADDRESS</td>
<td>__________________________________________________________________</td>
</tr>
<tr>
<td>TELEPHONE NO.</td>
<td>_________________________________________________________________</td>
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<tr>
<td>DATE</td>
<td>_________________________________________________________________</td>
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<tr>
<td>WITNESS (1)</td>
<td>______________________________ NAME (PRINT)______________________</td>
</tr>
<tr>
<td>WITNESS (2)</td>
<td>______________________________ NAME (PRINT)______________________</td>
</tr>
</tbody>
</table>
### Annex C

**Local Content Declaration - Summary Schedule**

<table>
<thead>
<tr>
<th>Tender No.</th>
<th>Tender description:</th>
<th>Designated product(s)</th>
<th>Tender Authority:</th>
<th>Tendering Entity name:</th>
<th>Tender Exchange Rate:</th>
<th>Specified local content %</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
</tbody>
</table>

**Calculation of local content**

<table>
<thead>
<tr>
<th>Tender item no's</th>
<th>List of items</th>
<th>Tender price - each (excl VAT)</th>
<th>Exempted imported value</th>
<th>Tender value net of exempted imported content</th>
<th>Imported value</th>
<th>Local value</th>
<th>Local content % (per item)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(C2)</td>
<td>(C3)</td>
<td>(C4)</td>
<td>(C5)</td>
<td>(C6)</td>
<td>(C7)</td>
<td>(C8)</td>
<td>(C9)</td>
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<td></td>
</tr>
</tbody>
</table>

**Tender summary**

<table>
<thead>
<tr>
<th>Tender Qty</th>
<th>Total tender value</th>
<th>Total exempted imported content</th>
<th>Total Imported content</th>
</tr>
</thead>
<tbody>
<tr>
<td>(C10)</td>
<td>(C11)</td>
<td>(C12)</td>
<td>(C13)</td>
</tr>
<tr>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(C14) Total tender value</th>
</tr>
</thead>
<tbody>
<tr>
<td>(C21) Total exempted imported content</td>
</tr>
<tr>
<td>(C22) Total tender value net of exempted imported content</td>
</tr>
<tr>
<td>(C23) Total imported content</td>
</tr>
<tr>
<td>(C24) Total local content</td>
</tr>
<tr>
<td>(C25) Average local content % of tender</td>
</tr>
</tbody>
</table>

---

**Signature of tenderer from Annex B**

Date: 

---

**Note:** VAT to be excluded from all calculations.
Annex D
Imported Content Declaration - Supporting Schedule to Annex C

(T1) Tender No:
(T2) Tender Description:
(T3) Designated Products:
(T4) Tender Authority:
(T5) Tendering Entity name:
(T6) Tender Exchange Rate:

### A. Exempted Imported content

<table>
<thead>
<tr>
<th>Tender Item no's</th>
<th>Description of imported content</th>
<th>Local supplier</th>
<th>Overseas supplier</th>
<th>Foreign currency value as per Commercial Invoice</th>
<th>Tender Exchange Rate</th>
<th>Local value of imports</th>
<th>Freight costs to port of entry</th>
<th>Allocated incurred landing costs &amp; duties</th>
<th>Total landed cost excl VAT</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

Note: VAT to be excluded from all calculations

(T7) Total exempted value

This total must correspond with Annex C - C.11

### B. Imported directly by the Tenderer

<table>
<thead>
<tr>
<th>Tender Item no's</th>
<th>Description of imported content</th>
<th>Unit of measure</th>
<th>Overseas supplier</th>
<th>Foreign currency value as per Commercial Invoice</th>
<th>Tender Exchange Rate</th>
<th>Local value of imports</th>
<th>Freight costs to port of entry</th>
<th>Allocated incurred landing costs &amp; duties</th>
<th>Total landed cost excl VAT</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

(T8) Total imported value

This total must correspond with Annex C - C.11

### C. Imported by a 3rd party and supplied to the Tenderer

<table>
<thead>
<tr>
<th>Description of imported content</th>
<th>Unit of measure</th>
<th>Local supplier</th>
<th>Overseas supplier</th>
<th>Foreign currency value as per Commercial Invoice</th>
<th>Tender Exchange Rate</th>
<th>Local value of imports</th>
<th>Freight costs to port of entry</th>
<th>Allocated incurred landing costs &amp; duties</th>
<th>Total landed cost excl VAT</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
</tbody>
</table>

(T9) Total imported value by tender

(T10) Total imported value by 3rd party

### D. Other foreign currency payments

<table>
<thead>
<tr>
<th>Type of payment</th>
<th>Local supplier making the payment</th>
<th>Overseas beneficiary</th>
<th>Foreign currency value paid</th>
<th>Tender rate of exchange</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

Signature of tenderer from Annex B

Date: ______________________

(T12) Total of foreign currency payments declared by tenderer and/or 3rd party

(T13) Total of imported content & foreign currency payments - (T12), (T14) & (T15) above

This total must correspond with Annex C - C.13

38
Annex E

Local Content Declaration - Supporting Schedule to Annex C

<table>
<thead>
<tr>
<th>(E1) Tender No.</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>(E2) Tender description:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(E3) Designated products:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(E4) Tender Authority:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(E5) Tendering Entity name:</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: VAT to be excluded from all calculations

<table>
<thead>
<tr>
<th>Local Products (Goods, Services and Works)</th>
<th>Description of items purchased</th>
<th>Local suppliers</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(E6)</td>
<td>(E7)</td>
<td>(E8)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>(E9) Total local products (Goods, Services and Works)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>(E10) Manpower costs (Tenderer's manpower cost)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>(E11) Factory overheads (Rental, depreciation &amp; amortisation, utility costs, consumables etc.)</td>
<td></td>
</tr>
<tr>
<td>(E12) Administration overheads and mark-up (Marketing, insurance, financing, interest etc.)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(E13) Total local content</th>
<th></th>
</tr>
</thead>
</table>

This total must correspond with Annex C - C24

Signature of tenderer from Annex B

Date: ________________________